

**TOWN OF MARCELLUS  
TOWN BOARD MEETING MINUTES**

March 6, 2019

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, March 6, 2019, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
 Tammy Sayre, Councilor  
 John Cusick, Councilor  
 Chris Hunt, Councilor  
 Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Ron Schneider, Bernie Edling, Kyley M., Nancy Bunn, Jim Rossiter, Erika Arpajian, Chuck Paul, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

**Minutes:** Councilor Hunt made a motion seconded by Councilor Stevens to accept the Town Clerk’s minutes from the February 6, 2019 Town Board Meeting and the February 20, 2019 Workshop Meeting.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**Monthly Activity:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #3 as of March 1, 2019. Claim #'s 148420- 148452.

<b><u>Expenses</u></b>	
General Fund	\$12,565.48
Part Town General	27.55
Town Wide Highway	<u>2,178.38</u>
Total	\$14,771.41

Board Members were given copies of the Activities Report as of March 1, 2019 for the Fiscal Year 2019, Periods 1 -2.

	<b><u>Revenue</u></b>	<b><u>Expenses</u></b>
General Fund	(1,220,119.66)	\$191,851.71
Part Town General	( 201,912.62)	31,346.55
Town Wide Highway	( 446,774.36)	67,499.98
Part Town Highway	( 358,356.67)	15,083.91
Fire District	( 408,497.50)	11,350.00
Hydrant Fund	( 3,515.48)	0.00
Ambulance Fund	( 312,060.50)	78,012.50
Sewer District	( 157,496.05)	145,191.00
Water District	( 154,824.13)	30,617.28

Bank Balances for January 2019:

Total Balance \$4,018,003.40

Councilor Cusick made a motion seconded by Councilor Hunt to accept the Abstract of Audited Vouchers as of March 1, 2019, the Activities Report as of March 1, 2019 and the Bank Balances for January 2019.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

**OLD BUSINESS:**

**Drainage:** Supervisor Pollard and John Houser, Codes Officer, received information that a man named Doug Fisher, from Soil and Water, can help out with the drainage issues in the county. The Town does not have a permanent solution regarding the drainage issues around the Town and working with Mr. Fisher and Joe Durand, Engineer from TDK, hopefully a solution will be found.

Councilor Cusick made a motion seconded by Councilor Stevens to set a meeting date of March 20, 2019 at 6:30 pm for the residents to come and hear more about the drainage issues and solutions for the Candlewick residents. A letter, map and easement will go out by the end of the week to the Candlewick residents informing them of the upcoming meeting.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

**Projector/Screen:** John Cusick suggested a big screen television (55”) and a laptop that should help with the showing of all documents at meetings (Planning/Zoning Board and Town Board). Supervisor Pollard has talked with Pete Knowles, the IT man and he stated that he could hook up Wi-Fi into this building. More information will come along on the projector/screen project.

**Vault Door:** Supervisor Pollard had a card from a company called TEAM Services, Inc. regarding the cleaning of the vault. They are located in New Jersey, but work all around the Northeast. Someone is coming tomorrow (Thursday, February 7, 2019) to look at the vault and assess what needs to be done. They will then send an estimate as to the cost.

**Stormwater:** Councilor Hunt made a motion seconded by Councilor Sayre to accept the changes to the Memorandum of Agreement for the Central New York Stormwater Coalition that John Houser, Codes Officer, gave to Supervisor Pollard. The changes have to do with representatives at meetings and the majority and supermajority voting. A copy of the Memorandum of Agreement for the Central New York Stormwater Coalition is available at the Codes Office and the Town Clerk’s Office.

Ayes- Pollard, Stevens, Hunt, Sayre and Cusick

Carried

**NEW BUSINESS:**

**Fire Department:** Councilor Hunt made a motion seconded by Councilor Sayre to authorize Supervisor Pollard to sign the Fire Department Contract with the suggested changes in Sections 2 and 4. The first change was in Section 2, stating that the balance of said building maintenance reserve fund shall not exceed \$75,000 (formerly it was \$50,000). The second change is in section 4, where the Department shall notify the town of any change in expense line item from which funds were originally budgeted, but in no event shall the Department expend funds in excess of \$5,000 (formerly \$500) outside the line item budget without Town approval.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

The Fire Department also wanted to change the audit to every other year to present to the Town. After much discussion, the Town wanted to keep the audit annual for 2019. This will be revisited for the 2020 contract with the Fire Department.

**Request from McClurg Remodeling:** Councilor Stevens made a motion seconded by Councilor Cusick to approve the request from McClurg Remodeling about the reservation in the Park. McClurg Remodeling is pairing up the non-profit group “Sleep in Heavenly Peace” on June 15<sup>th</sup>. They would like to use one of the larger parking lots in the Park to build 101 bunk beds so that no kids sleep on a floor. Phil Coccia, Recreation Director, is aware of this and stated that they would be renting the Creek Hollow and Stone Mill Pavilions. There is no rain date for this event. Jim Rossiter, Fire Chief, stated that if it is raining that day, they could use the Fire Department. The trucks could be out in the rain. Phil Coccia is meeting with McClurg’s again on March 19, 2019.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**Appointment to Zoning Board of Appeals (added item):** Supervisor Pollard made the motion seconded by Councilor Stevens to appoint Scott Stearns to the Zoning Board of Appeals, as there was a vacancy left by Michele Bingham who resigned earlier this year.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**Community Grant Resolution (added item):**

Town of Marcellus  
Town Board Resolution  
**IN FAVOR OF COMMUNITY GRANT APPLICATION**

March 6, 2019

The following resolution was made by Councilor Cusick, and seconded by Councilor Stevens, at the Regular Meeting of the Town Board of the Town of Marcellus on March 6, 2019.

**WHEREAS**, the County of Onondaga Community Development Division has solicited project proposals for the 2019 Community Development Block Grant funding cycle by letter dated January 30, 2019, a copy of which is incorporated herein in its entirety by reference herein; and

**WHEREAS**, the primary objective of the program is to benefit low income people in the County; and

**WHEREAS**, Category D “Low Income Benefit” specifically indicates any project that benefits either the elderly or handicapped persons qualifies for potential funding; and

**WHEREAS**, the renovation of existing restrooms for handicapped accessibility in parks or other facilities further qualifies for potential funding; and

**WHEREAS**, the Town Parks and Recreation Department has identified a park restroom that requires renovation to meet elderly and handicapped persons needs; and

**WHEREAS**, the Town desires input from the general public as to potential additional projects that may meet the criteria set forth for the said Community Development Grant; and

**WHEREAS**, the terms of the Grant require that a public hearing be held; and

**NOW, THEREFORE**, it is

**RESOLVED**, that the Town of Marcellus through action of this Board does authorize and approve the pursuit of a grant from the Onondaga County Community Development Division, for an amount not to exceed \$20,000, of which the Town will contribute approximately 25%, and that said Grant will be used to benefit senior citizens and/or handicapped persons within the Town of Marcellus; and it is further

**RESOVLED**, the Town will have a public hearing for the purpose of reviewing a proposal for the renovation of a park bathroom to accommodate elderly and handicapped persons, to develop a five (5) year plan, to approve a local Town contribution for the project and for any and all additional proposals the public desires to present for the Community Development Grant; and it is further

**RESOLVED**, the public hearing to consider the above proposal and all other proposals will be held at the Town Hall on April 3, 2019 at 7:00 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested will be heard.

The question of the adoption of the foregoing resolution was put to vote and the vote was as follows:

<b>Karen Pollard</b>	<b>Supervisor</b>	<b>Aye</b>
<b>John Cusick</b>	<b>Councilor</b>	<b>Aye</b>
<b>Chris Hunt</b>	<b>Councilor</b>	<b>Aye</b>
<b>Tammy Sayre</b>	<b>Councilor</b>	<b>Aye</b>
<b>Laurie Stevens</b>	<b>Councilor</b>	<b>Aye</b>

The foregoing resolution was thereupon declared duly adopted.

**Dated:** March 6, 2019

### **Items from the Board**

Supervisor Pollard reminded everyone that there will be a shred day on April 27, 2019 from 8:00 am – 12:00 noon. She asked Mayor Curtin if they would want to split the cost as it does benefit Village and Town residents. The Mayor stated that the village would put \$165 towards the cost.

Supervisor Pollard received an email that County Executive Ryan McMahon is holding a series of Town Hall Meetings in the area if anyone would like to go.

Supervisor Pollard also stated that Marcellus lost four long-time residents in the past week; they are Howard Carey, Wilbur Hoyt, Jane Amidon and Harold “Pop” Annable.

A First aid kit was received from Comp. Alliance. Phil Coccia, Recreation Director, will be able to use it in the Parks/Recreation Department.

Supervisor Pollard mentioned that yesterday, February 5, 2019, she had to shut down the office as a pipe let out steam in Helen's Office. There was no heat in the building.

Supervisor Pollard stated that there will be an Attorney/Client meeting after the adjournment of the meeting.

**Items from the Floor**

Phil Coccia, Recreation Director, stated that the Park is very busy and reminded everyone that there will be another Moonlight Walk on March 16, 2019 from 4:00 pm – 9:00 pm.

Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 8:05 P.M.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk