

**TOWN OF MARCELLUS  
TOWN BOARD MEETING MINUTES**

October 3, 2018

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, October 3, 2018, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
 Tammy Sayre, Councilor  
 John Cusick, Councilor  
 Chris Hunt, Councilor

Absent - Laurie Stevens, Councilor

Also present: Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Gary and Linda Wilcox, Patrick Morocco, Jacob Walters, Jr., Sean Libra, Ron Schneider, Chuck Paul, Hugh White, Jim Rossiter, Nevin Prahll, Dan Balman Jason Mandriesh, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

**Minutes:** Councilor Hunt made a motion seconded by Councilor Cusick to accept the Town Clerk’s minutes from the Regular Board Meeting held on September 5, the minutes from the September 19, Workshop Meeting and the Supervisor’s Minutes from the Budget Workshops held on September 25, 26 and 27, 2018.

Ayes – Pollard, Hunt, Sayre and Cusick Carried

**Monthly Activity:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #10 as of October 1, 2018. Claim #'s 147776-147808.

	<u>Expenses</u>
General Fund	\$16,048.59
Town Wide Highway	490.15
Part Town Highway	<u>17,151.24</u>
Total	\$33,689.98

Board Members were given copies of the Activities Report as of September 27, 2018, for the Fiscal Year 2018, Periods 1 to 9.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,337,797.56)	765,448.47
Part Town General	( 217,485.82)	109,895.45
Town Highway	( 510,654.08)	304,264.45
Part Town Highway	( 510,742.00)	442,822.64
Fire District	( 401,737.38)	378,667.00
Hydrant Fund	( 2,180.08)	3,409.60
Ambulance Fund	( 305,029.46)	231,632.25

Sewer District	( 160,554.19)	160,548.00
Water District	( 154,527.64)	170,352.86

Bank Balances for August 2018:

Total Balance for August 2018: \$3,038,191.83

Councilor Hunt made a motion seconded by Councilor Sayre to approve the Abstract of Audited Vouchers as of October 1, 2018, the Activities Report as of September 27, 2018 and the Bank Balance for August 2018.

Ayes – Pollard, Hunt, Sayre and Cusick Carried

**OLD BUSINESS:**

**Sexual Harassment Policy:** The Human Resource Company, Public Sector, has created a policy to meet and exceed the new NYS Sexual Harassment Requirements. They will charge a fee of \$300 to provide the Town with the new policy, a memo for distributing the policy to employees, a form to sign acknowledging receipt of the policy and a required complaint form. Councilor Cusick made a motion seconded by Councilor Hunt to pay \$300 to Public Sector to provide the Town with the new NYS Sexual Harassment Requirements, the memo for distributing the policy, a receipt of the policy and the required complaint form.

Ayes – Pollard, Hunt, Sayre and Cusick Carried

**NEW BUSINESS:**

**Budget Meeting (added item):** Councilor Hunt made a motion seconded by Councilor Cusick to set a meeting date of Thursday, Oct. 11, 2018 to meet at the Welcome Center at 5:30 to do an overview of the 2019 Budget.

Ayes – Pollard, Hunt, Sayre and Cusick Carried

**Discussion Agenda**

**Items from the Board**

Supervisor Pollard stated that the 2017 Supervisor Report is back and has been approved.

Don MacLachlan, Highway Superintendent, requested that \$12,000 be transferred from the Highway CHIPS Line to DB.5110.4. There needs to be some repairs on gutters and catch basins up on Aquinnah Heights and Chilmark. Councilor Cusick made a motion seconded by Councilor Hunt to approve the Budget Transfer from the Highway CHIPS Line into DB.5110.4.

Ayes- Pollard, Hunt, Sayre and Cusick Carried

**Items from the Floor:** None

Councilor Hunt made a motion seconded by Councilor Sayre to adjourn the Marcellus Town Board meeting at 7:13 pm.

Ayes – Pollard, Hunt, Sayre and Cusick Carried

Respectfully submitted,

Sandy Taylor, Town Clerk