

**TOWN OF MARCELLUS**  
**TOWN BOARD MEETING MINUTES**

May 8, 2017

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, May 8, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Kevin F. O’Hara, Councilor  
Chris Hunt, Councilor  
Laurie Stevens, Councilor  
John Cusick, Councilor in at 7:05 pm

Also present: Jim Gascon, Town Attorney; John Houser, Codes Officer; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Bill Ayling, from Integrated Science, LLC; Mike Ossit, Drake Satter, Bill Southern, Maggie Kianka, Tom Lathrop, Alex Mohn, Jill Mohn, Gary Wilcox, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

**Minutes:** Councilor Hunt made a motion seconded by Councilor Stevens to accept the Town Clerks minutes from the April 10, 2017 Board Meeting and the April 27, 2017 Workshop Meeting.

Ayes – Pollard, Stevens, Hunt and O’Hara

Carried

**Monthly Activity:** The Abstract of Audited vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #5 as of May 3, 2017, Claim #'s145541-145570, 145573-145583.

	Expenses
General Fund	\$ 35,692.70
Part Town General	125.82
Townwide Highway	1,868.75
Part Town Highway	989.31
Fire District	196,960.20
Trust & Agency	<u>24.00</u>
 Total	 \$235,660.78

Board Members were given copies of the Activities Report as of May 3, 2017, for the Fiscal Year Periods 1 to 4.

	Revenue	Expense
General Fund	(1,221,135.90)	347,651.65
Part Town General	( 199,306.11)	52,192.37

Townwide Highway	( 396,828.82)	175,454.83
Part Town Highway	( 260,325.63)	29,065.67
Fire District	( 342,175.17)	155,306.80
Hydrant Fund	( 2,264.25)	889.41
Ambulance Fund	( 282,915.43)	146,949.00
Sewer District	(130,409.09)	117,498.00
Water District	(142,961.02)	83,067.97

Board Members were given a breakdown of the Bank Statement for the Month of March 2017. The total amount of the accounts is \$3,910,835.23.

Councilor Stevens made a motion seconded by Councilor O’Hara to approve the Audited Vouchers from May 3, 2017, the Activity Report as of May 3, 2017, and the Bank Statements for March 2017.

Ayes – Pollard, Stevens, Hunt and O’Hara Carried

Councilor Cusick arrives at 7:05 pm

**OLD BUSINESS:**

**Set Date for Bid Opening – Highway Garage:** Councilor Stevens made a motion seconded by Councilor Hunt to set the date of May 31, 2017 at 2:00 pm to receive bids for the Highway Garage Expansion. The contract has been written so that there are now seven (7) options and bidders can bid on one or all of the options.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

**Grant for Highway Department (added item):** Councilor Hunt made a motion seconded by Councilor Stevens to authorize Supervisor Pollard to sign a letter to Senator DeFrancisco about grant money for the Highway Department. Don MacLachlan, Highway Superintendent, was notified of a \$50,000 grant opportunity for Road Improvements. Don stated that the Highway Department is currently rehabilitating approximately 5,700 lineal feet of existing roads and the corresponding roadside drainage systems along both Deer Path and Browsing Lane. The Highway Department is providing as much construction support as possible to minimize the project costs to the taxpayers.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

**Mailbox Resolution:** Councilor O’Hara made a motion seconded by Councilor Cusick that if a Town resident’s mailbox gets hit by a Town plow, the Town will replace the mailbox and post not to exceed \$50. The Town will provide a standard mailbox and a 4 x 4 post for the resident.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

**Trash Days:** Don MacLachlan, Highway Superintendent, stated that the first weekend of Trash days was very busy. The second week was a little slower. From Jan. 1 – May 5, 2017, the total sales of permits was \$6,658.00. The total sales for electronics were \$1,295.

**Shred Days:** Councilor Stevens made a motion seconded by Councilor Hunt to have Lori Petrocci, the bookkeeper, cut a check to ProShred for \$500 and mail it out tomorrow. ProShred likes to be paid on the day they are here that is why a check will be cut and mailed to them. Councilor O'Hara stated that they did arrive at 8:00 instead of 9:00 and gave us an extra hour at no charge. The normal rate per extra hour is \$125.  
Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick Carried

**NEW BUSINESS:**

**Recreation Agreements:** Councilor Cusick made a motion seconded by Councilor Hunt to approve the following recreation trips.  
Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick Carried

Taste of Germany – Round Top, New York  
Wednesday, Oct. 11, 2017 - \$80 per person

Boston, Massachusetts – Sat. Sept. 30 – Sunday, Oct. 1, 2017

Cost per person if 42 are paid: Double - \$359, Triple \$341,  
Quad - \$331, Single \$425

Cost per person if 35 are paid: Double \$380, Triple \$362,  
Quad \$352, Single \$446

**Community Development:** Supervisor Pollard received a letter from the Community Development Division of Onondaga County regarding the Cooperation Agreement Automatic Renewal. This agreement will automatically renew for the three year period including federal fiscal years of 2018, 2019 and 2020. The Town has received money for projects (including renovating the Stone Mill Pavilion) from the Community Development Grants. No action is needed unless the board decides to opt out. After some discussion, it was decided to stay in and let the Agreement renew automatically.

**Watershed Management Plan (added item):** William Ayling, Intergrated Science, LLC, spoke to the board about a study on Watershed Management on Otisco Lake. He stated that the State Department has a grant that the County is pursuing. This would be a two year study. He is asking for the Towns cooperation. Councilor O'Hara made a motion seconded by Councilor Stevens to support an Eco Systems Service Study.  
Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick Carried

**DISCUSSION AGENDA**

**Solar Panel Law:** Supervisor Pollard suggested that the Board look over the proposed Solar Law. It was suggested that there be a joint meeting between the Town Board and Planning/Zoning Board at a possible Workshop Meeting. A date will be determined as to when the majority of both boards can meet.

**Dog Census:** The Deputy Town Clerk reported that 230 new dogs have been registered as of May 8, 2017. She is still receiving cards. Supervisor Pollard stated that a dog census should be done about every 5 years.

**Clean Energy Grant:** Supervisor Pollard and Sandy Taylor, Town Clerk, met with Amanda Mazzoni from the Central New York Regional Planning & Development Board about a clean energy grant. There are ten High Impact Actions and the Town must accomplish four of them in order to be eligible for a grant. The four items would be Benchmarking, Clean Energy Upgrades, Clean Fleets and Unified Solar Permits. The Benchmarking would be for the Town to adopt a resolution so that data can be analyzed.

The second, Clean Energy Upgrades, would be changing the indoor lighting in the Town Hall from Florescent to LED. John Cusick, Board Member and Electrician, stated that is more expensive than we think. At this point, the Town would have to receive some quotes for this project.

The third, Clean Fleets, would be providing Charging Stations either at the Park or Town Hall. Amanda did say that The Village has one of these as does Cazenovia. She sent over some providers that install these. The Town would have to look at the price of them to determine what style they would want and if they would want to go forward with this.

The fourth, Unified Solar Permits, we already have been using.

Supervisor Pollard asked Jim Gascon, to draft up a resolution for the Workshop Meeting so that we could start with the Benchmarking.

**Letter from Village regarding Sewer increase:** Councilor O'Hara made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign a letter to be sent to the local, State and/or Federal Government representatives asking for help in an estimated \$6 million upgrade to the Village's Water Pollution Control Plant. John Curtin, Village of Marcellus Mayor, has sent a letter to all the residents involved in the Village and Town, asking that they also send a letter to the representatives. There will be a meeting about this on Monday, June 26, 2017 at 7:00 pm in the Marcellus Free Library's upstairs Community Room.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

### **Items from the Board:**

**Speed Limit Requests:** The Town received requests from residents about reducing the speed on the following roads, Frank Gay, Pleasant Valley and Lawrence. The Town received letters stating that they will not reduce the speed on Frank Gay, but will reduce the speed on Pleasant Valley and Lawrence. As soon as the official orders authorizing the reductions come, the Town Clerk will let the residents know.

**Shared Services:** Supervisor Pollard went to a meeting regarding the shared services. Counties must come up with a plan for sharing different services. This is still a work in progress. Onondaga County already has some shared services.

Supervisor Pollard asked who will be in the Memorial Day parade. Councilor O'Hara stated that he will be walking along with Supervisor Pollard.

Paper Mill: No date or time has been set yet for the Codes Officer and Board Members to take a look at what they want to do to grade it. The company is still working on getting out the debris.

**Items from the Floor**

Phil Coccia, Recreation Director, stated that the work on the Stone Mill project is coming along very well.

Also, there is an Antique Show coming up on May 20, 2017.

Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 8:05 P.M.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk