

**TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES**

June 12, 2017

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, June 12, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Kevin F. O’Hara, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlin, Highway Superintendent; John Houser, Codes Enforcement Officer; Phil Coccia, Recreation Director; Joe Durand, TDK Engineering; Tom Lathrop, Keith Ramsden, Park Crew Leader; Bill Southern, Karen Cotter, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor Cusick made a motion seconded by Councilor Stevens to accept the Town Clerks minutes from the May 8, 2017 Board Meeting and the May 25, 2017 Workshop Meeting.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Monthly Activity: The Abstract of Audited vouchers were given to the Board Members as submitted by the Town Clerk. Abstract #6 as of June 8, 2017, Claim #'s 145667 - 145711, 145713-145720.

	<u>Expenses</u>
General Fund	\$58,378.21
Part Town General	2,212.94
Town Wide Highway	3,288.77
Part Town Highway	6,613.12
Fire District	12,000.00
Ambulance Fund	2,750.00
Trust & Agency	1,212.75
 Total	 \$86,455.79

Board Members were given copies of the Activities Report as of June 9, 2017 for the Fiscal Year Periods 1 to 5.

	Revenue	Expense
General Fund	(1,270,268.75)	454,276.88
Part Town General	(201,598.40)	62,542.86
Town Wide Highway	(402,772.41)	182,474.10
Part Town Highway	(260,350.22)	54,770.54
Fire District	(342,180.72)	352,267.00

Hydrant Fund	(2,265.67)	889.41
Ambulance Fund	(282,919.14)	146,949.00
Sewer District	(130,410.07)	117,498.00
Water District	(142,971.67)	83,067.97

Board Members were given a breakdown of the Bank Statement for the Month of April 2017. The total amount of the accounts is \$3,697,389.16.

Councilor Stevens made a motion seconded by Councilor O’Hara to approve the Audited Vouchers (holding back on voucher #145720, for \$35,906.20 to Diversified) as of June 8, 2017, the Activity Report as of June 9, 2017 and the Bank Statements for April 2017.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

OLD BUSINESS: None

NEW BUSINESS:

Paper Mill Wrap –Up: Joe Durand, TDK Engineering, spoke about the demolition of the Paper Mill. The State Department of Transportation will be putting up the guard rails. Mr. Durand would like the Department of Environmental Conservation and the Army Core to take a look at the property. He also suggested that the Town send a letter to the owner to update his insurance and suggest that he put up some posted signs.

Councilor Stevens made a motion seconded by Councilor Cusick to have the Town Attorney write up a letter to the owner of the property where the Paper Mill stood explaining that the Town is now done with demolishing the building and he is now responsible for anything that happens on that property.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Truck with Plow for Park: This will be put on the agenda for the Workshop Meeting.

Set PH for Local Law on Solid Waste: The Public Hearing Date will be set at the June 29, 2017 Workshop Meeting.

Snowplow Contract: A motion was made by Councilor Stevens and seconded by Councilor Hunt to enter into the Snowplow Contract with Onondaga County. This is a five-year contract with a flat rate of \$7,287.00 and a 2% increase in each of the subsequent years.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Ash Borer Tree Injections Agreement: Councilor O’Hara made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the agreement with the Onondaga County Soil and Water Conservation Department to have trees in the Park injected for Ash Borer. The Attorney will draft a Permissive Referendum for the money to come from Park Capital Reserve and not to exceed \$5,000.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Award Bid for Highway Garage Expansion: These are the two bids that were received for the Highway Garage Expansion:

Finger Lakes Constructions	\$177,400.00
Complete Construction Concepts LLC	- \$253,026.00

Councilor Stevens made a motion seconded by Councilor Cusick to award Phase 1 of the bids to Finger Lakes Construction. Phase I consists of the Construction of exterior shell of building including roof with entry porch complete with windows as per construction drawings/plans. The cost for Phase 1 will be \$81,500.00

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Councilor O’Hara made a motion seconded by Councilor Hunt for the Town Attorney to draft a Permissive Referendum not to exceed \$100,000 for the Construction of the Highway Garage Expansion. This will come out of the Capital Improvement Reserve

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

MS 4 – Storm Water Permit: John Houser, Codes Officer, went over the report he did for the Storm Water Permit. There is a hard copy in the Town Clerks Office as well as in the Codes Officers Office. It is also posted on the web site.

Storm Water Resolution: Councilor Hunt made a motion seconded by Councilor Stevens to approve the following Resolution supporting Participation in the CNY Stormwater Coalition Program.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Resolution Supporting Participation in the CNY Stormwater Coalition Staff Services and Education Compliance Assistance Program

Resolution authorizing the items listed below pursuant to requirements of the New York State Pollutant Discharge Elimination System Municipal Separate Storm Sewer System General Permit.

WHEREAS,

The Town Of Marcellus

_____ (Legal Name of Municipality)

herein called the “Municipality”, after thorough consideration of the various aspects of the problem and consideration of available information, has hereby determined that certain work, as described in Attachment A, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Central New York Regional Planning & Development Board, herein called the “Board”, has provided program planning and implementation assistance pertaining to the requirements of the New York State Pollutant Discharge Elimination System (SPDES) Stormwater Phase II General Permit for Municipal Separate Storm Sewer System (MS4) operators since 2002, and

WHEREAS, the Board has proposed staff and education assistance services in support of sustaining the CNY Stormwater Coalition and to provide a regional public education, outreach and training compliance program to reduce municipal staff burdens, ensure consistency, provide widespread priority audience targeting the most efficient use of limited municipal funds by distributing total program costs over a number of entities within a twelve month timeframe as outlined in Attachment B;

NOW, THEREFORE, BE IT RESOLVED BY _____ The Town of Marcellus

1. That Karen R. Pollard, Town Supervisor

(Name and Title of Chief Elected Official)

or such person's successor in office is the representative authorized to act in behalf of the Municipality's governing body in all matters related the Project;

2. That the Municipality agrees that it will fund its portion of the program cost in the amount of \$3,600, and that those funds will be made available to the Board upon receipt of invoice.
3. That one (1) certified copy of this Resolution will be prepared and sent to the Board upon adoption.
4. That this Resolution will take effect immediately.

Daughters of the American Colonists: Supervisor Pollard received an email from the Daughters of the American Colonists showing the wording that they would like to put on the sign that will be outside recognizing Main Street. Councilor Stevens made a motion seconded by Councilor Cusick approving the Supervisor Pollard to send a letter on behalf of the Board stating that the Board is happy with the wording.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Discussion Agenda

Items from the Board: Supervisor Pollard received an email talking about the dangerous intersection of West Seneca Turnpike and Northeast Townline Road. Jim Gascon, Town Attorney, suggested that the resident contact Gary Finch and Senator DeFransisco as well. Supervisor Pollard will contact the resident with this information.

Benchmark Resolution: Supervisor Pollard asked the Board which Buildings we should include in the Benchmark Resolution, the buildings have to be over 1,000 square feet. Those building are the Town Hall, Welcome Center Highway Garage and Park Office Building.

Change of June Workshop: Councilor Stevens made a motion seconded by Councilor Cusick to change the June Workshop from June 22 to June 29, 2017, and also to meet at 5:00 pm instead of 5:30.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Items from the Floor: None

Supervisor Pollard asked the Board Members to stay as they have to meet with Council.

Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 7:55P.M.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk