

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

March 13, 2017

A Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, March 13, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Kevin F. O’Hara, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Bernie Montgomery, Phil Coccia, Recreation Director; John Houser, Codes Officer; Don MacLachlan, Highway Superintendent; Bill Southern, Gary and Linda Wilcox, Chris Christensen, Kirk Mills, Deb Stakes, Karen Cotter, Ellen Leahy, West Onondaga County Journal; Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor Stevens made a motion seconded by Councilor Hunt to accept the Town Clerks minutes from the February 13, 2017 Town Board Meeting and the February 23, 2017 Workshop Meeting.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Monthly Activity:

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #3 as of March 9, 2017, Claim #'s 145301- 145357.

	<u>Expenses</u>
General Fund	\$20,446.88
Part Town General	347.13
Town Wide Highway	3,649.80
Part Town Highway	5,833.50
Fire District	12,000.00
Hydrant Fund	1,690.77
Ambulance Fund	2,750.00
Water District	13,031.69
Trust & Agency	<u>24.00</u>
 Total	 \$59,773.77

Board Members were given copies of the Activities Report as of March 7, 2017 for the 2017 Fiscal Year – periods 1 – 2.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(1,206,996.60)	179,888.94
Part Town General	(197,757.05)	27,504.20
Town Wide Highway	(337,618.59)	92,100.41
Part Town Highway	(260,280.06)	5,833.50
Fire District	(342,141.17)	143,306.80
Hydrant Fund	(2,261.66)	00.00
Ambulance Fund	(282,906.61)	73,474.50
Sewer District	(130,406.27)	108,907.00
Water District	(136,949.70)	70,036.28

Councilor O’Hara made a motion seconded by Councilor Cusick to approve the Audited Vouchers from March 9, 2017 and the Activity Report as of March 7, 2017.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Old Business

Truck Purchase for Highway Garage:

**TOWN BOARD RESOLUTION
TOWN OF MARCELLUS**

SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Marcellus, held at the Town Hall, 24 East Main Street, in said Town, County of Onondaga and State of New York on March 13, 2017, at 7:00 P.M., there were:

PRESENT:	Karen Pollard	Town Supervisor
	Chris Hunt	Councilor
	Kevin O’Hara	Councilor
	John Cusick	Councilor
	Laurie Stevens	Councilor

WHEREAS, the Town of Marcellus Highway Department Supervisor has advised the Town Board of the Town of Marcellus of the Department’s continuing need to repair, replace and update its fleet of equipment; and

WHEREAS, the Town of Marcellus Highway Department desires to acquire a new plow; and

WHEREAS, available through Tracy Road Equipment, Inc., is a 2018 Western Star 4700 SF Cab and Chassis with Tenco Budget Plow Package at a contract price not to exceed Two Hundred Five Thousand One Hundred Seventy-Five Dollars and 00/100 Cents (\$205,175.00); and

WHEREAS, this is a State and/or County approved price by way of the Bidding Process; and

WHEREAS, pursuant to Section 6-C of the General Municipal Law, the Town Board of the Town of Marcellus has created, by means of a resolution, an equipment reserve fund known as the “Highway Equipment Reserve Fund” for purposes of funding the purchase of a equipment in the Town of Marcellus; and

WHEREAS, such fund has been maintained in accordance with Section 10 of the General Municipal Law; and

WHEREAS, the Town Board of the Town of Marcellus is desirous of expending monies from the Highway Equipment Reserve Fund of the Town of Marcellus and for the purchase of the aforementioned 2018 Western Star 4700 SF Cab and Chassis with Tenco Budget Plow Package for use by the Town of Marcellus Highway Department in the physical betterment and improvement of the Town; and

WHEREAS, said truck shall be purchased from Tracey Road Equipment, Inc., at a purchase price of Two Hundred Five Thousand One Hundred Seventy-Five Dollars and 00/100 Cents (\$205,175.00) using monies from the Highway Equipment Reserve Fund.

NOW THEREFORE, BE IT RESOLVED, the Town of Marcellus Town Supervisor is hereby authorized to enter into an agreement to acquire a 2018 Western Star 4700 SF Cab and Chassis with Tenco Budget Plow Package, at a price not to exceed Two Hundred Five Thousand One Hundred Seventy-Five Dollars and 00/100 Cents (\$205,175.00), from Tracey Road Equipment, Inc.; and

BE IT FURTHER RESOLVED that the sum of Two Hundred Five Thousand One Hundred Seventy-Five Dollars and 00/100 Cents (\$205,175.00), from the Highway Equipment Reserve Fund, be designated for expenditure in furtherance of the acquisition of a 2018 Western Star 4700 SF Cab and Chassis with Tenco Budget Plow Package; and

BE IT FURTHER RESOLVED, that this resolution is subject to permissive referendum as provided in Article 7 of the Town Law; and

BE IT FURTHER RESOLVED, that pursuant to Section 90 of the Town Law, that within ten (10) days from the date of this resolution the Town Clerk shall post and publish a notice which shall set forth the date of the adoption of the resolution, shall contain an abstract of said resolution concisely setting forth the purpose and effect thereof, shall specify that this resolution was adopted subject to a permissive referendum, and shall publish such notice in the “Marcellus Observer,” a newspaper published in Onondaga County having general circulation in the Town of Marcellus, and in addition thereto that the Town Clerk shall post or cause to be posted on the sign board of the Town of Marcellus, a copy of such notice within ten (10) days after the date of adoption of this resolution.

Said resolution was offered by Councilor Stevens and seconded by Councilor Hunt.

VOTE:	Karen Pollard	Aye
	Chris Hunt	Aye
	Kevin O’Hara	Aye
	John Cusick	Aye
	Laurie Stevens	Aye

Resolution duly adopted.

Dated: March 13, 2017

New Business

Trash Days: Councilor Stevens made a motion seconded by Councilor Cusick to schedule the Trash Days for Fridays, April 28, May 5 and May 12 and Saturdays, April 29, May 6 and May 13th, 2017. The times will be Fridays, 8:00 am – 3:00 pm and Saturdays 8:00 am – 12:00 noon.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

E-Waste Day: Councilor Hunt made a motion seconded by Councilor Stevens to declare the following electronics obsolete and worthless. Peter Knowles, from Advanced Network Designs, Inc., has, in his opinion, declared the attached list obsolete and of no consequential value to the Town on March 8, 2017.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

**2017 Town of Marcellus
Town Hall Electronics Recycling**

		Note: In my opinion, the attached electronic equipment is obsolete and of no consequential value to the Town. Peter Knowles, Advanced Network Designs, Inc 3/8/17	
Miscellaneous Electronics Inventory			
Item No	Item Description	NO	Serial Number
1x	845 Ultra C		0207K001850
1	Acer Server w/HD	50X	cannot find the s/n
2	Acer Server w/HD 00767	36X	21298-01X2
4	Cannon Typewriter	ES-3II	KC2 031228
5x	AOC Color Monitor	7GLR	
6x	Casio Adding Machine		
7x	Computer Port	BK500M	PB9832307180
8	Dell E773S Monior	E773S	MY-OY1352-47603-4ASFUVL
9	Dell Celron Srver w/HD	REV A 00	BVT8L81
10	Dell Celron Srver w/HD	REV A 00	CNWXG761
11	Gateway 2000 Monitor	YEO71101 2/97	MH54H2016140
12x	HP Desk jet	682C	
13	HP Laser Jet Printer	1202	VNB3H98788
14	HP Laser Jet 1200	C7044A	CN6046528
15	HP Laserjet Printer	1100	USLEO43540
16x	HP Office Jet Pro 8600	8600	
17	HP Office Jet Pro 1170	1170	SGB 87AGDXM
18	HP PE1168		CNNHSOK480
19	HP PSC2175 Printer	PSC2175	MY397f8235 03066A
20	IBM Typewriter		14300011P9163
21	LG HD (Hard Drive)	52X MAX	0102236692
22	LG HD (Hard Drive)	52X MAX	0108008262
23	Logic Electronic Keyboard	Y-BF-37	MCT30839208
24	Logic Electronic Keyboard	Y-BF-37	MCT307K1220
25	Key Tronics Keyboard	KT800PS2IS-C	C013202813
26	Key Tronics Keyboard	KT800PS2IS-C	C021703756
27x	Northstar	7130	
28	Okidata MicroLine Printer	321	00400213805
29	Fellows Paper Shredder		
30	Staples Paper Shredder		
31	Sirix Pro Server w/ HD	386	SX9 101324
32	Reflex Monitor W/KEYBOARD	5100	1AA20832069980G22
33	Smith Carona Tupewriter XC7500	5P	No S/N
34	Smith Carona Typewriter	NA3HH	713455
35	Smith Carona	NA3HH	S092223900
36x	Smith Carona	5A	

37X	Smith Carona	5A	
38X	Smith Carona	5A	
39X	Smith Carona	5A	
40X	Smith Carona	5A	
41	Windows 2000 Prof	1 2CPU	09D224
42	Boston Pencil Sharpener	18	1712577
43	Dell Optiflex Server w/HD	760	4W9XTR1
44	Dell Optiflex Server 2/ HD	760	5W9XTK1
45	Fellows Power Shredder	PS50	050 990 413 R001 00089254
46	Dell Optiflex Server w/HD		6V6DZB1HD (Codes)
47	Dell Monitor	Ultra	MX-086152-47605-323-D5V7
48	Royal Shredder		PCUA: 29047G-P
49	Brother Typewriter	ML100	C9K51655
50	Aurora Shredder	AS1018CD	AFF101800553
51	Brother Typewriter	ML100	C9K51655
52	Dell Monitor		G2210t-FFT-ZM-T G2410t-FFT-2MT
53	Carvier HD in #58	1200	1669517 10/16/1993
54	Epson SMD caseing w/57	300	F300545148
55	Seagate Barracida HD	ST30023A	3KPO4692
56	Anatel HD	F-11561/R2F	01 0789 834989 032 0
57	Fujitsi LTD HD	MG302AT-e	VMBOP118LTJY 2001-01
58	Creative Lab - Brd	SB0200	MSB0200310025904
59	VOLUMEX 3D Semiconductor BD	BA885T 20A-2	1.99E+12
60	HP Deskjet 862CPrinter	C4578A	is6781B1YP
61	HP LaserJet 400 Printer	Assessors	USMB076426
62	Samsung CD Writeabel Drive	SW-248	63DTC31851 12-2002
63	HP Zip Drive	Z100PZ	P2AH50X2XH
64	MXTOR External HRD Drive	120GB	Y3Nteg AE
65	Computer Gallery Serve w/HC		0207K001850
66	HP PSC 2175 Printer	PCS 2175	NY397F8225 Q3066A
67	Dell Optiplex Server w/HD	GX270	703NO31
68	HP Monitor 20555SH249	PD1=1168	CNNHSOK480
69	Dell REV00 Keyboard		CN-OCJ344037172-65D-0DWD
70	Dell Keyboard	L3OU	96R-02JD-A01
71	Staples Shredder	SPL-TXC12A	94476036

Dates for E-Waste And Shred Truck: Councilor O’Hara made a motion seconded by Councilor Stevens to have the e-waste day and shred day be in conjunction with the Trash Days. The E-Waste day will be all three weekends, on both Friday and Saturday at the same time and place as the Trash Days. Councilor O’Hara will check on the availability of the Shred Truck. He is hoping for Saturday, May 6, 2017.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Earth Day: The Town received information about participating in the Earth Day Clean –up on April 21 and April 22, 2017. Don MacLachlan, will take care of the registration. The Town has participated in this for a number of years.

Workday Resolution: Councilor Stevens made a motion seconded by Councilor Cusick to approve the following Workday Resolution for the NYS Retirement System.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Tier 1 (check if Member is In Tier 1)	Days/Month (based on Record of Activities)
Elected Officials							
Town Justice	Mary R. Dailey			6	1/1/16-12/31/19		7.53
Town Clerk	Sandra Taylor			7.5	1/1/16-12/31/19		21.68
Highway Superintendent	Donald MacLachlan			8	1/1/16-12/31/19		26.29
Tax Collector	Elaine Potter			7.5	1/1/16-12/31/19		11.49
Town Councilor	Laurie Stevens			6	1/1/16-12/31/19		1.89
Town Councilor	John Cusick			6	1/1/17-12/31/17		2.14
Appointed Officials							
Dog Control Officer	James LaRose			6	1/1/17-12/31/17		6.64

K Mills – Airport Property: A resident owning property on Limeledge Road would like to tap into the Limeledge Water District to get water. The issue is their property borders the Town of Camillus, and they would like to build on the parcel that is in the Town of Camillus. After much discussion between the Board, Attorney and the residents, it was decided that more research needs to be done to determine if this is doable. Jim Gascon, Town Attorney, will do some more research. This will be put on the agenda for the Workshop Meeting.

IMA Agreement (Additional Item): Councilor O’Hara made a motion seconded by Councilor Stevens to authorize the Supervisor to sign the IMA (Intermunicipal Agreement) between the Marcellus Central School District and the Town of Marcellus. The School is asking the Town to assist with a creation of a parking area between K. C. Heffernan Elementary School and the Senior High. Jim Gascon, Town Attorney, has read and approved the IMA Agreement. The

Town Highway employees will assist when school is not in session and when the Town and its Highway employees are available. This will be determined at the discretion of the Highway Superintendent.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Discussion Agenda

Items from the Board: Supervisor Pollard stated that the Town Clerks Office is sending out notices for a dog enumeration.

Items from the Floor: Phil Coccia, Recreation Director, stated that Supervisor Pollard, Keith Ramsden and himself met at the cemetery on North Street. There are a lot of headstones that need repair. Phil Coccia is suggesting working on them for one week this year and then setting money aside in the budget to do more work in 2018.

Councilor Stevens made a motion seconded by Councilor Hunt to adjourn the Marcellus Town Board meeting at 8:00 P.M.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk