

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**

August 21, 2019

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 21, 2019, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Tammy Sayre, Councilor  
Chris Hunt, Councilor  
Laurie Stevens, Councilor

Absent – John Cusick - Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Larry Fitts, Town Assessor; Mike O’Shea – QPK Design, Bernie Montgomery, Bill Southern, Chuck Paul, Terry Hoey, Karen Cotter, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 19, 2019. Claim #'s 149394-149433.

	<b><u>Expenses</u></b>
General Fund	\$31,816.39
Part Town General	3,376.32
Town Wide Highway	6,033.83
Part Town Highway	3,683.98
Trust & Agency	<u>866.08</u>
 Total	 \$45,776.60

Councilor Hunt made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers as of August 19, 2019.

Ayes - Pollard, Stevens, Hunt and Sayre

Carried

## **OLD BUSINESS:**

**Assessor's Contract Review:** Larry Fitts, Town Assessor, was here to speak about renewing his contract with a term starting October 1, 2019 – September 30, 2015. He is asking for an increase to \$27,400 for the years 2020, 2021 and 2022 – to be reviewed for 2023, 2024 and 2025. After some discussion, it was decided that this will be on the September 4, 2019 agenda. The Assessor's terms in New York State are set by the State.

**IMA between School and Town:** Jim Gascon, Town Attorney, drew up a Shared Services Agreement between the Town of Marcellus and Marcellus Central Schools. This gives the Town and School a written Agreement to share services, equipment and materials. The services and equipment provided by the Town of Marcellus Highway Department to the Marcellus Central School District shall be made at the discretion of the Town Highway Superintendent provided the services and equipment do not exceed \$2,500. Services and equipment in excess of \$2,500 in value must be approved in advance by the Town Board. This Agreement will be sent to Marcellus Central Schools for their review and signature, if they decide to approve it. Councilor Stevens made a motion seconded by Councilor Sayre to authorize Supervisor Pollard to sign the Shared Services Agreement between the Town of Marcellus and Marcellus Central Schools.

Ayes – Pollard, Stevens, Hunt and Sayre

Carried

**Change date of hearings for Otisco Valley Road and SE Townline Road:** The previous date of September 11, 2019 for the hearings on Otisco Valley Road and South East Townline Road had to be rescheduled due to a scheduling conflict. Councilor Stevens made a motion seconded by Councilor Sayre to reschedule the hearings for Otisco Valley Road and South East Townline Road to Thursday, October 3, 2019 at 7:00 pm. with Jerry Wickett being the Hearing Officer. The Hearings will be held at the Town Hall, 24 E. Main Street, Marcellus, NY.

Ayes – Pollard, Stevens, Hunt and Sayre

Carried

## **NEW BUSINESS:**

**Stormwater – John Houser:** John Houser, Codes Officer, stated that the Storm Water Coalition meets four (4) times a year. The CNY Coalition now is offering a fill exchange for Municipalities. It is right on their website that if a Municipality is in need of some sort of fill, and another has it, they can share it.

**Tentative Budget:** The Tentative Budget was handed out to the Board tonight. This is a very Tentative Budget for the Boards review. After some discussion on when the Budget Meetings will take place, Supervisor Pollard made a motion seconded by Councilor Stevens to schedule the following dates: Wednesday, August 28, 2019 at 5:30 at the Town Hall, Wednesday, September 4, 2019 at 5:30 at the Town Hall (this will take place before the Regular Town Board Meeting at 7:00pm), and Thursday, September 5, 2019 at 5:30 at the Welcome Center.

Ayes – Pollard, Stevens, Hunt and Sayre

Carried

**Hazard Mitigation Resolution (added item):** Supervisor Pollard received this 2019 Onondaga County Multi-Jurisdictional Hazard Mitigation Plan Resolution recently. This Resolution is geared toward mitigation of natural disasters such as earthquakes, floods or severe storms. After sharing with Joe Durand, Town Engineer, and Jim Gascon, Town Attorney, they are both for the Town approving the Resolution. Councilor Stevens made a motion seconded by Councilor Sayre to adopt the following Hazard Mitigation Resolution:

RESOLUTION  
A RESOLUTION OF THE TOWN BOARD OF THE TOWN OF MARCELLUS

AUTHORIZING THE ADOPTION OF THE  
2019 ONONDAGA COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN  
UPDATE

**WHEREAS**, all jurisdictions within Onondaga County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

**WHEREAS**, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, the Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs, including the preparation of Hazard Mitigation Plans; and

**WHEREAS**, Onondaga County, with a Planning Partnership of Onondaga County municipalities, has gathered information and prepared the 2019 Onondaga County Multi-Jurisdictional Hazard Mitigation Plan Update (the “Plan”), in accordance with the Disaster Mitigation Act of 2000; and

**WHEREAS**, the Partnership has completed a planning process that has engaged the public with opportunity for input and public comment, assessed the risk and vulnerability to the impacts of natural hazards, developed a mitigation strategy consistent with a set of uniform goals and objectives, and created a plan for implementing, evaluation and revising this strategy; and

**WHEREAS**, the Town of Marcellus has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Marcellus adopts in its entirety, the 2019 Onondaga County Multi-Jurisdictional Hazard Mitigation Plan Update (the “Plan”) as the Jurisdiction’s Natural Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.

**ADOPTED**, on this 21<sup>st</sup> day of August, 2019 by the following vote:

Ayes – Supervisor Pollard, Councilor Stevens, Councilor Hunt and Councilor Sayre

Absent – Councilor Cusick

\_\_\_\_\_ - Supervisor – Town of Marcellus

\_\_\_\_\_ - Clerk – Town of Marcellus

**DISCUSSION AGENDA:**

**Items from the Board**

Supervisor Pollard stated that she won't be able to make the September 18, 2019 Workshop Meeting by 5:30 due to a previous commitment. Councilor Sayre made a motion seconded by Councilor Stevens to change the time for the September 18, 2019 Workshop Meeting to 7:00 pm instead of 5:30 pm.

Ayes – Pollard, Stevens, Hunt and Sayre

Carried

**Town Hall – QPK:** Mike O'Shea, QPK Design, brought with him some designs that the Town was looking at in 2008 for a New Town Hall. Supervisor Pollard explained that with new laws, the Town needs to be aware of what is required for a new building and what the costs would be. Mr. O'Shea will look into some revisions to the 2008 plans and get back to the Town Board.

**Items from the Floor –None**

Jim Gascon, Town Attorney, asked to meet with the Board for an Attorney/Client Meeting at the end of the Workshop Meeting.

Councilor Hunt made a motion seconded by Councilor Sayre to adjourn the Marcellus Town Board meeting at 6:55 P.M.

Ayes – Pollard, Stevens, Hunt and Sayre

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk

