

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

May 6, 2020

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, May 6, 2020 in the Town Hall, 24 East Main Street, Marcellus, New York.

Due to the Corona Virus, this is a teleconference per the Governor’s Executive Order.

Those present at the Town Hall:

Karen Pollard, Supervisor; Jim Gascon, Town Attorney; Laurie Stevens, Councilor; John Houser, Codes Officer; Don MacLachlan, Highway Superintendent; Keith Ramsden, Park Crew Leader; Jim Rossiter and Sandy Taylor, Town Clerk.

The following joined us via teleconference: John Cusick, Councilor; Tammy Sayre, Councilor; Terry Hoey, Councilor; Mary Casper, Mike O’Shea, QPK Designs; Sandy Elsey and Karen Cotter. Mary Reagan Dailey, Town Justice, joined via phone.

Minutes: Councilor Stevens made a motion seconded by Councilor Sayre to accept the Town Clerk’s minutes from the April 1, 2020 Town Board Meeting and the April 15, 2020 Workshop Meeting.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 4, 2020. Claim #'s 150447-150487, 150496-150500.

<u>Expenses</u>	
General Fund	\$112,370.95
Part Town General	840.00
Town Wide Highway	4,826.80
Total	\$118,037.75

Board Members were given copies of the Activities Report as of April 29, 2020 for the Fiscal Year 2020. Periods 4 – 4

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,250,847.48)	\$ 363,031.49
Part Town General	(195,207.94)	57,351.72
Town Wide Highway	(488,982.81)	141,505.50
Part Town Highway	(354,232.65)	24,298.36
Fire District	(395,861.69)	192,163.00
Hydrant Fund	(2,562.20)	1,700.13
Ambulance Fund	(316,702.94)	158,345.00

	<u>Revenue</u>	<u>Expenses</u>
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Sewer District	(160,828.96)	160,821.00
Water District	(185,587.71)	79,958.38

Bills paid between meetings: The following bills were paid on April 27, 2020.

<u>Voucher Number</u>	<u>Vendor</u>	<u>Amount</u>
150440	NYSEG	\$ 179.43
150441	Excellus BC/BS	405.40
150442	Excellus BC/BS	405.40
150443	Simply Prescript.	474.14
150444	Simply Prescript.	474.14
150445	Excellus BC/BS	653.40
150446	Excellus BC/BS	<u>20,121.35</u>
	Total	\$22,713.26

Bank Balances:

The total Bank Balance for February is \$5,314,655.14

The total Bank Balance for March is \$5,221,163.09

Councilor Cusick made a motion seconded by Councilor Hoey to approve the Audited Vouchers from May 4, 2020, The Activities Report from April 29, 2020, the bills that were paid on April 27, 2020 and the Bank balances for February and March 2020.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Daughters of the American Revolution: Mary Casper, from The Daughters of the American Revolution, Col Bigelow Chapter of the Marcellus/Skaneateles, asked the permission of the Board to replace a marker with the correct death year by the headstone of Colonel Lawrence. Councilor Stevens made a motion seconded by Councilor Sayre that The Daughters of the American Revolution may replace the marker with the correct year of death for Colonel Lawrence.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Comprehensive Plan Discussion: Supervisor Pollard stated that the Town is still moving forward with a new Comprehensive Plan. There will be a committee made up of Jerry Wickett, Chris Christenson and Scott Stearns, all from the Planning/Zoning Board along with Terry Hoey, Tammy Sayre and Karen Pollard from the Town Board. As of right now there is no starting date for the Members to meet.

Departments Updates:

Supervisor Pollard spoke with Helen Stevens, Assessor’s Office, the Tentative Roll is set and a notice went out to all the residents who were affected.

The Lori Petrocci, Bookkeeper, is monitoring the impact of the Corona Virus on the Budget and she will keep the Board informed.

Sandy Taylor, Town Clerk, stated that things are slow but that the Town Clerk’s Office is covered every day.

John Houser, Codes Officer, is working on a demolition and keeping busy with Storm Water Reports and Permits so that when things open up, people can start building again.

Karen Cotter, Planning/Zoning, waiting for the County to open up so things can get going again.

Sandy Elsey, Parks and Recreation, has been in contact with the School so that if the Recreation Department will be able to hold their camps they can come up with a plan. They may have to limit the registration to less students per camp. Phil Coccia, Recreation Director, and Sandy Elsey have also talked that if they can't use the school this summer, they may have to have smaller camps at the Welcome Center.

Summer Concerts: After much discussion, Councilor Sayre made a motion seconded by Councilor Stevens to cancel the two concerts that were scheduled for June. The July and August Concerts will be discussed at the May 20, 2020 Workshop Meeting.
Ayes – Pollard, Stevens, Hoey, Sayre and Cusick. Carried

Justice Court: Mary Reagan Dailey, Via Phone, stated that they are waiting to hear from the State as to when the Courts can open up. She also discussed some of the issues that the Courts are facing at this time.

Don MacLachlan, Highway Superintendent, stated that they are working on the Schuyler Road Project and keeping everything going at the Highway Department.

Town Hall: Mike O'Shea, from QPK Design, joined the meeting via Zoom. After some discussion regarding the Town Hall, it was decided that Laurie Stevens, John Cusick, Don MacLachlan and Mike O'Shea would meet here on Saturday, May 9, 2020 to go over figures for the Board to look at for the May 20, 2020 meeting.

Adjourn: Councilor Cusick made a motion seconded by Councilor Stevens to adjourn the Town Board Meeting at 8:45 pm.
Ayes – Pollard, Stevens, Hoey, Sayre and Cusick Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk