

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES

May 16, 2018

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, May 16, 2018, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Tammy Sayre, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Karen Cotter, Nate Knapp, Chad Casler, B. Montgomery, Chuck Paul, Mike White, Brian Haney, Jim Rossiter, John Rossiter, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

Abstract of Audited Vouchers: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 14, 2018, Claim #'s 147149-147174.

	<u>Expenses</u>
General Fund	\$ 7,884.01
Part Town General	381.63
Town Wide Highway	1,859.87
Part Town Highway	1,623.84
Trust and Agency	<u>24.00</u>
 Total	 \$11,773.35

Councilor Cusick made a motion seconded by Councilor Hunt to approve the Abstract of Audited Voucher as of May 14, 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

BUSINESS SESSION - No business to be voted on at this meeting

Adjourn: Councilor Stevens made a motion seconded by Councilor Hunt to close the Business Session of the Meeting at 5:35 pm and open up the Workshop Session.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

WORKSHOP SESSION

Fire Department: A number of members from the Fire Department were at the Meeting and reviewed a number of topics from the Fire Department. Those topics discussed were the Cancer Program (Insurance and Additional Equipment), Record Maintenance/Data Management, Recruitment/Retention (required training hours), Treasurer, Turnout Gear Cost (Initial and Required Replacement), Equipment Age and Repair Costs, Service Program (LOSAP – Length of Service Awards Program) and Community Outreach.

All the members that spoke were very informative and they hope to have more open communication with the Town Board in the future.

Skaneateles Ski Hill: The representatives from Skaneateles Ski Hill were unable to attend to explain the financials of the Ski Hill to the Board. This will be put on the agenda for June 20, 2018 Workshop Meeting.

Letter regarding Sexual Harrassment: Jim Gascon, Town Attorney, stated that new legislation is coming that expands protection for sexual harassment. Effective October 9, 2018, the legislation requires the state Division of Human Rights and Department of Labor to develop a model sexual harassment policy that employers will be required to adopt unless they have adopted a policy that meets or exceeds the minimum standards. Jim suggests that once this new policy is written, the Town have a meeting with the employees explaining it and be sure that the Town's policy meets all the standards.

Discussion Agenda

Items from the Board

John Houser, Codes Officer, has not heard anything from the NYS Department of Transportation regarding the guard rails on North Street at the site of the Paper Mill

Jim Gascon, Town Attorney, has drawn up an Intermunicipal Agreement for the Police Officer to be here on Court nights. He will have his secretary type it up and send it to the Village for their review.

Supervisor Pollard reminded everyone that the Memorial Day Parade will be coming up on May 28, and the Board should let her know if they would like to walk in it.

Items from the Floor

Phil Coccia, Recreation Director, stated that someone had backed into one of the stone pillars at the entrance to the upper park. The sheriff's were called and a report will be made.

Jim Gascon, Town Attorney, requested an Attorney/Client meeting at the end of the Workshop Session.

Councilor Hunt made a motion seconded by Councilor Sayre to adjourn the Marcellus Town Board meeting at 6:55 P.M.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk