

**TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES**

February 6, 2019

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, February 6, 2019, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
 Tammy Sayre, Councilor
 John Cusick, Councilor
 Chris Hunt, Councilor
 Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Gary and Linda Wilcox, Ron Schneider, Bernie Montgomery, Jim Rossiter, Dave Card, Keith Ramsden, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor Cusick made a motion seconded by Councilor Hunt to accept the Town Clerks Minutes from the Organizational/Town Board Meeting on January 2, 2019 and the Workshop Meeting on January 16, 2019.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 1, 2019. Claim #'s 148286-148294, 148296, 148306-148325, 148335-148352.

	<u>Expenses</u>
General Fund	\$ 28,579.97
Part Town General	2,003.12
Town Wide Highway	10,310.83
Ambulance Fund	75,937.50
Trust & Agency	<u>24.00</u>
Total	\$116,855.42

Board Members were given copies of the Activities Report as of January 30, 2019 for the Fiscal Year 2019. Period 1.

	<u>Revenue</u>	<u>Expenses</u>
General Fund	(805,172.89)	99,408.84
Part Town General	(200,660.00)	15,936.19
Town Wide Highway	0.00	23,333.09
Part Town Highway	(20,756.00)	14,383.91

Fire District	(408,444.00)	11,350.00
Hydrant Fund	(2,560.00)	0.00
Ambulance Fund	(312,050.00)	2,075.00
Sewer District	(157,491.00)	145,191.00
Water District	(148,553.00)	30,617.28

Bills paid on January 23, 2019:

<u>Voucher Number</u>	<u>Vendor</u>	<u>Amount</u>
148272	Excellus BC/BS	\$ 371.94
148273	Excellus BC/BS	371.94
148274	Excellus BC/BS	594.75
148275	Excellus BC/BS	19,085.71
148276	NYSEG	33.31
148277	NYSEG	18.60
148278	NYSEG	27.90
148279	NYSEG	20.19
148280	NYSEG	1,057.25
148281	NYSEG	259.49
148282	NYSEG	71.60
148283	NYSEG	36.79
148284	Simply Prescriptions	494.14
148285	Simply Prescriptions	494.14
	Total	\$22,937.75

Bank Balances for December 2018:

Total Balance \$2,374,413.57

Councilor Sayre made a motion seconded by Councilor Stevens to accept the Abstract of Audited Voucher as of February 1, 2019, the Activities Report as of Jan. 30, 2019, the bills paid on Jan. 23, 2019 and the Bank Balances for December 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

OLD BUSINESS:

NEW BUSINESS:

Jim Rossiter – Fire Department: Jim Rossiter stated that the Town will be receiving the financials next week. In the future, the financial statements will be emailed to Lori Petrocci, the Town’s Bookkeeper. Supervisor Pollard stated that we don’t have their contract back yet. Mr. Rossiter said that the President of the Fire Department would like to talk with the Supervisor about it. The President of the Fire Department will be calling Supervisor Pollard.

Mr. Rossiter stated that they received grant money for washer and driers for the Fire Department Uniforms. They are asking the Board if they can revamp the room where they are stored. The members are going to do a lot of the work themselves, so they are asking for money to come out of the Building Reserve Fund for materials. The Fire Department must adhere to the Prevailing Wage Requirements for any work that is done at the Fire Department Building. Councilor Hunt

made a motion seconded by Councilor Sayre that the Town approves spending money, not to exceed \$22,000 and the Fire Department has to abide by the Town's Procurement Policy.
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Recreation Agreement: Councilor Stevens made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the agreement between the Town of Marcellus and Thunder Canyon to play at the Marcellus Park on Thursday, August 1, 2019 from 7:00 pm – 8:30 pm for a fee of \$600.
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

2019 Olde Home Days Request: Councilor Hunt made a motion seconded by Councilor Cusick to grant the request to the Olde Home Days Committee the weekend of May 31, June 1 and 2, 2019. They are requesting the use of the Town parking lot and the vacant lot formerly occupied by the Yuhas building for May 31, June 1 and June 2. They are also reserving the upper Marcellus Park from May 27th to June 3th for the rides and the lower park for the Car Show on Sunday, June 2, 2019.
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Highway Inventory: Don MacLachlan, Highway Superintendent, submitted an inventory of all the Highway Equipment for 2019. Councilor Stevens made a motion seconded by Councilor Cusick to accept the inventory list that was given by Don MacLachlan, Highway Superintendent.
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Petty Cash – Court Clerk: Councilor Hunt made a motion seconded by Councilor Stevens to allow the Court Clerk to have a petty cash fund of \$200. This was established in 2012 and is only to be used for making change on Court nights.
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Set Dates for Spring Trash Days: Councilor Hunt made a motion seconded by Councilor Stevens to set the Spring Trash Days as follows: Fridays, April 26, May 3 and May 10, 2019. Saturdays, April 27, May 4 and May 11, 2019. The times will be Fridays, 8:00 am – 3:00 pm and Saturdays, 8:00 am – 12:00 noon.
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Appointment of Deputy Court Clerk: Councilor Hunt made a motion seconded by Councilor Cusick to appoint Carol Pierik as Deputy Court Clerk. Ms. Pierik has accepted the position at a rate of \$15 per hour for an average of 13 hours per week, with a 2019 Court Budget maximum of \$10,140. This appointment is subject to the approval of the New York State mandated fingerprinting.
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

DISCUSSION AGENDA:

Items from the Board

Supervisor Pollard received an e-mail from Comp Alliance regarding the training for all employees that will be held on April 18, 2019. The training will be held at the Fire House from 9:00 am – 12:00 noon. Supervisor Pollard invited the Village Offices and also anyone from the Fire Department to come.

Supervisor Pollard also stated that there are two boxes (time capsules) that are to be opened March 5, 2019. She asked the President of the Historical Society if the Historical Society would like to open them or if the Board would like to open them at a meeting.

Supervisor Pollard also talked with the Board again about a screen and projector and also a new phone system. At the Planning/Zoning Board Meetings, they only have an easel to show maps, drawing, plans, etc. and not everyone can see what is being talked about.

The phone system is not supported by any company. We can buy the phones that are refurbished for about \$33 on the internet. Councilor Stevens said maybe we should look into Spectrum and getting wireless in the building.

Supervisor Pollard, Karen Cotter and John Houser, Codes Officer, met with Dan Kwasnowski, Planning Director, from Syracuse –Onondaga County Planning Agency, Mr. Kwasnowski, will be a good resource once the Town decides to update the Comprehensive Plan. Our Comprehensive Plan is almost 20 years old and needs to be re- updated.

Items from the Floor

Bill Southern stated that the vault should also be closed, as the Town’s History is in there. We will start closing the vault door at night. We will also look for someone to come and clean the vault.

Phil Coccia reminded everyone that the next Moonlight Walk will be held on February 16, 2019.

Drainage:

Jim Gascon, Town Attorney, drew up a letter for the Board to review to send to the Candlewick Residents regarding the Easement for Drainage. There was discussion as to holding a meeting sometime in March for the residents. There will be more discussion on this at the February 20, 2019 Workshop Meeting.

Councilor Sayre made a motion seconded by Councilor Stevens to adjourn the Marcellus Town Board meeting at 7:55 P.M.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk