

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**

April 27, 2017

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, April 27, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Kevin F. O’Hara, Councilor  
Chris Hunt, Councilor  
Laurie Stevens, Councilor

John Cusick, Councilor - Absent

Also present: Jim Gascon, Town Attorney; John Houser, Codes Officer; Phil Coccia, Recreation Director; Don MacLachlan, Highway Superintendent; Keith Ramsden, Park Crew Leader; Ed Murphy, Marcellus Fire Department; Joe Durand, TDK Engineering; Bill Southern, Tom Lathrop, Bernie Montgomery and Sandy Taylor, Town Clerk

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

**BUSINESS AGENDA**

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #4 as of April 21, 2017, Claims #145490-145504, 145506-145512, 145514-145522.

	<u>Expenses</u>
General Fund	\$33,607.69
Part Town General	3,240.51
Town Wide Highway	1,370.41
Part Town Highway	5,689.73
Trust & Agency	<u>2,239.55</u>
 Total	 \$46,147.89

Councilor Stevens made a motion seconded by Councilor Hunt to approve and pay the bills.  
Ayes – Pollard, Stevens, Hunt and O’Hara Carried

**Recreation Agreements:** Councilor O’Hara made a motion seconded by Councilor Stevens to authorize Supervisor Pollard to sign the following recreation agreements:

Clayton, New York – Thursday, June 15, 2017, at the cost of \$83.00 per person

Raquette Lake & Old Forge – Wednesday, Sept. 20, 2017, at the cost of \$75 per person.

Ayes – Pollard, Stevens, Hunt and O’Hara Carried

**Haulers for Trash Days:** Councilor Hunt made a motion seconded by Councilor Stevens to approve Scanlon Trucking and Excavating for the Hauler for the 2017 Spring and Fall trash days. He will provide 30 yd containers at \$175 per container and disposal of debris at \$50 per ton. Metal collected to be credited back to the town. The price to be determined by the current market value at the time of disposal. Don MacLachlan had contacted three haulers and Scanlon was the only one that responded to the request.

Ayes – Pollard, Stevens, Hunt and O’Hara

Carried

**Waiver of Permit Fee (added item):** Councilor Stevens made a motion seconded by Councilor O’Hara to grant the residence request to waive the building permit fee for an addition. This resident applied in March of 2016 for the permit, but was unable to pick it up and pay for it until October 2016. The resident thought that the expiration date was one year from the pickup date, not one year from the issue date.

Ayes – Pollard, Stevens, Hunt and O’Hara

Carried

**Adjourn Business Session and start Workshop Session:** Councilor Hunt made a motion seconded by Councilor O’Hara to adjourn the Business Session of the meeting and open up the Workshop Session at 5:35 pm.

Ayes – Pollard, Stevens, Hunt and O’Hara

Carried

## **WORKSHOP SESSION**

**Village Electronics:** Supervisor Pollard made a motion seconded by Councilor O’Hara to waive the electronics fee for the Village. The Village asked that we do not charge them for the few items that they would be bringing to the Trash Days. It was discussed and decided that the fee would be waived.

Ayes – Pollard, Stevens, Hunt and O’Hara

Carried

**Paper Mill:** There was a discussion on the progress of the Paper Mill demolition. The Board will need to decide how they would like to leave the property once the last of the frame work is down. At this time, it was decided that John Houser, Codes Officer; Joe Durand, TKD Engineers; Supervisor Pollard and whoever from the Board can go will meet sometime in the next couple of weeks to decide on how they want to proceed. At this time, the property does not belong to the Town, it is still private property.

**Highway Addition (Added Item):** Jim Gascon, Town Attorney, has made 6 copies of a contract for the Highway Garage Addition. This is now written out into three phases. A notice will go out and a date will be decided on for when the bids will be opened up.

**Comp Alliance:** Supervisor Pollard received an e-mail from Comp Alliance stating that all employees will need to attend safety training for the year. There is going to be training in Weedsport. Don MacLachlan, Highway Superintendent, stated that the Highway Department and Park Department do that training every year through BOCES. The Town Supervisor will contact BOCES to see about setting up a training through them.

**Pickle Ball:** A request was made from Bob Ciota asking if they could paint one of the tennis courts with the boundary lines for Pickle Ball. This year will be the third year for Pickle Ball at the Park with an average of 8 people per week. Phil Coccia, Recreation Director, suggests that they let them use one of the tennis courts at this time to paint the boundary lines, if it continues to grow, maybe then they could use both tennis courts.

**Fire Department (Added Item):** Ed Murphy, Marcellus Fire Department, handed out the 2016 yearly financials and the 2017 first quarter financials. He stated that they now have a secretary from 10 am – 2 pm Monday through Friday at the Fire Department. No one from the board had any questions for Mr. Murphy.

## **Discussion Agenda**

### **Items from the Board**

Supervisor Pollard is going to a meeting on May 2, 2017 regarding the Shared Services. There will also be a meeting on May 19, 2017 in Dewitt.

Supervisor Pollard spoke with someone from NYSERDA about the possibility of receiving grant money. After some discussion, it was decided that she would make contact to see what the Town would have to do in order to receive some of the grant money.

Supervisor Pollard spoke with the Camillus Town Supervisor regarding the resident on Limeledge Road that would like to tap into the Limeledge Water District. They both have contacted the resident and told him the next step he needs to take.

### **Items from the Floor**

Phil Coccia, Recreation Director, stated that the Stone Mill project is almost completed.

Phil Coccia, Recreation Director, said that the summer recreation brochure should be out next week.

AED – Phil Coccia, Recreation Director, had to order a new AED. The Park has to have one for people with heart issues. The one they have now is very old.

Keith Ramsden, Park Crew Leader, explained to the board that the Friends of the Park would like to install removable curtains in the Annex Pavilion. The cost of the curtains is about \$5,000 which would be paid for by the Friends of the Park. At this point, they are still looking at different types and will keep the board informed of the progress.

Don MacLachlan, Highway Superintendent, spoke with the county regarding the snow-plow contract. There was a typo on the previous contract that will be corrected on the New contract they will be sending to the Town.

Don MacLachlan, Highway Superintendent, asked if before next winter, the Town could come up with a mailbox policy. They all agreed that this will be discussed at a future meeting.

**Adjournment:** Councilor Hunt made a motion seconded by Councilor Stevens to adjourn the Marcellus Town Board Workshop meeting at 7:05 pm.

Ayes – Pollard, Stevens, Hunt and O’Hara

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk

