

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

August 8, 2018

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, August 8, 2018, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Tammy Sayre, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Gary and Linda Wilcox, Jim Rossiter, Chuck Paul, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor Hunt made a motion seconded by Councilor Cusick to accept the Town Clerk's Minutes from the Town Board Meeting on July 11, 2018 and the Deputy Town Clerk's Minutes from the Workshop Meeting on July 25, 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8 as of August 3, 2018. Claim #'s 147494-147551.

	<u>Expenses</u>
General Fund	\$66,533.93
Part Town General	272.64
Town Wide Highway	7,051.52
Part Town Highway	896.56
Trust and Agency	<u>1,978.89</u>
Total	\$76,733.54

Board Members were given copies of the Activities Report as of August 2, 2018, for the Fiscal Year 2018, Periods 1 to 7.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,270,769.83)	571,333.71
Part Town General	(213,146.22)	86,690.03
Town Wide Highway	(510,613.68)	243,734.69
Part Town Highway	(447,114.11)	280,969.02
Fire District	(401,685.76)	284,000.25
Hydrant Fund	(2,177.54)	1,690.77
Ambulance Fund	(305,020.54)	228,744.75
Sewer Fund	(160,553.84)	160,548.00
Water District	(154,477.66)	79,370.56

Bills Paid Between Meetings:

Paid on July 30, 2018: (Payment on 2017 International Dump Truck)

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
147481	KS State Bank	\$28,837.13

Paid on August 6, 2018:

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
147491	NYSEG	\$ 42.57
147492	NYSEG	\$ 94.34
147493	NYSEG	\$531.02

To be paid on August 9, 2018:

<u>Voucher#</u>	<u>Vendor</u>	<u>Amount</u>
147552	Midland Asphalt Materials	\$68,508.24

Bank Balances for June 2018:

Total Balance for June 2018: \$3,532,133.12

Councilor Cusick made a motion seconded by Councilor Stevens to approve the Abstract of Audited Voucher as of August 3, 2018, the Activities Report as of August 2, 2018, the Bills paid on July 30, August 6 and August 9, 2018, and the Bank Balance for June 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

OLD BUSINESS:

Hydrant for Glider Oil: Supervisor Pollard reached out to OCWA regarding the placement of the Hydrant for Glider Oil with some questions about who would be paying for the pavement if a parking lot is torn up for the water line. Supervisor Pollard received an email from Stephen Drake, OCWA representative, stating that OCWA will repave all areas in the parking lot where their trench is located, at cost to the developer. OCWA will backfill and compact the trench with full depth special backfill in paved areas. All grass areas will be top soiled, seeded and brought back to original grade. Also, the pipe is not centered in the ROW because of the 12” drainage line to the north. We must maintain a minimum 10’ horizontal distance from any storm lines. The existing 30’ ROW as shown is adequate to facilitate any future repairs that may be required. Councilor Hunt made a motion seconded by Councilor Sayre to authorize Supervisor Pollard to sign the application for proposed hydrant #14365 in the existing 0298 Town of Marcellus Water Supply District.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

NEW BUSINESS:

Appointment – Board of Assessment Review: Councilor Cusick made a motion seconded by Councilor Hunt to appoint Bernard Montgomery to the Board of Assessment Review for a five year term, October 1, 2018 to September 30, 2023.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Set Dates for Fall Trash Days: Supervisor Pollard made a motion seconded by Councilor Hunt to set the Fall trash days on Fridays, September 21 and 28, 2018 from 8:00 am – 3:00 pm and Saturdays, September 22 and 29, 2018 from 8:00 AM – 12:00 noon.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Storm Water Resolution: Councilor Cusick made a motion seconded by Councilor Stevens to approve the following Resolution Supporting Participation in the CNY Stormwater Coalition.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Resolution Supporting Participation in the CNY Stormwater Coalition Staff Services and Education Compliance Assistance Program

Resolution authorizing the items listed below pursuant to requirements of the New York State Pollutant Discharge Elimination System Municipal Separate Storm Sewer System General Permit.

WHEREAS, The Town of Marcellus
(Legal Name of Municipality)

herein called the “Municipality”, after thorough consideration of the various aspects of the problem and consideration of available information, has hereby determined that certain work, as described in Attachment A, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Central New York Regional Planning and Development Board, herein called the “Board”, has provided program planning and implementation assistance pertaining to the requirements of the New York State Pollutant Discharge Elimination System (SPDES) Stormwater Phase II General Permit for Municipal Separate Storm Sewer Systems (MS4) operators since 2002, and

WHEREAS, the Board has proposed staff and education assistance services in support of sustaining the CNY Stormwater Coalition and to provide a regional public education, outreach and training compliance program to reduce municipal staff burdens, ensure consistency, provide widespread priority audience targeting the most efficient use of limited municipal funds by distributing total program costs over a number of entities within a twelve month timeframe as outlined in Attachment B;

NOW, THEREFORE, BE IT RESOLVED BY The Town of Marcellus
(Governing Body of Municipality)

1. That Karen R. Pollard, Town Supervisor
(Name and Title of Chief Elected Official)

or such person’s successor in office is the representative authorized to act in behalf of the Municipality’s governing body in all matters related the Project:

2. That the Municipality agrees that it will fund its portion of the program cost in the amount of \$3,600, and that those funds will be made available to the Board upon receipt of invoice.
3. That one (1) certified copy of this Resolution will be prepared and sent to the Board upon adoption.

4. That this Resolution take effect immediately.

Highway Department: Safety Kleen: Councilor Stevens made a motion seconded by Councilor Cusick to approve Safety-Kleen Systems, Inc. to come in and clean out the catch basins at the Highway Garage. The estimated price is \$1,183.63.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Highway – Approve monies for Old Highway Garage improvements: Councilor Stevens made a motion seconded by Councilor Hunt to approve Don MacLachlan, Highway Superintendent, to spend money that was set aside for the new addition on the Highway Garage to spend on improvements in the old part of the garage. Some of the items would be a new concrete floor, boiler system and new doors. The addition didn't cost as much as anticipated because the men at the Highway Department did a lot of the work themselves.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

DISCUSSION AGENDA

Items from the Board

Supervisor Pollard stated that the Deputy Town Clerk looked into a phone bill through Windstream that we have been paying, the phone was hooked up to a pumping station but hasn't been used for a while. The phone has been discontinued as of today, August 8, 2018.

Supervisor Pollard is looking into possibly receiving some grant money for Street Lighting. She will keep the Board informed.

There was a separate voucher for Midland Asphalt Materials, Inc. in the amount of \$68,508.24. This was added on so that Don MacLachlan, Highway Superintendent, could be reimbursed for some grant money.

Jim Rossiter, Fire Department, stated that he had no news.

Phil Coccia, Recreation Director, said that a few trees came down at the Park, but that everything is cleaned up now.

John Houser, Codes Officer, stated that the Codes Office is doing well.

Items from the Floor

Bill Southern, asked what is going on with the guard rails at the Paper Mill sight. Supervisor Pollard stated that she will contact the State periodically, as of now, there has been no news.

Supervisor Pollard asked the Board to stay so that they could have an Attorney/Client Meeting.

Councilor Stevens made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 7:35 pm.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk