

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**

June 20, 2018

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 20, 2018, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Tammy Sayre, Councilor  
John Cusick, Councilor  
Chris Hunt, Councilor  
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Chuck and Sherry Ventura, Chuck Paul, Ann T. Larkin, Raymond Stock, Frank Riggall, Sean Bedford, Tom and Mahala O’Neil, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

**Abstract of Audited Vouchers:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 18, 2018, Claim #'s 147268 – 147305, 147316-147318.

	<b><u>Expenses</u></b>
General Fund	\$22,070.51
Part Town General	3,612.61
Town Wide Highway	5,783.98
Part Town Highway	11,481.15
Trust & Agency	<u>1,381.74</u>
Total	\$44,329.99

Councilor Hunt made a motion seconded by Councilor Stevens to approve the Abstract of Audited Vouchers as of June 18, 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**BUSINESS SESSION**

**Hydrant – Glider Oil and Fire Department:** Glider Oil is leasing land from the Fire Department and they are required to put in a Water Hydrant. Glider Oil would like an easement to install and maintain a water line from Slate Hill Road across the property that the Fire Department is on. They are asking the Town to approve the easement, as the Town owns the Fire Department and the property it is on. Councilor Stevens made a motion seconded by Councilor Sayre authorizing Supervisor Pollard to sign the “right-of-way” forms for Glider Oil to proceed with the water hydrant.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**Hearing for Tall Grass Violation:** John Houser, Codes Officer, has received a number of complaints regarding overgrown grass at 4421 Dublin Road. He has notified the owner that there would be a hearing June 20, 2018 at the Town Hall.

Supervisor Pollard and Councilors Stevens, Hunt, Sayre and Cusick are going to act as hearing officers on this violation.

John Houser, Codes Officer, testified before the board that he has investigated the property and he also gave pictures to the Board of the overgrown grass. He stated that he went by the property today, and this issue is still not taken care of. This is a violation of the Town of Marcellus Zoning Law – Local Law #4 of 2007, Section 4. On June 1, 2018, a Notice of Violation was sent to the Property Owner and asked that arrangements be made by June 6, 2018 to correct the problem. On June 7, 2018, a Compliance Order was mailed directing the Property Owner to remedy the condition on or before June 12, 2018. On June 13, 2018, a Removal Hearing notice was sent stating that a “Removal Hearing” would be scheduled for June 20, 2018 at the Town Hall at 5:30 pm.

Councilor Cusick made a motion seconded by Councilor Sayre to direct the Codes Officer to have the lawn mowed at 4421 Dublin Road, the cost will then be added to the Property Owners Tax Bill.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**Adjourn:** Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Business Session of the Meeting at 5:55 pm and open up the Workshop Session.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

## **WORKSHOP SESSION**

**Skaneateles Ski Hill:** There were no representatives here from the Skaneateles Ski Hill.

**Marcellus Knolls – Drainage Easement:** After much discussion regarding the drainage issues in Marcellus Knolls, the first step is to make sure there is an easement on the resident’s abstracts. Jim Gascon, Town Attorney, will check into this. If not, the Town will have obtained Temporary Easements from the residents, allowing the Highway Department to go on their property to replace the pipe.

## **DISCUSSION AGENDA**

**Items from the Board** – Phil Coccia, Recreation Director, reminded everyone that the first Concert in the Park is tomorrow, June 21, 2018.

Don MacLachlan, Highway Superintendent, would like the Board to come to the Highway Garage and see the work they have done. It was decided that the July 25, 2018, Workshop Meeting will be held at the Highway Garage at 5:30. A notice will be in the paper, on the web site and posted on the Window of the Town Hall.

Supervisor Pollard stated to the Board that they should really start thinking about what they want to do with this building. The Town is just out growing this building. Either add on, or build something else. More discussion will ensue regarding this.

**Items from the Floor** – A number of residents from Hall Avenue were here to tell the Board about the disarray that the house at 4198 Hall Ave is in. There is overgrown grass, the roof has plastic on it and it has been vacant for a number of years. After some discussion, it was decided that John Houser, Codes Officer, would send out notices to the Property Owners. If the situation is not taken care of, there will be a “Removal Hearing” here at the Town Board on Wednesday, July 11, 2018. At this point, the Town cannot do anything without notifying the Owners.

**Adjournment:** Councilor Cusick made a motion seconded by Councilor Stevens to adjourn the Workshop Meeting at 6:45 pm.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk