

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

December 11, 2019

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, December 11, 2019, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Tammy Sayre, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney (in at 7:20 pm); John Houser, Codes Officer; Phil Coccia, Recreation Director; Jim Rossiter, Fire Chief; Jack McAuliff, Terry Hoey, Skylyr Honeywell, Laura Canny, Allison Solan, S. Marais, R. MacLachlan, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor Cusick made a motion seconded by Councilor Hunt to accept the Town Clerk's minutes from the November 6, 2019 Town Board Meeting and the November 20, 2019 Workshop Meeting.

Ayes - Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Monthly Activity: The Abstract of Audited Vouchers was given to Board Members as submitted by the Town Clerk. Abstract #12 as of December 9, 2019, Claim #'s 149846-149847, 149856-149904.

	<u>Expenses</u>
General Fund	\$86,798.20
Part Town General	1,946.22
Town Wide Highway	11,098.95
Trust & Agency	<u>24.00</u>
Total	\$99,867.37

Board Members were given copies of the Activities Report as of December 9, 2019 for the Fiscal Year 2019, Periods 1 – 11.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(\$1,395,412.10)	\$1,092,067.66
Part Town General	(213,750.23)	164,890.00
Town Wide Highway	(663,710.94)	404,155.94
Part Town Highway	(422,569.46)	363,264.67
Fire District	(408,939.31)	401,813.55
Hydrant Fund	(3,525.53)	3,409.60
Ambulance Fund	(312,135.76)	312,050.00
Sewer District	(157,501.46)	157,491.00
Water District	(172,539.92)	172,217.99

Bank Balances for October 2019:

Total Balance for October 2019 - \$3,161,841.52

Councilor Stevens made a motion seconded by Councilor Sayre to approve the Abstract of Audited Vouchers as of December 9, 2019, the Activities Report as of December 9, 2019 and the bank balances for October 2019.

Ayes - Pollard, Stevens, Hunt, Sayre and Cusick

Carried

OLD BUSINESS:

Fire Department Ten-Year Plan: Jim Rossiter, Fire Chief, explained to the Board about replacing Engine #1 in 2020. The Fire Department gave the Board an explanation of what they want to replace over the next ten years. In their calculations, they put \$80,000 as being received from the Annual Tax Input, Councilor Hunt stated that they should bring that \$80,000 down to \$60,000 to come up with more accurate figures. Jim Rossiter will bring that suggestion to the Fire Department Board. Councilor Stevens asked if they ever considered leasing and he stated that they would look into it.

General Code Update- Introduce Local Law A-2020:

TOWN OF MARCELLUS

RESOLUTION TO HOLD PUBLIC HEARING AND TO

**INTRODUCE PROPOSED LOCAL LAW A-2020
ENTITLED “TOWN OF MARCELLUS GENERAL CODE:**

The following resolution was made by Councilor Stevens and seconded by Councilor Sayre, at a regular Board Meeting held at the Town Hall, 24 E. Main Street, Marcellus, New York at 7:00 pm on December 11, 2019.

WHEREAS the Town Board of the Town of Marcellus has entered into a project for the codification of local laws, ordinances and certain resolutions of the Town of Marcellus for the purposes of increasing the effectiveness of town governmental administration, providing for greater public awareness of and access to town legislation and protecting the health, safety and welfare of town inhabitants; and

WHEREAS, the proposed codification has been published in loose-leaf form and the Town Board now desires to formally effect the adoption of said codification by enactment of a local law;

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held by the Town Board with respect to enactment of the following local law, such public hearing to be held on the 5th day of February, 2020, at 7:00 p.m., in the Town Hall, Town of Marcellus, New York. The proposed local law to be considered is as follows:

LOCAL LAW NO. A-2020

A LOCAL LAW TO PROVIDE FOR THE CODIFICATION OF THE LOCAL LAWS, ORDINANCES AND CERTAIN RESOLUTIONS OF THE TOWN OF MARCELLUS INTO A MUNICIPAL CODE TO BE DESIGNATED THE “CODE OF THE TOWN OF MARCELLUS”

Copies of the text of the above-named local law are attached hereto as Exhibit “A” and shall be filed in the office of the Town Clerk.

AND BE IT FURTHER RESOLVED that the Town Clerk is hereby directed and authorized to cause public notice of said hearing to be given in accordance with the Municipal Home Rule Law, the Open Meetings Law and §§264 and 265 of the Town Law of the State of New York.

AND BE IT FURTHER RESOLVED that this resolution and proposed Local Law A-2020 be submitted to the Onondaga County Planning Board for its review and consideration.

Whereupon the resolution was put to a vote as follows:

Councilor Chris Hunt	Yes
Councilor John Cusick	Yes
Councilor Tammy Sayre	Yes
Councilor Laurie Stevens	Yes
Supervisor Karen R. Pollard	Yes

DATED: December 11, 2019

Fund Balances/Reserves: After a brief discussion, it was decided that the Fund Balances/Reserves would be put on the agenda for the December 30, 2019 Year-End/Workshop Meeting.

Park – Fund Transfers (added item): Councilor Cusick made a motion seconded by Councilor Sayre to approve the following Fund Transfers for Phil Coccia, Recreation Director. Mr. Coccia explained that there are going to be a lot of projects coming up in the Park next year and would like money in the Park Capital Reserve and the Cemetery Contractual Reserve.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

A.2001	Recreation Revenue to Park Capital Reserve	\$10,000
A.2025	Park Pavilion Revenue to Cemetery Contractual Reserve	\$ 3,000
A.7110.4	Marcellus Park Contractual to Park Capital Reserve	\$ 5,000
A.7620.4	Adult Recreation Contractual to Park Capital Reserve	\$ 9,000
A.7620.1	Adult Recreation Salary to Park Capital Reserve	\$ 4,000

Temporary Easement (added item): Jim Gascon, Town Attorney, drafted up a Temporary Construction Easement between the Town and Joseph Carroll of West Seneca Turnpike. This easement would allow the Town of Marcellus Highway Department to go onto Mr. Carroll's land to facilitate construction of stormwater management system and other related improvements in the vicinity. After some discussion, it was decided that this would be on hold until there could be a meeting with Don MacLachlan, Highway Superintendent; Joe Durand, Engineer; John Houser, Codes Officer; Karen Pollard, Superintendent; and Jim Gascon, Town Attorney. The Board will have to make up some decisions as to if they would like a Town Wide Drainage District or a Section Wide District.

NEW BUSINESS:

Upstairs Copier: After some discussion on whether to lease or buy a copier for upstairs, it was decided to purchase a Toshiba e-STUDIO3018A Black/White copier for \$3,756.60 with a monthly investment of \$19.80.

DISCUSSION AGENDA:

Items from the Board

Councilor Stevens mentioned that she appreciated receiving the information for the packets in her email to please continue to do so.

Supervisor Pollard stated that the Town should close at 2:00 pm on Christmas Eve.

Items from the Floor

There were no items from the floor.

Adjournment: Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 8:15 P.M.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk