

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**

November 28, 2016

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Karen R. Pollard, Supervisor  
Kevin F. O’Hara, Councilor  
John Cusick, Councilor  
Chris Hunt, Councilor  
Laurie Stevens, Councilor

Also present: Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; John Houser, Codes Officer; Tom Lathrop, and Sandy Taylor, Town Clerk.

Supervisor Pollard opened the meeting at 5:30 pm with the Pledge of Allegiance to the Flag.

**BUSINESS AGENDA:**

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #11 as of November 22, 2016, Claims #144847-144872, 144880-144888, 144898-144900.

	<u>Expenses</u>
General Fund	\$ 26,636.00
General Fund – Part Town	2,544.54
Highway – Town Wide	9,972.92
Highway – Part Town	1,677.49
Trust & Agency	<u>1,670.48</u>
Total	\$42,501.43

Councilor Hunt made a motion seconded by Councilor Stevens to approve and pay the bills.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

**Organizational Meeting:** Councilor Stevens made a motion seconded by Councilor Cusick to have the Organizational Meeting at the Welcome Center on Tuesday, January 3, 2017 at 5:30 pm. The Organizational Meeting will be held at the Welcome Center due to Court being in session.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

**Adjourn Business Session:** Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Business Session of the Meeting and enter into the Workshop Session at 5:35 pm.

Ayes – Pollard, Stevens, Hunt, O’Hara and Cusick Carried

## **WORKSHOP AGENDA:**

**Storm Water – John Houser:** John Houser, Codes Officer, gave a brief description of what is going on with the Storm Water. In the spring, he had a group of kids working in the Knolls stenciling by the drains. This will help homeowners realize that whatever water run off goes down their driveways ends up in the catch basins and then ends up in Nine Mile Creek. He stated that he may invite an attorney or an engineer to one of the meetings that he hosts. The Storm Water Coalition wants people to be aware of what is going into the drains.

### **Discussion Agenda**

**Items from the Board:** Supervisor Pollard stated that Bob Ciota, from the Planning and Zoning Board will be resigning. This will be on the Dec. agenda.

**Items from the Floor:** Don MacLachlan, Highway Superintendent, stated that he has been working with the Engineers for the addition on the Highway Garage.

Councilor Stevens asked Jim Gascon, Town Attorney, what the update is regarding the Employee Handbook.

Councilor Hunt made a motion seconded by Councilor Cusick to adjourn the Marcellus Town Board meeting at 6:10 P.M.

Ayes – Pollard, Stevens, Hunt, O’Hara and Pollard

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk