

**TOWN OF MARCELLUS  
TOWN BOARD MEETING MINUTES**

May 2, 2018

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, May 2, 2018 in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
 Tammy Sayre, Councilor  
 John Cusick, Councilor  
 Chris Hunt, Councilor  
 Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; John Houser, Codes Officer; Phil Coccia, Recreation Director; Bill Southern, Martha Lollis, Debra Abbott, Robin Bolewski, Gary and Linda Wilcox, Keith Ramsden, Chuck Paul, Karen Cotter, Kevin Sexton, Nancy Bunn, Theresa Wieder, Stephanie Moncavage, Joan Wieder, Josh Stasik, Deb Ambrose, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

**Minutes:** Councilor Stevens made a motion seconded by Councilor Cusick to accept the Town Clerk's minutes from the Town Board Meeting on April 4, 2018 and the Workshop Meeting on April 18, 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**Monthly Activity:** The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of April 30, 2018, Claim #'s 147101 – 147138.

<u>Expenses</u>	
General Fund	\$13,777.26
Part Town General	574.53
Town Wide Highway	17,205.52
Part Town Highway	<u>2,438.39</u>
Total	\$33,995.70

Board Members were given copies of the Activities Report as of April 27, 2018 for the Fiscal Year 2018, Periods 1 to 4.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,149,811.24)	307,592.93
Part Town General	( 207,848.45)	53,058.64
Town Wide Highway	( 510,564.52)	197,129.58
Part Town Highway	( 372,061.46)	35,264.71
Fire District	( 401,633.73)	189,333.50
Hydrant Fund	( 2,173.87)	1,690.77

Ambulance Fund	( 305,007.41)	152,496.50
Sewer District	( 160,551.20)	147,948.00
Water District	( 148,450.96)	79,370.56

Bank Balances for March 2018: Total Balance \$4,136,662.28

Councilor Hunt made a motion seconded by Councilor Sayre to approve the Audited Vouchers as of April 30, 2018, the Activities Report as of April 27, 2018 and the Bank Balance Statement for March 2018.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**OLD BUSINESS:**

**MS4 Annual Report:** Councilor Stevens made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the MS4 Annual Report completed by John Houser, Codes Officer and Don MacLachlan, Highway Superintendent. A copy of this report will be in the Town Clerk’s Office and also in the Code Officer’s Office at the Town Hall.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**Section 410 Handbook – Separation of Employment:** Councilor Hunt made a motion seconded by Councilor Cusick to approve adding the following clause to Section 410 (Separation of Employment) of the Employee Handbook regarding Exit Interviews.

Exit Interview – “Each employee that separates from employment must be interviewed by that employee’s supervisor within ten (10) days of the termination of employment. At a minimum the Supervisor should inquire as to the reason for separation.” The Town Clerk will let each Department Head know along with the representative from HR One.

Ayes – Pollard, Stevens, Hunt, Sayre and Cusick Carried

**NEW BUSINESS:**

**Michael Plochocki – Broadband Update:** Michael Plochocki, Onondaga County Legislator, along with Kevin Sexton, from Onondaga County, spoke to the residents about Broadband coming into Marcellus. The County has been after the State to expand the areas around Marcellus and Onondaga County so that more residents can receive Broadband Services at reasonable rates.

**Library Contract:** Councilor Hunt made a motion seconded by Councilor Cusick to terminate the Library contract as of Jan. 1, 2019. A discussion ensued and it was decided that some Board Members and members of the Library Board would meet to discuss what happens to the funding the Town gives to the Library. After hearing many opinions on the library discussion, Councilor Hunt withdrew his motion. Supervisor Pollard stated that the Town has had a contract with the Library since 1948 and it would be a shame to dissolve it. This will be discussed at a later date, after the two boards have a chance to meet.

## **Discussion Agenda**

### **Items from the Board**

Supervisor Pollard stated that she has a meeting with the Mayor, Village and Town Engineers, Village and Town Attorney's, John Houser and Don MacLachlan on May 14<sup>th</sup> to discuss the drainage issues that are happening in Marcellus.

Supervisor Pollard also stated that she received a call from Mr. Bob Wilson regarding the Memorial Day Parade and he would like to know who from the Board would like to walk in it.

Supervisor Pollard – reminded everyone that the Workshop Meeting is May 16<sup>th</sup> at 5:30 pm.

### **Items from the Floor**

Chuck Paul, representative for the Fire Department, stated that it was nice having the Town liaison at the meeting, but unfortunately they received a call and had to leave. He stated that the Fire Department would like to be on an agenda to discuss some items with the Board. The Fire Department will be on the May 16<sup>th</sup> agenda.

Bernie Montgomery, Frank Gay Road, asked what is going on with the Lighting District. Councilor Cusick stated that it keeps getting pushed back.

Phil Coccia, asked about the Court Security. Jim Gascon, Town Attorney has talked with the Judges and an IMA (Intermunicipal Agreement) will be drawn up soon between the Village and Town for a Village Police Officer to be present on Court nights.

Don MacLachlan stated that he spoke with a representative from Senator DeFransisco's office regarding a \$50,000 grant for Seal Road.

Supervisor Pollard asked the Board to stay as they have to have an Attorney/Client Meeting.

Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 8:35 P.M.

Ayes - Pollard, Stevens, Hunt, Sayre, and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk