

**TOWN OF MARCELLUS  
TOWN BOARD MEETING MINUTES**

January 25, 2018

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, January 25, 2018, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Tammy Sayre, Councilor  
Laurie Stevens, Councilor

Absent: Chris Hunt, Councilor  
John Cusick, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Bill Southern, Michael Jarvi, Kayla Fogg, Chris Christensen, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

**Monthly Activity:**

The Abstract of Audited Vouchers were given to the Board Members as submitted by the Town Clerk. Abstract #1 as of January 24, 2018, Claim #'s 146670-146730.

	<u>Expenses</u>
General Fund	\$ 33,826.96
Part Town General	3,443.20
Town Wide Highway	67,539.43
Sewer District	147,348.00
Water District	68,907.28
Trust & Agency	1,928.12
Total	\$322,992.99

Councilor Sayre made a motion seconded by Councilor Stevens to approve the Audited Vouchers as of January 24, 2018.

Ayes – Pollard, Stevens and Sayre

Carried

**BUSINESS SESSION:**

**Audit of Tax Collectors Books:** The Tax Collectors Books have not been audited yet. This will be on the agenda for the February 7, 2018 meeting.

**Audit of Parks/Recreation Books:** Councilor Hunt was not at the meeting, he audited the Parks and Recreation Books. This will be on the agenda for February 7, 2018, when Councilor Hunt can speak about the audit.

**Audit of Court Clerks Books:** Councilor Sayre made a motion seconded by Councilor Stevens to approve the Court Clerks Books. Councilor Stevens stated that they are in perfect order and up to date.

Ayes – Pollard, Stevens and Sayre Carried

**Audit of Town Clerks Books:** Councilor Stevens made a motion seconded by Councilor Sayre to approve the Town Clerks Books. Councilor Sayre stated that there is a clear paper trail of the money that is taken in and disbursed.

Ayes – Pollard, Stevens and Sayre Carried

**Shared Services – Tax Collector:** There was discussion on if the Town should sign on with the County for Tax Collector Software. According to the letter that was received, each Town, Village and School that signs up for it would save money. Supervisor Pollard spoke with Elaine Potter, Tax Collector. Elaine is fine with whatever the Board decides to do. Supervisor Pollard will find out more information regarding this service and this will be put on the agenda for the February 7, 2018 meeting.

**Official Undertaking (added item):** Councilor Stevens made a motion seconded by Councilor Sayre to approve the addition of the Bookkeeper to the Official Undertaking.

Ayes – Pollard, Stevens and Sayre Carried

**Adjourn Business Session of Meeting:** Councilor Sayre made a motion seconded by Councilor Stevens to close the Business Session of the Meeting and open up the Workshop Session of the Meeting at 5:45 p.m.

Ayes – Pollard, Stevens and Sayre Carried

## **WORKSHOP SESSION:**

**Discussion of Solar/Wind Exemption:** After some discussion, it was decided that Jim Gascon, Town Attorney, would draw up a resolution and Local Law stating that the Town would opt out of the Solar/Wind Exemption. This will be on the agenda for the February 7, 2018 Meeting.

**Highway – Possible Brush Shut – Down:** Don MacLachlan, Highway Superintendent, stated that there is a brush pile up on Maple Road that is going to have to be shut down per the DEC. Don suggested that in the Budget for next year, the Town put in money for a grinder so that the Town could grind the brush down. It was suggested that the Village also pitch in for a grinder because they would also benefit from it. Supervisor Pollard will speak to the Mayor about this issue.

**Disappearing Lake (added item):** Don MacLachlan, Highway Superintendent, stated that for years the Town Highway Department would pump out Disappearing Lake when it flooded. Jim Gascon, Town Attorney, advised him that from now on, since Pleasant Valley is a County Road,

that when it floods, the County and DEC should be called and that the Town should not be doing this anymore.

**Trash Days Report:** Looking at the report from the Trash Days, Don MacLachlan, stated that the Highway Department loaded up about three dumpsters from the demolition of the Highway Garage and cleaning out one of the Park Buildings.

**Tax Cap Report:** Lori Petrocci, Bookkeeper, printed out a report that showed that the Town went over the Tax Cap.

### **DISCUSSION AGENDA:**

**Items from the Board:** Supervisor Pollard stated that the Town has not heard anything lately from the drainage issue on East Hill Road. She is asking if members of the Planning/Zoning Board would like to come to the February 21, 2018 Workshop Meeting so that it can be determined if this is a Town Issue or a neighbor to neighbor issue.

Supervisor Pollard received an email on January 24, 2018 from Karen Foote, Deputy Court Clerk, regarding her resignation. Karen Foote thanked the Supervisor and Board for the opportunity to work here at Marcellus.

There will be an Attorney/Client Meeting when the Workshop Meeting is adjourned.

### **Items from the Floor:**

Phil Coccia, Recreation Director, stated that a letter was sent to Village Residents regarding runoff from Limeledge. In the letter, something was stated about the Town getting involved. The Town did not receive this letter. Supervisor Pollard will contact John Curtin, Village Mayor.

Phil Coccia, Recreation Director, asked if the Director of the Library should still be invited to the Feb. 21, 2018 Workshop Meeting if the Planning/Zoning Board is coming. Supervisor Pollard said yes to invite him for 5:30 and the others can come around 6:00.

Don MacLachlan, Highway Superintendent handed in the inventory sheet for the Highway Department.

**Adjournment:** Councilor Stevens made a motion seconded by Councilor Sayre to adjourn the Workshop Meeting at 6:50 pm.

Ayes – Pollard, Stevens and Sayre

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk