

**TOWN OF MARCELLUS**  
**TOWN BOARD WORKSHOP MEETING MINUTES**

October 22, 2015

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, October 22, 2015, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor  
Kevin F. O'Hara, Councilor  
John Scanlon, Councilor  
Karen Pollard, Councilor

Absent – Chris Hunt, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; Tony Leva, Advanced Information Management; Mike Ossit, Bill Southern, Mike M. Ossit, Fran Eibert, Chuck Paul and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

A motion was made by Councilor Scanlon and seconded by Councilor Pollard to add the following to the agenda. Under # 4 – review MAVES quarterly report, add on the Fire Department's quarterly report, #6 will be the Resolution for the Tax Levy Override and #7 will be review the Tentative Budget.

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #10 as of October 14, 2015 Claims #143038-143060, 143062, 143070, 143072-143099.

	<u>Expenses</u>
General Fund	\$19,854.98
General Fund – Part Town	2,893.32
Highway – Town Wide	6,052.79
Highway – Part Town	1,256.74
Trust & Agency	<u>3,000.64</u>
 Total	 \$33,058.47

Councilor Pollard made a motion seconded by Councilor O'Hara to approve and pay the bills.

Ayes – Scanlon, Paul, O'Hara and Pollard

Carried

**Demonstration of new Highway Software:** Tony Leva, Advanced Information Management, and Don MacLachlan, Highway Superintendent, spoke about the new software that the Highway Department is using to report on road issues, fallen trees anything having to do with the Town Roads. Also, this will be able to keep track of the inventory of equipment and trucks that the Highway Department has. The Department

has been using this software for about 2 months now and is very pleased with it. The cost is \$600 per year per user.

**Review Draft for Local Law relative to Soliciting:** There was discussion on the draft of the Local Law that Jim Gascon drew up. At this time, the board members are to think about how much they would like the Town to charge for solicitors (per company, per person or per day). Councilor Scanlon was explaining the system that is used at the school for background checks on people who come in. He will get more information and this will be put on the agenda for the November 19, 2015 meeting.

**Review MAVES & Fire Department Quarterly Report:** The Board reviewed the quarterly reports from MAVES and the Fire Department.

At this time Jim Gascon, Town Attorney, announced that it is Bill Southern's birthday.

**Syracuse Time and Alarm:** Representatives from Syracuse Time and Alarm were here to check the alarms in the building. The alarm outside the side entrance does not work. The current system is internal only and does not connect to 911. Supervisor Paul asked for some quotes to A) replace the external alarm and also B) to install a system that alerts 911. Supervisor Paul is going to check and see if there is an annual fee and also if the insurance would be reduced. This will be put on the agenda for Nov. 5, 2015.

**Tax Cap Override (added item):** Supervisor Paul made a motion seconded by Councilor Scanlon to approve the SEQR for the resolution to introduce the proposed law, to override the Tax Cap. Jim Gascon, Town Attorney, reviewed the SEQR in detail.  
Ayes – Scanlon, Paul, O'Hara and Pollard Carried

**Tax Cap Override (Resolution):**

**TOWN OF MARCELLUS  
TOWN BOARD RESOLUTION**

**October 22, 2015**

**TOWN OF MARCELLUS LOCAL LAW D OF 2015**

("A Local Law Overriding the Tax Levy Limit Established in General Municipal Law §3-C in the Town of Marcellus")

Supervisor Paul introduced proposed Local Law No. D-2015, relating to the ability of the Town of Marcellus to override the limit on the amount of real property taxes that may be levied by the Town of Marcellus pursuant to General Municipal Law § 3-c, and to allow the Town of Marcellus to adopt a Town budget for the fiscal year 2016 in excess of the "tax levy limit," and made the following motion, which was seconded by Councilor Scanlon:

**HEREAS**, no other agency has the legal authority or jurisdiction to approve or directly undertake the enactment of a local law in the Town of Marcellus, such that there are no other involved agencies within the meaning of the New York State Environmental Quality Review Act (SEQR) with respect to the

proposed enactment of said Local Law, with the result that the Town Board shall act as lead agency in this matter; and

**WHEREAS**, the adoption to said Local Law is an unlisted action for purposes of environmental review under SEQR; and

**WHEREAS**, the Town Board has determined that a short environmental assessment form (EAF) shall be required in connection with this matter; and

**WHEREAS**, the said EAF has been prepared and has been reviewed by the Town Board; and

**WHEREAS**, the Town Board has considered the adoption of said Local Law, has considered the criteria contained in 6 N.Y.C.R.R. Part 617.7 and has compared the impacts which may be reasonably expected to result from the adoption of said Local Law against said criteria;

**NOW, THEREFORE**, it is

**RESOLVED AND DETERMINED**, that the enactment of proposed Local Law No. D-2015 is an unlisted action, there are no other involved agencies and this Board shall act as lead agency in this matter for purposes of SEQR review; and it is further

**RESOLVED AND DETERMINED**, the Town Board has determined this action shall have no significant adverse impact on the environment; that, accordingly, an environmental impact statement (EIS) shall not be required; and that this resolution shall constitute a negative declaration under SEQR; and it is further

**RESOLVED**, that the Town Board shall conduct a public hearing as to the enactment of proposed Local Law No. D-2015 at the Town Hall located at 24 East Main Street, Marcellus, New York on November 5, 2015 at 7:00 p.m., or as soon thereafter as the matter can be heard, at which time all persons interested in the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

<b>John Scanlon</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Mary Jo Paul</b>	<b>Supervisor</b>	<b>Voted</b>	<b>Yes</b>
<b>Kevin O'Hara</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>
<b>Karen Pollard</b>	<b>Councilor</b>	<b>Voted</b>	<b>Yes</b>

The foregoing resolution was thereupon declared duly adopted.

**DATED:           October 22, 2015**

**Tentative Budget:** Supervisor Paul stated that the following are uncontrollable increases to the 2016 Budget:

Excellus Health Insurance:

Gold - 9.9%

Platinum – 11.4%

Dental – 4.2%

PERMA (Worker’s Comp) – 10 – 15%

Retirees Medicare Supplemental - 4.5%

Retirees Simply Scripts – 14%

Debt – Fire Station from \$146,000 in 2015 to \$152,000 in 2016 and increase of \$6,000.  
The Final Payment on the Fire Station will be in 2016.

After reviewing salaries, three employees received an increase and all employees received a 1.7% Cost of Living Adjustment.

Councilor Scanlon made a motion seconded by Councilor Pollard to adopt the Tentative Budget which now becomes the Preliminary Budget. At this time, no more changes can be made until the Public Hearing on November 5, 2015.

Ayes – Scanlon, Paul, O’Hara and Pollard

Carried

Supervisor Paul reminded everyone that the Town Offices will be closed on Wednesday, November 11, 2015 for Veteran’s Day.

Also, remember that November 3, 2015 is Election Day.

Councilor Scanlon asked both Supervisor Paul and Councilor Pollard what their visions are as Supervisor. Both Supervisor Paul and Councilor Pollard declined to answer because doing so would appear to be “campaigning” at an official Board Meeting and both felt that was inappropriate.

Councilor Pollard made a motion seconded by Councilor Scanlon to adjourn the Marcellus Town Board meeting at 9:00 P.M.

Ayes – Scanlon, Paul, O’Hara and Pollard

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk

