

**TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES**

July 10, 2017

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, and State of New York was held on Monday, July 10, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Kevin F. O’Hara, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlin, Highway Superintendent; Phil Coccia, Recreation Director; Keith Ramsden, Park Crew Leader; Tom Reilly, Reagan Insurance; and Susan Dennis, Deputy Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor Hunt made a motion seconded by Councilor Cusick to accept the Town Clerks minutes from the June 12, 2017 Board Meeting and the June 29, 2017 Workshop Meeting.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Monthly Activity: The Abstract of Audited vouchers were given to the Board Members as submitted by the Town Clerk. Abstract #7 as of July 06, 2017, Claim #'s 145809 – 145845.

	<u>Expenses</u>
General Fund	\$13,385.12
Part Town General	420.58
Town Wide Highway	2,484.26
Ambulance Fund	70,724.50
Trust & Agency	24.00
 Total	 \$87,038.46

Board Members were given copies of the Activities Report as of July 05, 2017 for the Fiscal Year Periods 6 to 6.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,301,854.07)	576,762.62
Part Town General	(203,585.21)	75,655.65
Town Wide Highway	(402,782.52)	187,166.10
Part Town Highway	(260,362.82)	108,303.23
Fire District	(342,181.44)	364,267.00
Hydrant Fund	(2,266.96)	889.41
Ambulance Fund	(282,922.46)	149,699.00
Sewer District	(130,410.87)	30,398.00
Water District	(142,971.67)	83,067.97

Councilor Stevens made a motion seconded by Councilor Hunt to approve the Audited Vouchers as of July 06, 2017 and the Activity Report as of July 05, 2017.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

OLD BUSINESS: None

NEW BUSINESS:

Reagan Insurance: Tom Reilly from Reagan Insurance gave an overview of the cost of the Town insurance for 2016 versus 2017. The total increase will be \$524.00 or 1.33%.

Councilor Stevens made a motion seconded by Councilor Cusick to renew the Town insurance through Reagan Insurance.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Truck with Plow for Park: - Supervisor Pollard read the following Permissive Referendum:

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on July 10, 2017, at 7:00 P.M., there were:

PRESENT:	Karen Pollard	Town Supervisor
	Chris Hunt	Councilor
	Kevin O’Hara	Councilor
	John Cusick	Councilor
	Laurie Stevens	Councilor

WHEREAS, the Town of Marcellus Parks Department has advised the Town Board of the Town of Marcellus of the Department’s continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Parks Department desires to acquire a new work truck with an attached snowplow; and

WHEREAS, available through Van Bortel Ford is a 2017 Ford F-350 Regular Cab 4x4 Truck (with rust protection including undercoating) at a contract price of Twenty-Nine Thousand Six Hundred Thirteen Dollars and 50/100 Cents (\$29,613.50); and

WHEREAS, available through MDI Truck is a Western 9’ Ultramount Pro Plus Snowplow with Hand Held Control at a contract price of Five Thousand One Hundred Thirty-Eight Dollars and 00/100 Cents (\$5,138.00); and

WHEREAS, this is a price received by way of the Town’s Procurement Policy; and

WHEREAS, the Parks Department has advised that the truck and snowplow are of superior quality; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, a capital reserve fund known as the “Park Capital Reserve Fund” for purposes of funding the purchase of equipment, buildings and improvements for the physical betterment of the Town of Marcellus Park, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus desires to expend monies from the Park Capital Reserve Fund to purchase the aforementioned 2017 Ford F-350 Regular Cab 4x4 Truck (with rust protection including undercoating) and the Western 9' Ultramount Pro Plus Snowplow with Hand Held Control for use by the Town of Marcellus Parks Department for the physical betterment and improvement of the Town; and

WHEREAS, said truck shall be purchased from Van Bortel Ford, at a purchase price of Twenty-Nine Thousand Six Hundred Thirteen Dollars and 50/100 Cents (\$29,613.50) using monies from the Park Capital Reserve Fund; and

WHEREAS, said snowplow shall be purchased from MDI Truck at a purchase price of Five Thousand One Hundred Thirty-Eight Dollars and 00/100 Cents (\$5,138.00) using monies from the Park Capital Reserve Fund.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement to acquire a 2017 Ford F-350 Regular Cab 4x4 Truck (with rust protection including undercoating) at a price of Twenty-Nine Thousand Six Hundred Thirteen Dollars and 50/100 Cents (\$29,613.50), from Van Bortel Ford; and

BE IT FURTHER RESOLVED that the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement to acquire a Western 9' Ultramount Pro Plus Snowplow with Hand Held Control at a price of Five Thousand One Hundred Thirty-Eight Dollars and 00/100 Cents (\$5,138.00), from MDI Truck; and

BE IT FURTHER RESOLVED that a sum not to exceed Thirty-Five Thousand Seven Hundred Fifty-One Dollars and 50/100 Cents (\$35,751.50) from the Park Capital Reserve Fund be designated for expenditure in furtherance of the acquisition of the aforesaid 2017 Ford F-350 Regular Cab 4x4 Truck (with rust protection including undercoating) and the aforesaid Western 9' Ultramount Pro Plus Snowplow with Hand Held Control; and

BE IT FURTHER RESOLVED, that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the "Marcellus Observer," a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Stevens and seconded by Councilor Cusick.

VOTE:	Karen Pollard	Aye
	Chris Hunt	Aye
	Kevin O'Hara	Aye
	John Cusick	Aye
	Laurie Stevens	Aye

Resolution duly adopted.

Dated: July 10, 2017

Sandy Taylor, Town Clerk, Town of Marcellus

Truck with Plow for Highway: Councilor Hunt made a motion seconded by Councilor Cusick to approve the purchase a Ford F-350 truck for the Town Highway Department
Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Sale of Trucks by the Highway Dept.: The Highway department would like to sell the following on Auction’s International.

2005 Ford F350 Truck, S/N 1FTWF31Y46EB72347

2009 Ford F350 Truck, S/N 1FTWF31509EA638748.

Both with a Western 8 Ft pro plow.

A motion was made by Councilor Stevens and seconded by Councilor Hunt to approve the sale of two used F350 trucks on Auctions International.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Recreation – Orenda Springs Agreement: Summer program sponsored by town parks and recreation through Orenda Springs:

Horse & Adventure Camp and Leadership to include:

Horse Camp July 10-13 for grades 1-5 9 AM to 12 PM \$140/student

Leadership Camp July 10-13 for grades 6 and up 1 PM to 5 PM \$180/student

Councilor O’Hara made a motion seconded by Councilor Stevens to authorize Supervisor Pollard to sign the agreement with Orenda Springs for the Parks and Recreation Summer Program.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Legal Counsel, James Gascon made the following suggestion for going forward with Park contracts. In addition to a Certificate of insurance and having parents sign a waiver the Town should also request an Insurance Endorsement Insurance brokers represent multiple insurance companies. An Endorsement would provide a more effective coverage that would better indemnify the town from any liabilities. Jim will draft up the letter of Endorsement request.

Fire Department: Supervisor Pollard made note of the Fire Department’s reports submitted to the Town and suggest the Board review. The Fire Department will be holding their own meetings on 7/27/2017 if anyone wants to attend.

School Parking Lot – Road Milling: The Town highway is providing road millings for the school project. Supervisor Pollard feels the town should give, not sell the millings to the school since it is all paid for by taxpayer dollars. The school is reimbursing the town for the Highway Employees hours. Legal Counsel, James Gascon would like to see the Millings added to the intermunicipal agreement.

Councilor O’Hara made a motion seconded by Councilor Stevens to update the intermunicipal agreement to include the Road Millings

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Items from the Floor – none

Supervisor Pollard commented that she and Codes Officer John Houser did a walked through of the Paper Mill site with the DEC. The DEC gave them three action items.

1. Flex pipe sticking out of concrete – They would like it gone.
2. After all the rain from the previous weekend there is damage to the Topsoil and Seed that was put down. They would like the damage cleaned up.
3. They would like someone to walk through and clean up the debris.

Supervisor Pollard asked the Board Members to stay as they have to meet with Council.

Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 7:45P.M.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Respectfully submitted,

Susan Dennis
Town Deputy Clerk