

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES

April 23, 2015

A Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, April 23, 2015, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O’Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor
Chris Hunt, Councilor

Also present: Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Jim Gascon, Town Attorney; Bill Southern, Christopher Mallone, Skaneateles Journal; Mike Ossit, Ron Schneider; Bernie Montgomery, Tom Lathrop, Fran Eibert, Chuck Paul, Tom Finn, Mike Ossit, Ed Hinchey, Forensic Hydrogeologist; Susan Dennis, Deputy Town Clerk and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Councilor Scanlon made a motion seconded by Councilor Hunt to approve the agenda as it is with no additions.

Ayes – Pollard, O’Hara, Scanlon, Hunt and Paul Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #4 as of April 23, 2015, Claim #'s 142037-142059

	<u>Expenses</u>
General Fund	\$ 9,110.10
General Fund – Part Town	2,973.33
Highway – Town Wide	2,620.28
Highway – Part Town	4,580.72
Trust & Agency	<u>2,357.23</u>
Total	\$21,641.66

Councilor Scanlon made a motion seconded by Councilor O’Hara to approve and pay the bills.

Ayes – Pollard, O’Hara, Scanlon, Hunt and Paul Carried

HIGHWAY DEPARTMENT VEHICLE PLUG-IN POLICY: After some discussion about the wording of the policy regarding the Highway Department Vehicles, this is how it will be worded and put into the employee handbook on page 500 – 7 under 509 supplies, tools equipment and fuel.

Highway Department Employees, during work hours, may plug in personal vehicles at the Town of Marcellus Highway Garage during cold weather (November 1st through April 15th) with a yearly fee to be established by the Marcellus Town Board. The

Bookkeeper will bill each employee in September with a deadline for payment (either cash or check) by October 1st.

It is understood that any damage to personal vehicles will be the sole responsibility of the Employee and the Town will be held harmless of any damage.

This policy will be on the May 11th meeting to be voted upon.

REQUEST FOR PICKLEBALL COURT: The Town received a letter from a resident asking for support from the Town Board to utilize one of the existing tennis courts located within the park as a Pickleball Court. After some discussion, Councilor O'Hara feels that the Town should look into it and determine if there is an interest in Marcellus for Pickleball. Phil Coccia, Recreation Director, will be talking with Bob Ciota, the resident requesting this, to check on the interest of Pickleball. Councilor O'Hara will follow up with Phil Coccia and Bob Ciota.

MAVES AND FIRE DEPARTMENT QUARTERLY REPORTS: A discussion ensued regarding the reports. Jim Gascon, Town Attorney, stated that MAVES receives money from the Town, therefore, Marcellus residents should not have to pay anything other than insurance money that they receive.

WATER TESTING: Edward Hinchey, a Forensic Hydrogeologist, came in to speak to the residents and board about the well water testing over on Pleasant Valley Road. After listening to Mr. Hinchey and his knowledge and expertise, he was asked to submit a proposal to the Town on the cost of collecting and analyzing the cost of the wells to be tested. Supervisor Paul is going to call DEC and ask if they can tell her anything about the phone call regarding acetone in the soil.

SEWER DISTRICT SURPLUS FUNDS: Councilor Scanlon made a motion seconded by Councilor O'Hara to approve the Contract Addendum to Intermunicipal Agreement between The Town of Marcellus on behalf of the Marcellus Sewer Districts #1 and 2 and the Village of Marcellus with the Attorney adding on a clause stating that the Town will receive a statement of where the money will go. The amount to be sent to the Village is \$160,954.00.

Ayes – Pollard, O'Hara, Scanlon, Hunt and Paul

Carried

DISCUSSION OF ONE-LOAD TRASH PERMITS: A resident called and asked if there could be a one-load fee for trash days. Councilor Pollard mentioned that when she was town clerk she had many calls requesting this. We can't do it for the Spring trash days. Councilor Pollard mentioned starting next Spring. We can start the one-load rate. This will be discussed more at the May meeting.

DISCUSSION OF 2014 AUD: Supervisor Paul stated that the 2014 AUD is completed and we have heard from the state. Now we can see what accounts have what money in them. The following is from Supervisor Paul:

“Now that all the Annual Update Documents (AUDs) 2010, 2011, 2012, 2013 & 2014 have been completed so the Town knows its exact financial status and is able to complete the conversion of the Limeledge Water District from BAN to bond, I have to give credit to two people who made this happen.

This could not have been accomplished without all the extra time & effort by bookkeeper, Lori Petrocci. She took work home weekends, came into work most days at 7 or 7:30 AM and worked through her lunch hour every day to complete all the additional financial work needed for the AUDs as well as all of her regular duties (payroll, bill paying, banking, etc). All accounts for 5 years had to be reconciled by Lori before Dermody, Burke & Brown could use the data to file the AUDs.

In addition, Shannon Nelson, of Dermody, Burke & Brown, also went above & beyond working evenings & weekends, to expedite the process in order to meet our deadline for the Limeledge bond. For had we not presented these missing yearly financials to EFC for the bond conversion, the \$2 million “forgiveness” would be in jeopardy resulting in additional costs for the special district taxpayers.

Because of the dedication, commitment & work ethic of these two women, the Town is now in a better financial position. I want to offer a “thank you” on behalf of myself & the town taxpayers.”

Supervisor Paul then stated some of what the fund balances are and also stated that you cannot move “B” fund money to fund money. You cannot take money from Reserve Funds, but you can add to reserve funds. The three accounts labeled Drainage, Special Account and Enterprise Fund are able to be moved around. The Special District Money can only be used for the people in those districts. Supervisor Paul would like the Board to look at all the accounts and decide how much they would like to see in each fund.

Discussion Agenda

Items from the Board:

Councilor Scanlon thanked Supervisor Paul for getting the AUD’s done and for all her efforts that she has done.

Items from the Floor

Bill Southern asked some questions about the financials.

Councilor Hunt made a motion seconded by Councilor Pollard to adjourn the Marcellus Town Board meeting at 9:30 P.M.

Ayes – Pollard, O’Hara, Scanlon, Hunt and Paul

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk