

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

November 20, 2019

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, November 20, 2019, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
John Cusick, Councilor – in at 5:35 pm
Chris Hunt, Councilor
Laurie Stevens, Councilor

Absent – Tammy Sayre, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Keith Ramsden, Park Crew Leader; Marie Mahar, Donna Nolan, Bernie Montgomery, Chuck Paul, Terry Hoey and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #11 as of November 19, 2019. Claim #'s -149784-149811, 149813-149816, 149824-149835.

	<u>Expense</u>
General Fund	\$28,328.12
Part Town General	3,376.24
Town Wide Highway	5,384.68
Part Town Highway	1,180.57
Fire District	19,600.00
Trust & Agency	<u>866.08</u>
 Total	 \$58,735.69

Bills paid between meetings: The following bill was paid on November 18, 2019.

<u>Voucher Number</u>	<u>Vendor</u>	<u>Amount</u>
149812	Windstream	\$548.76

Councilor Stevens made a motion seconded by Councilor Hunt to approve the Abstract of Audited Vouchers as of November 19, 2019 and the bills that were paid on November 18, 2019.

Ayes — Pollard, Stevens, Hunt Carried

OLD BUSINESS:

Fire Department: Jim Rossiter, Fire Chief, was unable to be here so we will put the Fire Department's ten-year (10) plan on the agenda for the next meeting.

Permissive Referendum – T4 Bobcat Compact Track Loader:

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a Regular Meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on November 20, 2019, at 5:30 P.M., there were:

PRESENT:	Karen Pollard	Town Supervisor
	Chris Hunt	Councilor
	John Cusick	Councilor
	Laurie Stevens	Councilor
	Tammy Sayre	Councilor - Absent

WHEREAS, the Town of Marcellus Highway Department Superintendent has advised the Town Board of the Town of Marcellus of the Department’s continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Highway Department desires to acquire a new Bobcat Loader; and

WHEREAS, available through Bobcat of Central New York, is a T770 T4 Bobcat Compact Track Loader at a contract price not to exceed Sixteen Thousand Dollars and 00/100 Cents (\$16,000.00); and

WHEREAS, this is a State and/or County approved price by way of the Bidding Process; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, an equipment reserve fund known as the “Highway Equipment Reserve Fund DA878” for purposes of funding the purchase of a equipment in the Town of Marcellus; and

WHEREAS, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the Highway Equipment Reserve Fund DA878 of the Town of Marcellus and for the purchase of the aforementioned T770 T4 Bobcat Compact Track Loader for use by the Town of Marcellus Highway Department in the physical betterment and improvement of the Town; and

WHEREAS, said equipment shall be purchased from Bobcat of Central New York, at a purchase price not to exceed Sixteen Thousand Dollars and 00/100 Cents (\$16,000.00) using monies from the Highway Equipment Reserve Fund DA878.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Highway Superintendent is hereby authorized to enter into an agreement to acquire a T770 T4 Bobcat Compact Track Loader, at a price not to exceed Sixteen Thousand Dollars and 00/100 Cents (\$16,000.00), from Bobcat of Central New York; and

BE IT FURTHER RESOLVED that the sum of Sixteen Thousand Dollars and 00/100 Cents (\$16,000.00), from the Highway Equipment Reserve Fund DA878, be designated for expenditure in furtherance of the acquisition of a T770 T4 Bobcat Compact Track Loader; and

BE IT FURTHER RESOLVED, that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the "Press Observer, " a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Cusick and seconded by Councilor Stevens.

VOTE:	Karen Pollard	Aye
	Chris Hunt	Aye
	John Cusick	Aye
	Tammy Sayre	Absent
	Laurie Stevens	Aye

Resolution duly adopted.
Dated: November 20, 2019

Permissive Referendum – Doosan Loader DL280-5-US20

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on November 20, 2019, at 5:30 P.M., there were:

PRESENT:	Karen Pollard	Town Supervisor
	Chris Hunt	Councilor
	John Cusick	Councilor
	Laurie Stevens	Councilor
	Tammy Sayre	Councilor - Absent

WHEREAS, the Town of Marcellus Highway Department Superintendent has advised the Town Board of the Town of Marcellus of the Department's continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Highway Department desires to acquire a new Doosan Loader; and

WHEREAS, available through Kleis Equipment, LLC, is a Doosan Loader DL280-5-US20 at a contract price not to exceed Forty-Nine Thousand Dollars and 00/100 Cents (\$49,000.00); and

WHEREAS, this is a State and/or County approved price by way of the Bidding Process; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, an equipment reserve fund known as the "Highway Equipment Reserve Fund DA878" for purposes of funding the purchase of a equipment in the Town of Marcellus; and

WHEREAS, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the Highway Equipment Reserve fund DA878 of the Town of Marcellus and for the purchase of the aforementioned Doosan Loader DL280-5-US20 for use by the Town of Marcellus Highway Department in the physical betterment and improvement of the Town; and

WHEREAS, said Payloader shall be purchased from Kleis Equipment, LLC, at a purchase price not to exceed Forty-Nine Thousand Dollars and 00/100 Cents (\$49,000.00) using monies from the Highway Equipment Reserve Fund DA878.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Highway Superintendent is hereby authorized to enter into an agreement to acquire a Doosan Loader DL280-5-US20, at a price not to exceed Forty-Nine Thousand Dollars and 00/100 Cents (\$49,000.00) from Kleis Equipment, LLC; and

BE IT FURTHER RESOLVED that the sum of Forty-Nine Thousand Dollars and 00/100 Cents (\$49,000.00), from the Highway Equipment Reserve Fund DA878, be designated for expenditure in furtherance of the acquisition of a Doosan Loader DL280-5-US20; and

BE IT FURTHER RESOLVED, that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the "Press Observer," a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the

Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Stevens and seconded by Councilor Cusick.

VOTE:	Karen Pollard	Aye
	Chris Hunt	Aye
	John Cusick	Aye
	Tammy Sayre	Absent
	Laurie Stevens	Aye

Resolution duly adopted.

Dated: November 20, 2019

General Code Update: Jim Gascon, Town Attorney, has not reviewed the Resolution from General Code enacting a Local Law. This will be put on the agenda for the December meeting.

NEW BUSINESS:

Request for sign in Cemetery – through Pomeroy Foundation: Karen Swart, from the Col Bigelow Lawrence Chapter of the NSDAR (National Society Daughters of the American Revolution) would like to install a NYS Historic Roadside marker at the Old Village Cemetery on North Street. They are applying for a grant through the Pomeroy Foundation and need permission from the Town of Marcellus. Councilor Stevens made a motion seconded by Councilor Hunt to authorize Supervisor Pollard to sign a letter of support for the Historic Roadside marker at the Old Village Cemetery.

Ayes – Pollard, Stevens, Hunt and Cusick

Carried

Friends of the Park – Playground Equipment: Donna Nolan and Marie Mahar, both from Friends of the Park, are asking the Town's permission to order a Dino Climber for the playground at the Park. They have talked with Phil Coccia, Recreation Director and Keith Ramsden, Park Crew Leader, who are both in agreement for this piece of playground equipment. The Dino Climber is from Parkitects and will cost \$10,922.80, which will be paid for by the Friends of the Park. Councilor Hunt made a motion seconded by Councilor Stevens to allow the Friends of the Park to go ahead and order the Dino Climber for the playground at Marcellus Park.

Ayes – Pollard, Stevens, Hunt and Cusick

Carried

Meeting Date Changes: Supervisor Pollard made a motion seconded by Councilor Stevens to reschedule the December 4 Town Board Meeting to December 11, 2019 at 7:00 pm. This is due to the Court needing the Court/Meeting Room for a trial that is scheduled.

Ayes – Pollard, Stevens, Hunt and Cusick

Carried

Closing of Office (added item): Supervisor Pollard made a motion seconded by Councilor Hunt that the Town Offices shut down at 12:30 on Wednesday, December 4 and at 3:30 on Thursday, December 5, 2019 due to a trial that is being held here.

Ayes – Pollard, Stevens, Hunt and Cusick

Carried

Fund Balances/Reserves: Lori Petrocci, Accountant, gave an account of the General Fund Balances and what balances are in the Reserves as of November 12, 2019. There was some discussion to moving monies from the Fund Balances to the Reserves. This will be discussed more at the Year – End Meeting.

Ayes – Pollard, Stevens, Hunt and Cusick

Carried

MS-4 Storm Water General Permit Report: John Houser, Codes Officer, spoke on the Storm Water. He stated that a lot of the discussion now is with the Highway Departments and the salt that goes on the Road, because a lot of the salt ends up in the waters. He will have more information in the spring on the Storm Water.

Share of Wagon Ride Cost – Tree Lighting: Councilor Stevens made a motion seconded by Councilor Cusick that the Town pay half of the cost of the wagon rides at the Tree Lighting Ceremony, to be held on December 6, 2019. The cost will be \$250 for the Town.

Ayes – Pollard, Stevens, Hunt and Cusick

Carried

DISCUSSION AGENDA:

Items from the Board

Town Hall: Supervisor Pollard will check with Mike O’Shea from QPK Design, and ask if he will be available to come to a meeting after the first of the year and explain more of the planning for a new Town Hall. Don MacLachlan, Highway Superintendent, stated that the Highway Department could help out with some of the work.

Supervisor Pollard received a call from the Reagan Company asking if they could use some of the parking behind the Community Sign. Supervisor Pollard mentioned that the Board is working towards building a new Town Hall and having more community parking in the Village. Reagans stated to Supervisor Pollard that they may be able to help out with the cost of parking, if their employees can use the parking lot. This will all have to be looked at in the future.

Items from the Floor

Don MacLachlan, Highway Superintendent, said a big thank you to Geoff and Linda Christoff for the beautiful Christmas tree that is at the point of the Methodist Church.

John Houser, Codes Officer, was able to talk to a sister of the person that owns the property at 3601 S. E. Townline Road and see if the owner (her brother) would be able to get and of the debris out of his yard. She doesn’t think he will do anything about it, but was appreciative of the fact that John reached out.

Adjournment: Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 6:50 pm.

Ayes – Pollard, Stevens, Hunt and Cusick

Carried.

Respectfully submitted,

Sandy Taylor, Town Clerk

