

**TOWN OF MARCELLUS**  
**TOWN BOARD MEETING MINUTES**

October 16, 2019

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, October 16, 2019, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Tammy Sayre, Councilor  
John Cusick, Councilor  
Laurie Stevens, Councilor

Absent – Chris Hunt, Councilor

Also present: Jim Gascon, Town Attorney; Michael Ossit, Deputy Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Jim Rossiter and John Rossiter from the Fire Department, Terry Hoey, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #10 as of October 15, 2019. Claim #'s 149657-149700.

	<u>Expenses</u>
General Fund	\$ 13,086.14
Part Town General	224.11
Town Wide Highway	23,741.51
Part Town Highway	6,578.96
Ambulance Fund	75,937.50
Trust & Agency	<u>24.00</u>
Total	\$119,592.22

Councilor Cusick made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers as of October 15, 2019.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**OLD BUSINESS:**

**NEW BUSINESS:**

**Set Date for Year – End Meeting:** Councilor Cusick made a motion seconded by Councilor Sayre to reschedule the December Workshop Meeting from December 18 to December 30, 2019, at 5:30 pm and combine it with the Year – End Meeting. These meetings will be held at the Town Hall.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**Set Date for Organizational Meeting:** Councilor Cusick made a motion seconded by Councilor Sayre to set the Organizational Meeting for Thursday, January 2, 2020 at 12:00 noon here at the Town Hall.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**Comprehensive Plan Discussion:** Supervisor Pollard stated that she recently went to a Planning Board Meeting and they were discussing the Comprehensive Plan. Dan Kwasnowski, from the Syracuse – Onondaga County Planning Agency was at the meeting and he would be willing to help the Town with a new Comprehensive Plan. These Plans should be updated approximately every 5 years and the Town's has not been done since 2001. Supervisor Pollard would like to form a committee to review and update the Comprehensive Plan.

**Fire Department – Quarterly Report:** The Board members have in their hands the Marcellus Volunteer Fire Department Budget from January to August, 2019. John Rossiter, stated that the September Financials should be coming in by the end of this week or the beginning of next week. Councilor Sayre made a motion seconded by Councilor Cusick that the June check could be given to the Fire Department at this time.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**Fire Department – New Members (Added Item):** Councilor Stevens made a motion seconded by Councilor Cusick to approve Connor Haney and Zachery Reed to the Marcellus Volunteer Fire Department as members.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**Possible IMA-School/Village/Town:** Supervisor Pollard received an email from John Curtin, Marcellus Village Mayor, asking about an Intermunicipal Agreement between the Town of Marcellus, Village of Marcellus and Marcellus Central Schools to create an environmental park on the site of the former wool mill. This park would include outdoor classroom space for MCS students, an ADA compliant fishing platform for the public, public trails connecting to Village sidewalks and the Village Creek Walk as well as additional trees for community residents and tourists to enjoy. After discussing this, Supervisor Pollard said she would talk to Mayor Curtin for more clarification on how much they would like the Town to be involved in.

## **DISCUSSION AGENDA:**

### **Items from the Board:**

**Computer Information:** Councilor Sayre suggested that for the new server we continue with Pete Knowles. After some discussion, Councilor Stevens made a motion seconded by Councilor Cusick to have Pete Knowles go ahead and start ordering the computer items that we will need to upgrade the system. Also, each Department that needs a new computer, Bookkeeper, Recreation and Deputy Town Clerk, should try and order a computer this year if there is money in each Department's budget.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**General Code:** Supervisor Pollard stated that we are moving right along with General Code, we are waiting for a copy back from them to review it. General Code categorizes all of the Towns Local Laws. This will be on our web site and also we will have a hard copy available. This will enable residents to look up any Local Law at any time.

**Drainage District:** Supervisor Pollard would like to start working on the Drainage issues again after the first of the year. The Board would have to decide if they would like a Town Wide Drainage District or just a Section Wide Drainage District. If the Board decides on a Section Wide Drainage District, the Attorney and Engineer would have to know what the boundaries are.

**Town Hall:** QPK Designs sent Supervisor Pollard an email stating that they would like to come out on Tuesday, October 22, 2019 to meet with each Department to review what space they will need in a new building. They sent a schedule to meet different Departments every 15 minutes, starting at 10:00 am. If any of the Board Members would like to come, they are invited.

### **Items from the Floor**

Phil Coccia, Recreation Director, stated how well the Highway Department is working at the Park, putting roofs on Pavilions and pouring new concrete in some of the pavilions. Everything is very much appreciated.

Councilor Cusick made a motion seconded by Councilor Sayre to adjourn the Marcellus Town Board meeting at 7:00 P.M.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk