

**TOWN OF MARCELLUS**  
**TOWN BOARD MEETING MINUTES**

June 5, 2019

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 5, 2019, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Tammy Sayre, Councilor  
John Cusick, Councilor  
Chris Hunt, Councilor  
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Keith Ramsden, Park Crew Leader, Jake Sheridan, Mikayla Streiff, Conner Trenewski, Ethan Collar, Murphy Reilly, Sarah Hainey, Johanna Szczech, Cahal Donovan, Chuck Paul, Ellen Brayer, Alex Brown, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

**Minutes:** Councilor Hunt made a motion seconded by Councilor Stevens to accept the Town Clerk's minutes from the May 1, 2019 Town Board Meeting and the May 15, 2019 Workshop Meeting.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

**Monthly Activity:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of May 31, 2019. Claim #'s 148925 – 148978.

	<u>Expenses</u>
General Fund	\$25,498.29
Part Town General	429.87
Town Wide Highway	11,624.02
Part Town Highway	9,434.14
Fire District	83,316.75
Trust & Agency	<u>24.00</u>
Total	\$130,327.07

Board Members were given copies of the Activities Report as of May 31, 2019 for the Fiscal Year 2019, Period 5 – 5.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(1,287,199.98)	\$455,810.87
Part Town General	( 204,951.04)	68,136.44
Town Wide Highway	( 515,616.13)	175,012.62
Part Town Highway	( 358,700.84)	72,767.87
Fire District	( 408,775.70)	190,233.50
Hydrant Fund	( 3,519.98)	1,690.77
Ambulance Fund	( 312,104.37)	156,025.00
Sewer District	( 157,499.21)	145,191.00
Water District	( 160,939.60)	79,900.56

Bills Paid on May 17, 2019

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
148893	Excellus BC/BS	\$ 371.94
148894	Excellus BC/BS	\$ 371.94
148895	Simply Prescriptions	\$ 494.14
148896	Simply Prescriptions	\$ 494.14
148897	Excellus BC/BS	\$18,951.35
148898	Excellus BC/BS	<u>\$ 728.82</u>
Total		\$21,412.33

Bank Balances for April 2019:

Total Balance            \$4,461,634.63

Councilor Stevens made a motion seconded by Councilor Sayre to approve the Abstract of Audited Vouchers as of May 31, 2019, (The Town will be holding Voucher #148951 to the Marcellus Fire Department until the second Quarterly Report is received), the Activities Report as of May 31, 2019, the Bills paid on May 17, 2019 and the Bank Balances for April 2019.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**OLD BUSINESS:**

**Fire Department – Quarterly Report:** The Town received a Quarterly Report for Jan – March 2019 on May 15, 2019. The Board asked for more details on the report. A more detailed report was received on June 3, 2019. The Board had the following questions:

1. The FD-112 EMS supplies, what is that and why is it over budgeted already?
2. The Sale of Assets is from a truck being sold, does that money go into the Truck Reserve?
3. Where does the \$9,149.88 (listed under other income) come from?
4. Is the \$60,000 in the Truck Reserve Account accurate?
5. What are the balances in the Reserves Accounts?

Once these questions are answered and the Board is satisfied, the April payment will be released to the Fire Department.

**Fire Department – Insurance (Cancer Policy):** Jim Gascon, Town Attorney, met with Jim Rossiter, Fire Chief, regarding the Cancer Policy for insurance. Once the Attorney receives a number of people that are eligible, he will contact Reagan Insurance to receive a quote and what the members need to qualify. Fire Chief, Jim Rossiter, will check with another insurance company. This will be on the agenda for the Workshop Meeting on June 19, 2019.

**Facebook Account for Town:** The Town is looking at a policy to have a facebook account. Jim Gascon, Town Attorney, will look at the draft that the Village has used. Supervisor Pollard, wants to be sure that this will be informational only for the residents. Councilor Sayre and Charnley Abbott, Village Clerk, both said that they would help the Town Clerk set it up.

### **NEW BUSINESS:**

**Town Assessment – Re-Evaluation:** Larry Fitts, Town Assessor, presented to the Board that he is proposing a town wide revaluation for the 2020 Assessment Roll. After some discussion, it was decided that Supervisor Pollard would ask Mr. Fitts to come to the June 19, 2019 Workshop Meeting to explain to the Board what he intends to do.

**Weeks – Concern about Candlewick Lane:** Supervisor Pollard received a letter from a resident regarding property at 4590 North Street on the Candlewick Lane side. There is a small triangle of land left undeveloped. The residents have been maintaining the small triangle and would like the Town to turn it over to them. There was much discussion as to who owns it. Jim Gascon, Town Attorney, asked to have a meeting with the Board, John Houser; Codes Officer and Don MacLachlan, Highway Superintendent regarding this issue after the meeting is adjourned.

### **WORKSHOP AGENDA:**

#### **DISCUSSION AGENDA:**

#### **Items from the Board**

Supervisor Pollard wanted to inform the Board of a few updates.

The Call Report and the Profit & Loss Statement from MAVES for Jan – April 2019 was received May 23, 2019.

Supervisor Pollard met with a representative from John Katko’s office and explained that we needed help with drainage issues and we need a new Town Hall. They cannot help with these issues, but anything on a Federal Level we should reach out to them.

Helen Stevens, Clerk to Assessor, brought to the attention that Local Law #6 from 2008 dealing with Senior Citizens exemptions needs to be amended. This will be on the agenda for the June 19, 2019 Workshop Meeting.

A letter from the Department of Transportation was received stating that the NYSDOT will be working on the bridge by the dam at Otisco Lake, in the fall they will be working on the Bridge by Nightingale Mills and they will be painting the Platt Road Bridge.

A request was made by a resident to have the speed limit lowered on Pleasant Valley Road and the state came back and said that they have already done a study on it and that they will not reduce it at this time. A copy of the letter from NYSDOT was sent to the resident.

Some representatives from Solvay Bank came today to discuss us getting a credit card machine. They were very up front and stated that a bank cannot waive the fees. We would be better off working with a company that deals with municipalities.

Supervisor Pollard has looked through many of the previous plans for a new Town Hall. All the paperwork is in the meeting room and if any of the Board Members want to come in and look at anything they are more than welcome to.

Supervisor Pollard has asked Joe Durand, Town Engineer, to come to the June 19, 2019 Workshop Meeting to discuss the drainage issue. There are grants available that have to be in by July and he can help us with them.

### **Items from the Floor**

Jim Gascon, Town Attorney, stated that there were to be two hearings on June 19, 2019 regarding falling down houses. After looking at the time line, there would not be enough time to have the hearings on June 19, 2019. Supervisor Pollard made a motion seconded by Councilor Cusick to have Jim Gascon, Town Attorney, and Jerry Wickett, the hearing Officer, schedule the time and date for the Public Hearings on 2790-2792 Otisco Valley Road and 3601 SE Townline Road.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Phil Coccia, Recreation Director, reminded everyone that the Antiques Show is this weekend at the Park and next Saturday, June 15, the building of the bunk beds for Sleep in Heavenly Peace.

**Adjournment:** Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 7:45 pm.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Respectfully submitted,

Sandy Taylor, Town Clerk