

**TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES**

June 6, 2018

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, June 6, 2018, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Tammy Sayre, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Linda Wilcox, Chuck Paul, Joe Norris, Kyle Denko, Chad Casler, Scott Suarez, Nate Knapp, Casey Smith, Shawn Manke, Skyler Thorpe, Keith Ramsden, Mason Pilot, Pavel Bandura, Gabrielle Archer, Jim Rossiter, Caroline Delaney, Abigail Delaney, Levi Tesch, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor Sayre made a motion seconded by Councilor Cusick to accept the Town Clerk's minutes from the Town Board Meeting on May 2, 2018 and the Workshop Meeting on May 16, 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 5, 2018, Claim #'s 147191-147219, 147229-147248, 147250-147257.

Expenses

General Fund	\$ 16,307.15
Part Town General	210.42
Town Wide Highway	8,949.55
Part Town Highway	21,777.04
Fire District	94,666.75
Ambulance Fund	2,887.50
Trust & Agency	<u>24.00</u>
Total	\$144,822.41

Board Members were given copies of the Activities Report as of June 5, 2018 for the Fiscal Year 2018, Periods 1 to 5.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,188,272.45)	387,021.66
Part Town General	(208,544.96)	64,419.65
Town Wide Highway	(510,580.54)	204,260.58
Part Town Highway	(447,079.39)	141,005.13
Fire District	(401,652.60)	189,333.50
Hydrant Fund	(2,175.12)	1,690.77
Ambulance Fund	(305,012.33)	152,496.50
Sewer District	(160,552.10)	147,948.00
Water District	(154,454.35)	79,370.56

Bills Paid Between Meetings on May 21, 2018:

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
147175	Excellus	\$ 427.02
147176	Excellus	640.53
147177	Simply Prescriptions	741.21
147178	Simply Prescriptions	494.14
147179	Excellus	765.97
147180	Excellus	<u>19,407.08</u>
Total		\$22,475.95

Bank Balances for April 2018:

Total Balance: \$3,845,338.15

Councilor Hunt made a motion seconded by Councilor Stevens to approve the Abstract of Audited Voucher as of June 5, 2018, the Activities Report as of June 5, 2018, the Bills paid between meetings on May 21, 2018 and the Bank Balance for April 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

OLD BUSINESS: None

NEW BUSINESS:

Court Security: A motion was made by Councilor Cusick and seconded by Councilor Hunt to authorize Supervisor Pollard to sign the Intermunicipal Agreement between the Village of Marcellus and Town of Marcellus for Court Security Services. This Agreement states that the Town will pay/reimburse the Village of Marcellus \$20.00 per hour for police presence on Court nights. There will be a minimum of three (3) hours per night. This agreement will continue on an annual basis without the necessity of renewal – unless terminated by either party.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Thank you to Friends of the Park: Phil Coccia, Recreation Director, thanked the Friends of the Park for all they did for the Park. Some of the improvements that they accomplished include: repairing playground equipment, cleaning rugs in the Welcome Center and pay for curtains on the Annex Pavilion.

Thank you to Boy Scouts: Phil Coccia, Recreation Director, also thanked Cub Scout Troop 166 for their help in the Park. They came and picked up sticks and coordinated with the Fish Hatchery to help stock Nine Mile Creek. The Friends of the Park provided snacks for them. Many thanks to both the Friends of the Park and the Boy Scouts for their dedication to the Park.

Syracuse – Onondaga County Planning Agency: Councilor Stevens made a motion seconded by Councilor Hunt to authorize Supervisor Pollard to sign the “Letter of Intent” for the Onondaga County Multi-Jurisdictional Hazard Mitigation Plan. The Hazard Mitigation Plan is to reduce risks from natural hazards, with the premise that resources spent to increase the resiliency of communities before disaster occurs. This not only minimizes the loss of life and property when disaster hits, but also saves money on post-disaster recovery and repair.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Ash Borer Tree Injections Agreement: Councilor Hunt made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the Intergovernmental Agreement with Onondaga County Soil and Water Conservation District. This Agreement is to provide injection of specified ash trees in preparation of Emerald Ash Borer.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Recreation Agreements – Concerts in the Park: Councilor Sayre made a motion seconded by Councilor Stevens to authorize Supervisor Pollard to sign the contract for the following concerts in the Park.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

The Z Dogs	June 21, 2018	\$500.00
Mickey Vendetti Band	June 28, 2018	\$600.00
Thunder Canyon	July 5, 2018	\$600.00
Holy Smoke CNY	July 12, 2018	\$500.00
The Strangers	July 19, 2018	\$400.00
Marc Berger and Ride Band	July 26, 2018	\$800.00
Fulton Chain Gang	Aug. 2, 2018	\$800.00
Joe Whiting	Aug. 9, 2018	\$750.00

Approval of New Members to Fire Department: Councilor Cusick made a motion seconded by Councilor Stevens to approve the following new members to the Marcellus Volunteer Fire Department, Emily Card, Meghan Faulkner and Dakota Dubar.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Drainage Issues – Marcellus Knolls: There was some discussion on the easement on Candlewick. Levi Tesch and Casey Smith stated that their lawns are flooded because of a drainage issue. Jim Gascon, Town Attorney, suggests that since the Town owns the easement, Don MacLachlan, Highway Superintendent, John Houser, Codes Officer and the Town Engineer, Joe Durand take a look at the issue so that the problem can be solved. Councilor Stevens made a motion seconded by Councilor Sayre to approve Don MacLachlan, John Houser, Joe Durand and the Town Attorney, Jim Gascon, look at the problem and come back to the Board with a report of how it can be fixed. Don MacLachlan, stated that whatever work is done, be charged to the Town’s General Fund, not the Highway Budget.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

Handbook Updates: It was brought to the Boards attention that the time sheets for the Office Employees go from Monday to Sunday. After some discussion, Saturday and Sunday will be taken off the time sheets, as no one in the building should be here on a weekend. Supervisor Pollard will send out a memo this week.

Discussion Agenda

Items from the Board

Supervisor Pollard asked Councilors Hunt and Sayre when would be a good time to meet with the Library people. They all agreed that Tuesday, June 12, 2018 would work.

John Houser, Codes Officer, met with a representative from the NYS Department of Transportation regarding the guard rails at the Paper Mill site. This representative will put a plan together with a sketch and up to date materials cost.

Items from the Floor

Phil Coccia, Recreation Director, gave a big thanks to the Olde Home Days Committee for the entire cleanup they did at the Park after Olde Home Days.

Councilor Hunt made a motion seconded by Councilor Sayre to adjourn the Marcellus Town Board meeting at 8:15 P.M.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk