

**TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES**

April 15, 2020

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, April 15, 2020, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Due to the Corona Virus, this is a teleconference per the Governor.

The people present at the Town Hall:

Karen Pollard, Supervisor; Jim Gascon, Town Attorney, LeAnn Sterling, Costello, Cooney and Fearon; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Keith Ramsden, Park Crew Leader and Sandy Taylor, Town Clerk.

The following joined us via teleconference, John Cusick, Councilor; Tammy Sayre, Councilor; Terry Hoey, Councilor; Laurie Stevens, Councilor; Mike O'Shea- QPK Designs; Erin Primerano - QPK Designs; John Shehadi, Fiscal Advisor; Sandy Elsy and Karen Cotter.

Supervisor Pollard opened the meeting at 5:30.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 as of April 13, 2020. Claim #'s 150379-150423.

	<u>Expenses</u>
General Fund	\$ 7,368.55
Part Town General	1,454.73
Town Wide Highway	<u>265,084.50</u>
Total	\$273,907.78

Councilor Cusick made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers as of April 13, 2020.

Ayes - Pollard, Stevens, Hoey, Sayre and Cusick

Carried

BUSINESS SESSION:

Mike O'Shea – QPK Designs: Mike O'Shea gave an overview of what the plans are for the Town Hall. Also, Erin Primerano, an Interior Designer for QPK, gave some input at to colors for walls, floor coverings, lighting and trim work. A discussion ensued regarding a new Town Hall. Due to the Corona Virus, the Board is discussing ways to let the Town Residents know. The Board will gather information on prices and financing. Due to the Corona Virus, meetings now

have to be teleconferenced. A suggestion was made to have a flyer made up with plans of the Town Hall and costs that could be mailed to Town Residents. A suggestion was made to have a small committee work with Ms. Primerano for the flooring, walls, lighting etc. This committee would be Laurie Stevens and John Cusick. Mike O'Shea would like to be on the May 6, 2020 Agenda to discuss pricing further.

John Shehadi, Fiscal Advisor: Mr. Shehadi advised the Board as to what has to be done in order to obtain a bond for a new Town Hall. He would be working with Lori Petrocci, Bookkeeper, to get all the information that he would need. Councilor Stevens suggests that we have Lori Petrocci, Bookkeeper, contact him to start getting a list together of what he will need.

Public Hearing: Supervisor Pollard opened the Public Hearing at 7:08 regarding the Permissive Referendum for the Schuyler Road Project. Don MacLachlan, Highway Superintendent, explained that Schuyler Road will be repaved from Otisco Valley Road to Marble Road. They will also be working on the drainage and signage.

Councilor Stevens made a motion seconded by Councilor Cusick for an expenditure, not to exceed \$190,000 from the Capital Improvement Reserve Funds for the Schuyler Road Project. The Public Hearing was closed at 7:10 pm.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

Fire Department (added item): Councilor Sayre made a motion seconded by Councilor Cusick to approve the following members into the Fire Department, Jonathan Buchsbaum, Travis Gilfus and Hannah Card.

Ayes – Pollard, Stevens, Hoey, Sayre and Cusick

Carried

DISCUSSION AGENDA:

Items from the Board

Supervisor Pollard spoke with Phil Coccia, Recreation Director, about the Market in the Park. Sandy Elsy, Recreation Secretary, stated that the Market in the Park does not usually start until the second week in June. This will be revisited at the May Workshop Meeting to determine the status at that time, due to the Corona Virus.

Also, Sandy Elsy, will be contacting the people who have reserved Pavilions in May to see if they would like to reschedule or get a refund.

At this point, they will see what happens for the summer rec programs.

Keith Ramsden, Park Crew Leader, stated that they have four employees at the Park now, but they are keeping social distancing.

Karen Cotter, Secretary to Planning & Zoning, said she is talking to Jerry Wickett to determine if they have to cancel the Planning/Zoning Meeting scheduled for May 4, 2020.

Adjourn: Councilor Cusick made a motion seconded by Councilor Sayre to adjourn the Workshop Meeting at 7:30 pm.

Ayes - Pollard, Stevens, Hoey, Sayre and Cusick

Carried.

Respectfully submitted,

Sandy Taylor, Town Clerk