

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES

July 27, 2017

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, July 27, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Kevin F. O'Hara, Councilor
Laurie Stevens, Councilor
John Cusick, Councilor
Chris Hunt, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; John Houser, Codes Officer; Bill Southern, Eddie Murphy and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

BUSINESS AGENDA

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #7 as of July 25, 2017, Claims # 145865-145918.

	<u>Expenses</u>
General Fund	\$57,095.72
Part Town General	227.50
Town Wide Highway	2,963.69
Part Town Highway	2,750.28
Total	\$63,037.19

Bills paid between meetings:

<u>Voucher #</u>	<u>Vendor Name</u>	<u>Amount</u>
145854	NYSEG	351.32
145855	NYSEG	248.00
145858	NYSEG	1,283.42
145859	Excellus Blue Cross	18,485.22
145860	Excellus Blue Cross	731.33
145861	Simply Prescriptions	441.70
145862	Simply Prescriptions	662.55
145863	Excellus Blue Cross	427.02
145864	Excellus Blue Cross	<u>640.53</u>
	Total	\$23,271.09

Budget Adjustment:

From: A.1990.4000	Contingent Contractual	\$3,831.88
To: A.1315.2000	Equipment	\$3,831.88

Councilor Stevens made a motion seconded by Councilor Hunt to approve the budget adjustment and pay the bills.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

BUSINESS SESSION:

Recreation Agreement – The Strangers: Councilor O’Hara made a motion seconded by Councilor Cusick to approve the following recreation agreement for a concert in the park:

The Strangers	July 13, 2017	\$400.00
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Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Adjourn Business Session and Open up Workshop Session: Councilor Hunt made a motion seconded by Councilor Stevens to adjourn the Business Session of the meeting and open up the Workshop Session at 5:35.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

WORKSHOP SESSION:

Paper Mill Discussion: Supervisor Pollard spoke with Don Weber from the County regarding the bill for the demolition of the Paper Mill to be put on the taxes. The Town has to send a letter to the property owner first to determine if he/she will pay the costs of tearing down the Paper Mill. If the property owner does not respond within a reasonable amount of time that he/she will repay the Town, the Town has until November of this year to have it added to the tax bill. This is the only year that the Town can submit the cost to the county to be put on the taxes. John Houser, Codes Officer, will contact the State for the amount of a guardrail and Jim Gascon will draft a letter to be sent to the homeowner. This issue will be discussed at the August 14, 2017 meeting.

Road Millings for School Parking Lot: Supervisor Pollard received a letter from the Marcellus Central School District regarding the millings for the creation of the parking lot between K. C. Heffernan Elementary School and the High School. This project was worked on last week with help from the Highway Department.

Shared Services Discussion: There has been a lot of discussion regarding Shared Services among Towns, Villages and the County. A couple of the items that the Mayors and Supervisors are comfortable with is having the IT services through BOCES, having health insurance for all employees and having one Workers Comprehensive Insurance. No final decisions have been made at this time. The County stated they could cut expenses by having all the Tax Collectors use the same software. Again, no final decisions have been made at this time.

Vendor Agreement: Jim Gascon, Town Attorney, drafted up a Vendor Agreement, stating what the “vendor” agrees to provide to the Town of Marcellus. An indemnification clause, stating that the vendor agrees to defend, indemnify and hold harmless, to the fullest extent permitted by law, the Town of Marcellus for all liability arising from vendor’s work or performance of the services described. Also, an insurance statement that the vendor agrees to provide liability insurance covering the Town of Marcellus as an additional insured on said liability policy. Phil Coccia, Recreation Director, will send out some of these forms to the larger vendors to get their feedback on them and report back to the board.

DISCUSSION AGENDA

Items from the Board: Supervisor Pollard received another call from a resident asking about reducing the speed limit on Otisco Valley Road from the dam to Amber. After some discussion, it was decided that when residents call about a road reduction, they will need to present to the Board a petition with other resident’s signatures.

Mary Reagan Dailey, Town Justice, sent Supervisor Pollard an e-mail regarding the JCAP Grant. In the e-mail, Mary Reagan Dailey, suggested using some of the money for an addition to the building. It was also suggested to use the money for a back –up generator.

General Code: Supervisor Pollard has spoken with a representative from General Code. What this company does, is take all the Local Laws and ordinances and updates them. They will be online for residents to see, and the Codes Officer would not have to research the laws by going through a notebook. The estimated cost would be between \$10,000 and \$13,000 and then there is a yearly fee. Supervisor Pollard will be in contact with them again before budget time, but feels that this is something that the Town should budget for.

Items from the Floor: Phil Coccia, Recreation Director, stated that the Community Band went well last night and that the Merry Go Round Theatre is working with the kids on a production of Snow White to be shown on Friday, July 28, 2017 at 6:30 pm.

Adjourn: Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Workshop Meeting at 6:15 pm.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Respectfully Submitted,

Sandy Taylor
Town Clerk

