

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**

July 15, 2020

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, July 15, 2020, at the Marcellus Fire Department, 4242 Slate Hill Road, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Tammy Sayre, Councilor  
John Cusick, Councilor  
Terry Hoey, Councilor  
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Mike O'Shea, QPK Designs, Leanne Stradling, Costello, Cooney and Fearon, Karen Cotter, John Rossiter, Mike Ossit, William Southern, Tom Lathrop, Gerald Ferro, Sandy Elsey, Bernie Montgomery, Robert Dean, Janet Muir, Chris Hunt, Wendy Sherman, Mark Taylor, Rick Damico, John Bednarski, Joyce Nesfeder, Bill Nesfeder, Tom Sayre, Kim Mathieson, Raymond Stock, Faith Bolewski, Steven Bolewski, Geoff Christoff, Dan Ross, Carolyn Rice, Joe Durand, Sondra Bromka, John Bromka, Dan Cipoli, Kathleen Carroll, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Joining us by Zoom: Madeline DeHaven, Krissy Lorans, Jake Widrick, Tami Renner, SRL, Phone number 315-559-4349 and Julie Abbott Keenan.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #7 as of July 13, 2020. Claim #'s: 150719-150777.

	<b><u>Expenses</u></b>
General Fund	\$13,419.67
Part Town General	549.94
Town Wide Highway	5,803.55
Part Town Highway	887.50
Ambulance Fund	<u>77,197.50</u>
Total	\$97,858.16

Abstract of Audited Voucher as of July 13, 2020. Claim # 150786.

	<b><u>Expense</u></b>
General Fund	\$142,200.00

Councilor Cusick made a motion seconded by Councilor Hoey to approve both Abstract of the Audited Vouchers as of July 13, 2020  
Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

**OLD BUSINESS:**

**Informational meeting on the New Town Hall:** Supervisor opened the informational meeting introducing Mike O’Shea from QPK Designs. She explained that the Town is in need of a new Town Hall. Mr. O’Shea then presented a power point, explaining what the New Town Hall would look like, the materials that would be used and how it fits into the streetscape of the Village of Marcellus.

This was following by questions and answers from the public.  
After the question’s answers session, at 9:00 pm, Supervisor Pollard explained that we were going forward with the rest of the meeting and the public was more than welcome to stay.

**SEQRA for New Town Hall:** Due to unforeseen circumstances, the Board was unable to complete the SEQRA at tonight’s meeting.

**Permissive Referendum – New Town Hall:** Due to unforeseen circumstances, the Board was unable to complete the Permissive Referendum at tonight’s meeting.

**Schedule a Special Meeting (added Item):** Supervisor Pollard suggests that a Special Meeting be scheduled to pass the SEQRA and Permissive Referendum. Councilor Cusick made a motion seconded by Councilor Stevens to schedule a Special Meeting, on Monday, July 27, 2020, at 5:30 pm to pass the SEQRA and Permissive Referendum for the Financing, Bonding and Construction of a New Town Hall. The meeting will be held at the Town Hall, 24 E. Main Street.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Jim Gascon, Town Attorney, suggested that we not only publish the Special Meeting in the Press Observer (the Official Town Newspaper) but also in the Post Standard.

**NEW BUSINESS:**

**Discard of Old Electronics:** Councilor Stevens made a motion seconded by Councilor Cusick that the Town discard the following electronics. Peter Knowles, Advanced Network Designs, Inc., has signed off that they are obsolete.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

HP – Pavilion Series Monitor – Model p7-1226s, S/N MXU21102WL

Dell –X16-96076, Model DCCY1F, Ref#09097, Serial Svc Tag# GF2HGQ1, Exp. Svc. Code – 2969568558

Dell OptiPlex 755, Serial Number Svc Tag H2SJNH1

Net Gear Prosafe VPN Firewal FV5114 – Serial Number – 168258AM00106

Net Gear Fast Ethernet Switch FS116- Serial Number 11G2565000693

DEC Datamax Printer w/cables and battery

Old A/C – Labeled – Meeting Room

**DISCUSSION AGENDA:**

**Items from the Board** – Nothing

**Items from the Floor** – Nothing

**Adjourn:** Councilor Stevens made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 9:10 P.M.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk