

**TOWN OF MARCELLUS  
TOWN BOARD MEETING MINUTES**

July 3, 2019

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, July 3, 2019, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
 Tammy Sayre, Councilor  
 John Cusick, Councilor  
 Laurie Stevens, Councilor

Absent – Chris Hunt, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Gary and Linda Wilcox, Jim Rossiter and John Rossiter, Marcellus Fire Department; Joe Durand, TDK Engineering; Meg Schader, Hugh Schoder, Bernie Montgomery, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the flag.

**Minutes:** Councilor Stevens made a motion seconded by Councilor Cusick to accept the Town Clerk’s minutes from the June 5, 2019 Town Board Meeting and the June 19, 2019 Workshop Meeting.

Ayes – Pollard, Stevens, Sayre and Cusick Carried

**Monthly Activity:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #7 as of June 28, 2019. Claim #'s 149176-149211.

	<b><u>Expenses</u></b>
General Fund	\$17,396.73
Part Town General	266.23
Town Wide Highway	890.73
Part Town Highway	546.40
Trust & Agency	<u>3,807.25</u>
Total	\$22,907.34

Board Members were given copies of the Activities Report as of June 25, 2019 for the Fiscal Year 2019, Period 6 - 6.

	<b><u>Revenue</u></b>	<b><u>Expenses</u></b>
General Fund	(1,294,562.89)	\$550,630.02
Part Town General	( 207,205.21)	82,322.59
Town Wide Highway	( 578,279.30)	195,888.15
Part Town Highway	( 358,848.87)	153,154.84

Fire District	( 408,841.59)	284,600.25
Hydrant Fund	( 3,521.47)	1,690.77
Ambulance Fund	( 312,115.00)	158,100.00
Sewer District	( 157,500.31)	145,191.00
Water District	( 160,973.68)	79,900.56

Bank Balances for May 2019:

Total Balance for May 2019 \$4,384,003.09

Councilor Sayre made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers as of June 28, 2019, the Activities Report as of June 25, 2019 and the Bank Balances for May 2019.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**OLD BUSINESS:**

**Drainage:** Joe Durand, TDK Engineering, presented the Board with a Short Form-Contract Agreement regarding the numerous drainage-related issues within the Town. Jim Gascon, Town Attorney, quickly looked it over, and there is no stipulation that either party can terminate the contract with thirty days notice. After some discussion, it was decided that the contract would be drafted up with the clause about terminating it.

Councilor Stevens made a motion seconded by Councilor Cusick granting Supervisor Pollard to sign the agreement (subject to the Attorney reviewing the amended contract) and submitting the grant application. The grant would include the areas of Lathrop Drive Stormwater Management System Improvements, Lawless Road Culvert Replacement and the Marcellus Knolls Drainage System Replacement Program.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**Amend Local Law #6 – 2008:** The Attorney has not had time to review Local Law #6 of 2008. This will be put on the agenda for the July 17, 2019 Workshop Meeting.

**Resolution for 2020 Revaluation:** Councilor Sayre made a motion seconded by Councilor Stevens to adopt the following resolution for the 2020 Revaluation for the Town of Marcellus.

**Resolution**

On July 3, 2019, at a regular scheduled Town Board Meeting of the Town of Marcellus it was unanimously resolved:

BE IT HEREBY RESOLVED that the Town of Marcellus herein expresses its support for Townwide Revaluation to be completed by the Town Assessor, Lawrence E. Fitts, for implementation on the 2020 Assessment Roll.

It is understood that this Townwide Revaluation will be completed in strict compliance with the Rules and Regulations of Article 15-b as promulgated by the New York State Office of Real Property Services, Bureau of Certification and Training.

It is further understood that the Townwide Revaluation will be completed in conjunction with ORPS, Bureau of Local Assessment Services (LAS) through its regional office in Syracuse, N.Y. That office will be furnishing certain computer and personnel services necessary for completing the Townwide Revaluation in compliance with Article 15-b.

The Town further understands the ORPS will prepare a letter of commitment covering the scope of services it will provide, the responsibilities of the parties involved and the cost to the Town.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

Supervisor Pollard	Aye
Councilor Cusick	Aye
Councilor Sayre	Aye
Councilor Stevens	Aye
Councilor Hunt	Absent

Date: July 3, 2019

Carried

**Paperwork on Firemen's Cancer Insurance:** The Fire Department sent over a form from OSHA (Occupational Safety and Health Standards) that Firefighters should be filling out once they become members of the Fire Department or if they just need the one from the VFIS Insurance. Councilor Stevens recommended that because the one from OSHA (a Federal Agency) is there, every Firefighter should fill it out and it should be kept in their personnel files at the Fire Department.

**NEW BUSINESS:**

**Recreation Agreement:** Councilor Stevens made a motion seconded by Councilor Sayre to approve the following Recreation Agreement for Phippsburg, Maine for October 7 – 10, 2019.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

Cost: Main Lodge or Cottages

35 Paid – Double: \$684 Triple: \$633 Quad: \$608 Single: \$885

42 Paid – Double: \$657 Triple: \$603 Quad: \$577 Single: \$865

Harbor Village Suites

35 Paid - Double: \$768

**Letter of Intent – Water Quality Improvement Project Grant:** Councilor Stevens made a motion to authorize Supervisor Pollard to sign the Letter of Intent to participate in the Water Quality Improvement Project Grant for the digital mapping.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

**Marcellus Paper Mill – Fence:** Supervisor Pollard stated that the Guard Rail is up at the Paper Mill site. There was discussion as to whether The Town should put up a gate. This is private property so therefore, we cannot go onto the property. At this time, we are going to leave the fence up, until either the Property Owner pays the back taxes and reclaims it or the county takes it over.

**Baltimore Woods Resolution:** Baltimore Woods is asking that the Board pass the following resolution obtaining approval/endorsement of the Town to apply for a grant to obtain more acreage.

**WHEREAS,** Baltimore Woods Nature Center is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under Title 9 of the Environmental Protection Act of 1993 for a part project to be located in the Town of Marcellus, a site located within the territorial jurisdiction of this Town Board; and

**WHEREAS,** as a requirement under the rules of this program, said not-for-profit corporation must obtain the “approval/endorsement of the governing body of the municipality in which the project will be located”;

**NOW, THEREFORE,** be it resolved by this august body that the Town Board of the Town of Marcellus hereby does approve and endorse the application of Baltimore Woods Nature Center for a grant under Title 9 of the Environmental Protection Act of 1993 for a park project known as Baltimore Woods Nature Center Expansion and located within this community.

**WHEREAS,** The Resolution was made by Councilor Stevens, seconded by Councilor Sayre and the matter was put to the following vote:

Supervisor Pollard	Aye
Councilor Stevens	Aye
Councilor Sayre	Aye
Councilor Cusick	Aye
Councilor Hunt	Absent

Date: July 3, 2019

**DISCUSSION AGENDA:**

**Items from the Board:** Supervisor Pollard received a letter from State Senator Robert E. Antonaccii, II, stating that during the 2019 legislative session, the Senate colleagues voted to the restoration of \$65 million in Extreme Winter Recovery funding.

The Town applied for a grant with the led lighting. We heard that we will be receiving \$5,000. This money can go back into the General Fund; this will help with the cost of converting the Street Lights to LED.

**Items from the Floor**

Phil Coccia, Recreation Director, reminded everyone that the “Teal there’s a Cure” run is tomorrow at Marcellus Park.

**Adjourn:** Councilor Cusick made a motion seconded by Councilor Sayre to adjourn the Marcellus Town Board meeting at 8:15 P.M.

Ayes – Pollard, Stevens, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk