

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**  
December 26, 2018

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, December 26, 2018, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Tammy Sayre, Councilor  
John Cusick, Councilor  
Chris Hunt, Councilor  
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Jim Rossiter, Chuck Paul and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #12 as of December 20, 2018. Claim #'s 148091-148100, 148102-148129, 148139-148150.

<b><u>Expenses</u></b>	
General Fund	\$25,533.10
Part Town General	552.32
Town Wide Highway	6,651.27
Part Town Highway	3,942.66
Trust and Agency	<u>24.00</u>
Total	\$36,703.35

**Bills paid between meetings:** The following bills were paid on November 17, 2018.

<b><u>Voucher Number</u></b>	<b><u>Vendor</u></b>	<b><u>Amount</u></b>
148077	NYSEG	\$6,349.12
148078	NYSEG	382.65
148079	WINDSTREAM	75.37
148080	WINDSTREAM	116.26
148081	WINDSTREAM	<u>541.14</u>
	TOTAL	\$7,464.54

Councilor Hunt made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers as of December 20, 2018 and the bills that were paid on November 17, 2018.  
Ayes - Pollard, Stevens, Hunt, Sayre and Cusick Carried

**BUSINESS SESSION:**

**Renewal of Compensation Insurance:** Councilor Sayre made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to renew the Compensation Insurance for the Town. Reagan's Insurance has to have the signed contract back by December 31, 2018.  
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**Parking Lot – Reagan:** Mike Reagan, of Reagan Insurance, sent Supervisor Pollard an email asking if they could park 4 – 5 cars behind the sign next to the Town Hall. Supervisor Pollard stated that for now it would be okay. The Board expressed that they didn't want a lot of Reagan Employees parking here, and taking away from the Town Hall customers. The Board will watch to make sure that more cars are not taking away from Town Hall parking.

**Fund Transfers:** Councilor Stevens made a motion seconded by Councilor Cusick for Phil Coccia, Recreation Director, to transfer the following amounts of money.

From:	To:	
A.7110.42 – Park Rec. Contractual	A.7310.4 – Youth Rec. Con.	\$ 1,000
A.2001 Recreation Rev	Cemetery Capital Res	\$ 1,000
A.7110.13 – Park Rec. Salary	Cemetery Capital Res	\$ 3,000
A.7310.1 – Youth Salary	Park Capital Res	\$12,000
A.7620.1 – Adult Rec. Salary	Park Capital Res	\$ 8,000
A.7620.4 – Adult Rec. Cont.	Park Capital Res.	\$ 8,000

Mr. Coccia, stated that they are talking about two (2) new roofs, one on the Stone Mill Pavilion and one on the Creek Hollow Pavilion. Possibly new carpet in the Welcome Center, new signs at the entrances to the Park, new toilets in the Grove Pavilion.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**WORKSHOP AGENDA:** None

**DISCUSSION AGENDA:**

**Items from the Board:** None

**Items from the Floor**

A discussion came about regarding the "Welcome Signs" into the Town of Marcellus. Keith Ramsden, Park Crew Leader, stated at a previous meeting that he will get quotes for the Town and Park Entrance signs.

Don MacLachlan, Highway Superintendent, stated that the new heating system is in the Highway Garage. They need to order a new door, insulate up above the ceiling and paint.

**Adjourn:** Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 6:00 pm.  
Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Respectfully submitted,

Sandy Taylor, Town Clerk