

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

February 13, 2017

A Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, February 13, 2017, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor
Kevin F. O’Hara, Councilor
John Cusick, Councilor
Chris Hunt, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Phil Coccia, Recreation Director; John Houser, Codes Officer; Don MacLachlan, Highway Superintendent; Mary Reagan Daily and Matt Moses, Town Justices; Ron Schneider, Karen Cotter, Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 7:00 pm with the Pledge of Allegiance to the Flag.

Minutes: Councilor O’Hara made a motion seconded by Councilor Stevens to accept the Town Clerks Minutes from the January 3, 2017 Organizational Meeting, the January 9, 2017 Town Board Meeting and the January 26, 2017 Workshop Meeting.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick
Carried

Amend 2017 Budget Councilor Stevens made a motion seconded by Councilor Hunt to amend the 2017 Budget in the amount of \$12,000 to cover the transfers for the Stone Mill Bathroom Project which were previously approved.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick
Carried

The transfers are as follows:

From:	To:	Amount
A.7110.2 Park Equipment	A.7120.4 Stone Mill Contractual	\$1,000
A.7110.4 Park Contractual	A.7120.4 Stone Mill Contractual	\$7,000
A.7110.4 Park Contractual	A.7120.1 Stone Mill Salary	\$3,000
A.8810.1 Cemetery Salary	A.7120.1 Stone Mill Salary	\$1,000

Monthly Activity:

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #2 as of February 9, 2017, Claim #'s 145194-145244.

Expenses

General Fund \$40,610.19

Part Town General	747.02
Town Wide Highway	36,095.97
Fire District	98,480.10
Sewer District	108,007.00
Water District	33,696.28
Trust & Agency	<u>84.30</u>
Total	\$317,720.86

Bills paid on January 30, 2017.

<u>Voucher</u>	<u>Vendor</u>	<u>Amount</u>
145192	Elaine Potter, Tax Collector	\$910.68
145193	Elaine Potter, Tax Collector	\$107.89

Board Members were given copies of the Activities Report as of February 8, 2017 for the 2017 Fiscal Year – period 1.

	<u>Revenue</u>	<u>Expense</u>
General Fund	(143,330.73)	87,982.84
Part Town General	(196,903.28)	15,183.96
Town Wide Highway	(337,589.96)	38,233.29
Part Town Highway	(260,258.19)	5,833.50
Fire District	(342,121.07)	44,826.70
Hydrant Fund	(2,260.35)	00.00
Ambulance Fund	(282,901.76)	73,474.50
Sewer District	(130,401.22)	900.00
Water District	(136,940.23)	36,340.00

Councilor Cusick made a motion seconded by Councilor Hunt to approve the amended Audited Vouchers (Voucher # 145204, to the Marcellus Fire Department in the amount of \$98,480.10 is being pulled until the Board has more time to review the Fire Department Financials), the bills being paid on Jan. 30, 2017 and the Activity Report as of February 8, 2017.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick
Carried

OLD BUSINESS

Approval of Town Court Financials: Councilor Cusick made a motion seconded by Councilor Stevens to approve the Town Court books. Councilor Cusick audited them and found them to be in order.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

NEW BUSINESS

Justice Court – Deputy (Added Item): Mary Reagan Daily and Matt Moses, the two Town Justices, spoke with the board about moving their bank accounts to Solvay Bank. They also requested that the Deputy Town Clerk be appointed as a Clerk 1 so that she can take the bank deposits to the Bank. Any mileage and time would then be paid out of the Court Budget. This is also with the understanding that the Town Clerks Office takes precedence. The Official Undertaking will be amended to reflect this addition.

Olde Home Days Request: Councilor Stevens made a motion seconded by Councilor Cusick to approve the request from the Marcellus Olde Home Days Committee for the use of the Town parking lot at 24 E. Main Street, as well as the vacant lot formerly occupied by the Yuhas building at 22 E. Main Street on the weekend of June 2, 3 and 4, 2017. The Committee is also reserving the upper Marcellus Park from Monday, May 29 through Monday, June 5, 2017 for rides as well as the lower park on Sunday, June 4, 2017 for an Antique Car Show.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

OCM BOCES Contract: Councilor Stevens made a motion seconded by Councilor Cusick to approve the OCM BOCES contract for Professional Services for 2017. The fee is \$2,000. OCM BOCES offers Health, Safety, and Risk Management Services for the Town of Marcellus Employees.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Appointment to Planning Board: Supervisor Pollard stated that the interviews for the vacancy on the Planning Board will be held on Tuesday, February 21, 2017. The appointment will be on the agenda for the Feb. 23, 2017 meeting.

Request for Town Clerk to attend Conference: Councilor O’Hara made a motion seconded by Councilor Stevens to allow the Town Clerk to attend the Town Clerk Conference in Rochester from April 23 – 26, 2017. The Town Clerk does have money in the budget to cover the cost of the conference.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Proposal to County: Councilor Stevens made a motion seconded by Councilor Cusick to approve the appointment of the Town Engineer to draft an application to the County for a Program of Aid for Infrastructure Improvements and Capital Projects within the Town. Projects eligible for funding may include construction and/or reconstruction of capital projects and improvements related to infrastructure.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Paper Mill – Permit & Short Environmental Assessment Form: Jim Gascon, Town Attorney, stated that the Town needs to have a Short Environmental Assessment Form and a Joint Application Form between the DEC (Department of Environmental Conservation) and the Town of Marcellus for the demolition of the Paper Mill. Jim Gascon went through the Short Environmental Assessment Form and Councilor Stevens made a motion seconded by Councilor Hunt to accept this Form, stating that the demolition does not have a negative impact.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

Councilor Stevens then made a motion seconded by Councilor Cusick to authorize the Town Supervisor to sign the Permit between the Department of Environmental Conservation and the Town of Marcellus regarding the Paper Mill.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Historical Plaque: Councilor O’Hara made a motion seconded by Councilor Hunt to authorize Supervisor Pollard to send a letter approving the National Society Daughters of the American Colonists to place a bronze plaque in front of the Town Hall. The reason for the plaque is to recognize Main Street as it was an important travel route from the 1790’s.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Fire Department Financials: The Board would like a little time to review the Financials from the Fire Department, therefore, this will be on the agenda for the February 23, 2017 meeting and Supervisor Pollard will contact Ed Murphy, President of the Fire Department, and ask if he can be here to answer questions. At this point the February payment is being held until the Board Members have more time to review the financials.

Discussion Agenda

Items from the Board

Supervisor Pollard stated that she received another letter from Community Development to apply for grant money, she will pass this information on to Phil Coccia, Recreation Director.

Consensus Meeting – Today Supervisor Pollard attended the Supervisor’s Luncheon and the discussion was mainly about the Consensus. There is a meeting on Wednesday night, Feb. 15, 2017, in Salina if anyone is interested in going.

Items from the Floor

Phil Coccia, Recreation Director, stated that people are visiting the Welcome Center and love it. It has been rented out just from people visiting the park and going on the Moonlight Walk.

Adjournment: Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 8:05 P.M.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk