

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES

September 28, 2017

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, September 28, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Kevin F. O’Hara, Councilor
Laurie Stevens, Councilor
John Cusick, Councilor
Chris Hunt, Councilor

Also present: Jim Gascon, Town Attorney;; Phil Coccia, Recreation Director; John Houser, Codes Officer; Keith Ramsden, Park Crew Leader; Bill Southern, and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

BUSINESS AGENDA

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #9 as of September 25, 2017, Claims # 146138-146207, 146217-146223.

	<u>Expenses</u>
General Fund	\$35,827.80
Part Town General	3,250.51
Town Wide Highway	10,042.92
Part Town Highway	4,857.54
Hydrant Fund	1,718.83
Water District	10,636.71
Trust & Agency	<u>1,303.08</u>
 Total	 \$67,637.39

Councilor Hunt made a motion seconded by Councilor Cusick to approve the Abstract of Audited Vouchers.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Budget Transfers (Added Item):

From: A.7310.4	Recreation Contractual	\$4,000.00
To: A.8810.4	Cemeteries Contractual	\$4,000.00

Councilor Hunt made a motion seconded by Councilor O’Hara to approve the budget transfer of \$4,000 from A.7310.4 (Recreations Contractual) to A.8810.4 (Cemeteries Contractual).

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

BUSINESS SESSION:

Public Hearing for Tall Grass Violation: John Houser, Codes Officer, has received a number of complaints regarding overgrown grass at 4421 Dublin Road. After much discussion it was decided that there would be a public hearing for a Removal Hearing on September 28, 2017, at 5:30 pm at the Town Hall.

Supervisor Pollard made a motion seconded by Councilor Stevens that the entire Town Board act as hearing officers on this violation.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

John Houser, Codes Officer, testified before the Town Board that he has investigated the property at 4421 Dublin Road in the spring of 2017 and pictures were given to Board Members on June 7, 2017. John Houser sent the Property Owner a Courtesy Notice of Violation and asked that the Property owner correct this violation by June 18, 2017. On June 14, 2017, John Houser, logged that he had a phone conversation with the property owners brother. The brother stated that the owner is in a care home. The brother has no ties or interests to maintain the house. On September 7, John Houser, sent a removal notice to the owner informing him of the Hearing on September 28, 2017. According to the Codes Officer, other than the brother of the property owner contacting him, no other contact has been made. John Houser presented the board with pictures that he took tonight (September 28) just before the meeting and nothing has been mowed or cut back.

Councilor Stevens made a motion seconded by Councilor Cusick that finding the condition of the property is unhealthful, hazardous and dangerous and that the Town Board will direct either the Town Highway Department (with the Town Highway Superintendents approval) or another agent to come in and perform the remediation work to alleviate the above conditions and the cost of the same will be billed to property owner with a request for payment within fifteen (15) days and if the payment is not made, the Town is authorized to put the cost of the work onto the taxes of the property owner.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Handout of Tentative Budget: Supervisor Pollard stated that looking over the budget, it shouldn’t be too bad. Most of the Departments have kept the same budget lines. There is not a need to budget for a Dog Enumeration or put as much in the Demolition line. Supervisor Pollard is starting with a 2% raise for everyone. More discussion will take place at the Budget Workshop Meetings next week.

Adjourn Business Session and Open up Workshop Session: Councilor Stevens made a motion seconded by Councilor Cusick to adjourn the Business Session of the Meeting and open up the Workshop Session at 6:05 pm.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

WORKSHOP SESSION:

Paper Mill Update: The registered letters that were sent to the property owner of where the Paper Mill stood did not signed for it and it was returned to the Town. Supervisor Pollard will talk to Lori Petrocci, Bookkeeper, about the steps to have the amount added onto the taxes.

DISCUSSION SESSION:

Items from the Board: Supervisor Pollard has spoken with Pete Knowles, Advanced Network Design, regarding the Kapersky Antivirus Software that the Town uses. He has not had any problems with it and if any of the Board Members would like to talk to him about it, they should call him.

Supervisor Pollard reminded everyone that Saturday, Oct. 7, 2017, there will be a dedication ceremony for “The Great Genesee Road” here in front of the Town Hall. The time will be 10:00 am. This was brought to the Towns attention from the National Society Daughters of the American Colonists.

Councilor Stevens suggested to the Board that some changes be made to the handbook regarding who is eligible for Health Care benefits and the amount of time employees can be out on disability. She would like the Board Members to look at those two items and more discussion will take place at the Oct. 12, 2017 meeting.

Jim Gascon, Town Attorney, mentioned that the Planning/Zoning Board could use a projector and screen when showing the maps to the public. Supervisor Pollard had also heard that one would be beneficial to those Boards.

ADJOURN: Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Workshop Meeting at 7:00 pm.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk

