

**TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES**

April 10, 2017

A Regular Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, April 10, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
John Cusick, Councilor
Chris Hunt, Councilor
Kevin O’Hara, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Keith Ramsden, Park Crew Leader; Stephen Knapp, MAVES, Tom Lathrop, Gary & Linda Wilcox, Bill Southern, Kaitlyn McWhorter, Jacob McWhorter and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor O’Hara made a motion seconded by Councilor Stevens to accept the Town Clerks minutes from the March 13, 2017, Board Meeting and the March 23, 2017 Workshop Meeting.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Monthly Activity: The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #4 as of April 6, 2017, Claim #'s 145399, 145409-145478.

	<u>Expenses</u>
General Fund	\$36,028.52
Part Town General	1,720.71
Town Wide Highway	10,660.50
Ambulance Fund	70,724.50
Trust & Agency	<u>264.45</u>
 Total	 \$119,398.68

Board Members were given copies of the Activities Report as of April 4, 2017 for the Fiscal Year Periods 1 – 3.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,214,882.10)	245,821.91
Part Town General	(198,665.05)	38,887.63
Town Wide Highway	(396,770.91)	154,419.12
Part Town Highway	(260,280.06)	14,511.81
Fire District	(342,141.17)	155,306.80

Hydrant Fund	(2,261.66)	889.41
Ambulance Fund	(282,906.61)	76,224.50
Sewer District	(130,406.27)	108,907.00
Water District	(136,949.70)	83,067.97

Board Members were given a breakdown of the Bank Statement for the Month of February 2017. The Total amount of the accounts is \$4,039,182.13.

Councilor Stevens made a motion seconded by Councilor Cusick to approve the Audited Vouchers from April 6, 2017, the Activity Report as of April 4, 2017 and the Bank Statements for February 2017.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Old Business - None

New Business

MAVES (added item) - Stephen Knapp, Executive Director for MAVES, handed out the call report for January 1 – March 31, 2017. He also handed out the Profit & Loss information from January - March 2017. The Board or residents had no further questions for him.

Permissive Referendum – Lawn Mower for Park:

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on April 10, 2017, at 7:00 P.M., there were:

PRESENT: Karen Pollard	Town Supervisor
Chris Hunt	Councilor
Kevin O’Hara	Councilor
John Cusick	Councilor
Laurie Stevens	Councilor

WHEREAS, the Town of Marcellus Parks Department has advised the Town Board of the Town of Marcellus of the Department’s continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Parks Department desires to acquire a new riding lawn mower; and

WHEREAS, available through Main and Pickney Equipment, Inc., is a Zero Turn 61” Cut Mower Commercial (with suspension) at a contract price not to exceed Nine Thousand Eight Hundred Thirty-Nine Dollars and 18/100 Cents (\$9,839.18); and

WHEREAS, this is a price received by way of the Town’s Procurement Policy; and

WHEREAS, the Parks Department has advised that the Main and Pinckney mower is of superior quality and comes with superior quality service; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, a capital reserve fund known as the “Park

Capital Reserve Fund” for purposes of funding for purchase of equipment, buildings and improvements for the physical betterment of the Town of Marcellus Park, such fund has been maintained in accordance with Section 10 of the General Municipal Law, and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the Park Capital Reserve Fund of the Town of Marcellus and for the purchase of the aforementioned Zero Turn 61” Cut Mower Commercial (with suspension) for use by the Town of Marcellus Parks Department in the physical betterment and improvement of the Town; and

WHEREAS, said mower shall be purchased from Main and Pickney Equipment, Inc., at a purchase price of Nine Thousand Eight Hundred Thirty-Nine Dollars and 18/100 Cents (\$9,839.18) using monies from the Park Capital Reserve Fund.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement to acquire a Zero Turn 61” Cut Mower Commercial (with suspension) at a price not to exceed Nine Thousand Eight Hundred Thirty-Nine Dollars and 18/100 Cents (\$9,839.18), from Main and Pickney Equipment, Inc.; and

BE IT FURTHER RESOLVED that the sum of Nine Thousand Eight Hundred Thirty-Nine Dollars and 18/100 Cents (\$9,839.18), from the Park Capital Reserve Fund, be designated for expenditure in furtherance of the acquisition of a Zero Turn 61” Cut Mower Commercial (with suspension); and

BE IT FURTHER RESOLVED that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the “Marcellus Observer,” a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the adoption of this resolution.

Said resolution was offered by Councilor O’Hara and seconded by Councilor Cusick.

VOTE:	Karen Pollard	Aye
	Chris Hunt	Aye
	Kevin O’Hara	Aye
	John Cusick	Aye
	Laurie Stevens	Aye

Resolution duly adopted.

Dated: April 10 2017

Sandy Taylor, Town Clerk, Town of Marcellus

Snow Plow Agreement with Onondaga County – Extension: Supervisor Pollard stated that the contract we have now with Onondaga County for the snow plowing ends in May of this year. The Town will be waiting to hear from the County on another contract. Bill Southern, stated that on the contract they have Sheehan Road as .03 miles and that is incorrect. Supervisor Pollard will contact the County to have that corrected on a new contract.

Rebid Highway Extension: The original bid for the Highway Garage Extension came in at \$228,524.00 from Complete Construction Concepts, LLC. This bid was higher than expected and the Town rejected it. Jim Gascon, Town Attorney, has contacted MAS Engineering and asked them to rebid the project in three phases. Phase One – Exterior Structure, Phase Two – Concrete Floor and Phase Three – Wall lining and Insulation.

Councilor Stevens made a motion seconded by Councilor Cusick to rebid the project once received from MAS Engineering, with the three phases, if it meets the approval of the Highway Superintendent.

Ayes- Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Recreation Agreement – Bingo: Trip Councilor Stevens made a motion seconded by Councilor Cusick to authorize Supervisor Pollard to sign the contract for Onondaga Coach for the bingo trips on the following dates, May 1, 2017, June 5, 2017, July 10, 2017, September 11, 2017 and October 16, 2017. The total cost for all the trips comes to \$3,150.00. A deposit of \$1,000.00 is due now and \$430 is due at each trip.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Youth Soccer Contract (added item): Councilor O’Hara made a motion seconded by Councilor Hunt for the Supervisor to sign the contract between the Town of Marcellus and the President of Marcellus Youth Soccer. The contract stated that the Town of Marcellus will mow the soccer fields on Lawrence Road between April 1, 2017 (amended from May 1, 2017) through November 1, 2017 for a fee of \$3,000.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Discussion Agenda

Trash Haulers: The Town Board has been reviewing the Local Law 1 – 2000 regarding collection, removal and disposal of Solid Waste in the Town of Marcellus. OCRRA (Onondaga County Resource Recovery Association) stated that the Town does not have to give out stickers as stated in Section 4 of the current law. The Board will continue to look at the law so that Jim Gascon, Town Attorney can amend it.

Limeledge Water District – Addition: A discussion ensued regarding the resident that owns property on Limeledge Road in the Towns of Marcellus and Camillus. The resident would like to tap into the Limeledge Water District. The issue is that he wants to build his house on the property that is in the Town of Camillus. Jim Gascon, Town Attorney, has talked with the Town Attorney from Camillus and they agree that the best solution would be for the Town of Camillus to add an extension onto the Limeledge Water District. Supervisor Pollard will contact the residents and let them know what they need to do at this point. This will be an ongoing discussion between the two Towns and the Town’s attorneys.

Emergency Situation for Pumps: Councilor Cusick made a motion seconded by Councilor Stevens that two pumps were bought for the Stone Mill Pavilion bathroom Renovation. This was an emergency situation and needed immediate attention. Therefore the employees didn’t have to follow the procurement policy of getting quotes.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Discussion Agenda

Items from the Board

An e-mail was received from Eddie Murphy, President of the Marcellus Fire Department, concerned about Larry Fitts, Town Assessor, being an employee with the Town. Mr. Fitts uses the Fire House for the upcoming Grievance Day. Supervisor Pollard stated that she would call him and tell him that Mr. Fitts is an employee so there shouldn't be any issues with him using the Fire House.

Also, in the e-mail, Mr. Murphy was asking why they are being charged for a pavilion. Supervisor Pollard told him that unless the Town sponsors an event, everyone pays the pavilion rental fee.

Supervisor Pollard asked who on the Board would like to be in the Memorial Day Parade, Bob Wilson will need to know. Councilor O'Hara stated that he would, the others will think about it.

Supervisor Pollard stated that it has been brought to her attention that sometimes, people from the Dental office park in the Towns parking lot. She asked the Board if they thought signs should go up. At this point, we are to keep track of it and let her know if this continues to be an issue.

Items from the Floor

Bill Southern, a resident from Sheehan Road, asked about the soccer contract and if the Town would be responsible insurance wise. Jim Gascon, Town Attorney, stated that the Employees would not be mowing if there were games going on.

Phil Coccia, Recreation Director, wants to thank the Highway and Village Highway Departments for an emergency situation that happened at the Stone Mill Pavilion. Two new pumps needed to be installed and the Highway Departments worked together to install them.

Phil Coccia also stated that the work in the cemetery is going well. At least 20 stones were repaired and everyone is very pleased. They are looking at repairing a few more in the fall.

Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 8:00 P.M.

Ayes – Pollard, Stevens, Hunt, O'Hara and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk