

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**

December 28, 2017

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, December 28, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Kevin F. O’Hara, Councilor  
John Cusick, Councilor  
Chris Hunt, Councilor  
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; John Houser, Codes Officer; Keith Ramsden, Park Crew Leader; Tammy Sayre and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

**MONTHLY ACTIVITY:**

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #12 as of, Claims #146533-146569, 146579-146606.

	<u>Expenses</u>
General Fund	64,699.68
Part Town General	276.66
Town Wide Highway	218,149.86
Part Town Highway	1,388.73
Trust & Agency	<u>2,000.00</u>
 Total	 \$286,514.93

Bill paid between meetings:

<u>Voucher</u>	<u>Vendor</u>	<u>Amount</u>
146522	NYSIF Disability Benefit	\$265.57

Councilor O’Hara made a motion seconded by Councilor Stevens to approve and pay the bills.  
Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

**Budget Adjustment:** Councilor Cusick made a motion seconded by Councilor Hunt to approve the Budget Adjustment to move the \$60,000 from SF.3410.4000 (Fire District Contractual) to SF.9950.900 (Fire Department Truck Reserve Fund). The \$60,000 was put in the Fire District Contractual Line instead of the Fire Department Truck Reserve Fund.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

**Adjourn Business Session:** Councilor Hunt made a motion seconded by Councilor Stevens to adjourn the Business Session of the Meeting and enter into the Workshop Session at 5:40 pm.  
Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

**WORKSHOP AGENDA:**

**Fire Department Contract:** Jim Gascon, Town Attorney, sent a copy of the 2018 Contract to the Fire Department with the New York State Laws that includes increasing the transparency in the negotiating process for fire protection. There is also a section in the new contract asking for quarterly reports, and if the Town does not receive them, the Town can hold back on the quarterly payment. After further discussion, it was decided that the Board and Fire Department have a chance to review the 2018 contract and it will be on the agenda for the Organizational Meeting to be held on Tuesday, January 2, 2018.

**MAVES Contract:** The Board was given the 2018 contract for MAVES for their review before the Organizational Meeting.

**Review Recreation 2017 Report:** The 2017 Annual Report from the Recreation Department was handed out for the Boards review. This is a summary of all the activities that Marcellus Recreation offers.

**Discussion Agenda**

**Items from the Board:** Supervisor Pollard wants to be sure that all are meetings are transparent so that all residents will know what is going on in the Town.

**Items from the Floor:** John Houser, Codes Officer, just reminded the Board about the Flood Drainage Law that has to be done by the end of March. This will be on the January 8, 2018 Board Meeting Agenda.

**Adjournment:** Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 6:15 P.M.  
Ayes – Pollard, Stevens, Hunt, O’Hara and Pollard Carried

Respectfully submitted,

Sandy Taylor, Town Clerk