

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES

January 26, 2017

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, January 26, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Kevin F. O'Hara, Councilor
Chris Hunt, Councilor

Absent: Laurie Stevens, Councilor
John Cusick, Councilor

Also present: Jim Gascon, Town Attorney; Michael Ossit, Deputy Highway Superintendent; Phil Coccia, Recreation Director; John Houser, Codes Officer; Bill Southern, Cecilia Burke, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

BUSINESS AGENDA:

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #12 as of January 26, 2017, Claims #145084-145112, 145120-145122, 145150-145151, 145167-145168, 145171-145173. (These were paid out of the 2016 Budget).

| | <u>Expenses</u> |
|-------------------|-----------------|
| General Fund | \$10,791.49 |
| Part Town General | 48.96 |
| Town Wide Highway | 7,480.27 |
| Part Town Highway | <u>1,200.00</u> |
| Total | \$19,520.72 |

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #1 as of January 26, 2017, Claim # 145123-145149, 145152-145166, 145169-145170. (These were paid out of the 2017 Budget).

| | <u>Expenses</u> |
|-------------------|-----------------|
| General Fund | \$21,898.40 |
| Part Town General | 5,526.27 |
| Town Wide Highway | 9,349.20 |
| Water District | 36,340.00 |
| Trust and Agency | <u>1,737.44</u> |
| Total | \$74,851.31 |

Councilor Hunt made a motion seconded by Councilor O'Hara to approve and pay the bills.

Ayes – Pollard, Hunt and O'Hara

Carried

Update on Highway Garage Addition: Don MacLachlan, Highway Superintendent, was not able to be here to give more of an update on the Highway Garage Addition.

Approval of Bid Packet – Highway Garage Addition: Councilor O'Hara made a motion seconded by Councilor Hunt to approve the construction agreement and bid packet. The Board decided that the sealed bids have to be submitted on or before 2:00 pm on Friday, March 10, 2017, at which time they will be opened. Jim Gascon, Town Attorney, will draft a legal to be put on the website and also in the paper.

Ayes – Pollard, Hunt and O'Hara

Carried

Approval of Town Court Financials: Councilor Cusick was absent from this meeting so therefore, we do not have a report for Court Financials at this time.

Approval of Town Clerk Financials: Councilor Stevens (via fax) stated that the Town Clerks Records were in order.

Approval of Tax Collectors Financials: Councilor Hunt stated that the Tax Collectors records were in order. Elaine Potter, Tax Collector, explained everything to him.

Approval of Park/Rec Financials: Councilor O'Hara along with Phil Coccia, Recreation Director, stated that the Parks/Recreation Departments records are up to date.

Bids from Contractors – Air Monitoring: John Houser, Codes Officer, received two bids for the Paper Mill Air Monitoring. They are:

| | |
|-----------|-------------------|
| Churchill | \$6,500 - \$7,000 |
| AECC | \$6,500 - \$7,000 |

Councilor Hunt made a motion seconded by Councilor O'Hara to award the bid the Churchill.

Ayes – Pollard, Hunt and O'Hara

Carried

Highway Inventory: The Board received an up to date inventory list from the Highway Department. Supervisor Pollard stated that this will be helpful when it comes time to renew the insurance.

Adjourn Business Session: Councilor Hunt made a motion seconded by Councilor O'Hara to adjourn the Business Session of the Meeting and enter into the Workshop Session at 5:55 pm.

Ayes – Pollard, Hunt and O'Hara

Carried

WORKSHOP AGENDA:

Cecilia Burke, Upper Crown Landing Apartments, spoke to the board about starting a program that would take residents to appointments, shopping or just errands. The Board stated that this has been brought up in the past and there is a lot involved in getting something going. Jim Gascon, Town Attorney, stated that he will check with the Rotary and see if they would be willing to help. He stated that this should be a community sponsored program. Supervisor Pollard stated that the Town cannot put any money towards this program. This will continue to be looked at.

Renewal of Liquor License – Moondance: The Town received information from Franks Moondance Inc. on Cherry Valley Turnpike stating they are applying to renew their liquor license. Jim Gascon, Town Attorney, stated that they are obligated to put the Town on notice of this. No action is required unless there are problems and the Town would then have to notify the Liquor Authorities.

Storm Water Update: John Houser, Codes Officer, explained the NYS DEC requirements of the Storm Water Pollution Prevention Plan (SWPPP) procedures that are associated with the mandated MS-4 permit requirements. The Codes Officer used an example from a recent town business that went through the SWPPP process that would disturb more than one (1) acre of land to construct their facility and illustrated the parties involved and the activities and records associated with the process which is all public and open to comment throughout.

Solarize CNY Workshop: Supervisor Pollard received a request from Katelyn M. Kriesel, Solarize CNY Communities, asking about having a Workshop in Marcellus regarding Solarizing CNY. They are just asking the Town’s help in contacting people on places to hold the Workshop and/or signage when and if they do end up having a Workshop here in the Town. Supervisor Pollard is going to contact her and give her the names of people at the Fire Department and also the Library as places to hold a workshop.

Discussion Agenda

Items from the Board: Supervisor Pollard stated that we made a profit of \$578.98 on the Trash Days. The board will discuss having the Trash Days, an Electronic Waste Day and Shred Day all at the same time.

Items from the Floor: None

Councilor Hunt made a motion seconded by Councilor O’Hara to adjourn the Marcellus Town Board meeting at 6:30 P.M.

Ayes – Pollard, Hunt and O’Hara

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk