

TOWN OF MARCELLUS
TOWN BOARD WORKSHOP MEETING MINUTES

February 26, 2015

A Board/Workshop Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Thursday, February 26, 2015, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O’Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor
Chris Hunt, Councilor

Also present: Susan Dennis, Deputy Town Clerk; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Stephen Knapp, MAVES; Christopher Mallone, Skaneateles Journal; 10 – 15 Town Residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

A motion was made by Councilor Scanlon and seconded by Councilor Hunt to approve the agenda as it stands.

Ayes – Pollard, Scanlon, Hunt, O’Hara and Paul Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract 2B as of February 25, 2015 Claims #141668-1416888, 141755, 141758, 141769 – 141782, 141786- 141800, and 141803.

	<u>Expenses</u>
General Fund	\$25,385.17
General Fund – Part Town	646.00
Highway – Town Wide	1,917.59
Highway – Part Town	2,760.79
Sewer District	107,406.72
Water District	5,000.00
Trust & Agency	<u>2,735.62</u>
 Total	 \$145,851.89

Councilor Scanlon made a motion seconded by Supervisor Paul to approve and pay the bills.

Ayes – Pollard, Scanlon, Hunt, O’Hara and Paul Carried

MEP: (Municipal Energy Program): Councilor O’Hara made a motion seconded by Councilor Pollard to cancel the contract with American Power and have Supervisor Paul sign the letter of intent with MEP. After some discussion, Jim Gascon, Town Attorney, suggested that we sign for one-year contract.

Ayes – Pollard, Scanlon, Hunt, O’Hara and Paul Carried

DEC SPILL LETTER: Councilor Pollard made a motion seconded by Councilor Scanlon to approve the letter to be sent to nine residents on Pleasant Valley Road regarding wells on their properties. John Houser, Codes Officer, will be the one main contact regarding this and organizing the lab work. It was stated that each test could run between \$3,000 to \$5,000. The letter will be sent out next week.

Ayes – Pollard, Scanlon, Hunt, O’Hara and Paul

Carried

MAVES: Stephen Knapp, MAVES, spoke to the board regarding the number of calls and the billing specifics of each call in the Town of Marcellus. Steve stated that he would like to have the MAVES accountant come in and speak to the Board.

HEFFERNAN PLAYGROUND: A letter was received from the K.C. Heffernan Elementary School Parent Teacher Organization asking for any kind of help with the constructing of a new playground at the Elementary School. Discussing this with the Highway Superintendent, he would be willing to have his crew help with the dismantling of the old playground, haul all the wood away, The Town of Marcellus will pay for any hauling fees and the use of the Bobcat with the Auger. Jim Gascon, Town Attorney, will draw up an Intermunicipal Agreement between the Town and the School stating that the Town Recreation Department uses the playground and the Highway Department will help with the playground.

Ayes – Pollard, Scanlon, Hunt, O’Hara and Paul

Carried

STORM WATER UPDATE: Supervisor Paul spoke with the DEC today and everything is moving along very well regarding the Storm Water Plan. John Houser, Codes Officer, stated that he is in constant communication with the Coalition regarding the Storm Water Plan. After some discussion, Supervisor Paul made a motion seconded by Councilor Scanlon to have TDK Engineers help John Houser, Codes Officer, with finishing up the Storm Water Plan so that it can be submitted by the April 1, 2015 deadline.

Ayes – Pollard, Scanlon and Paul Nays – Hunt and O’Hara

Carried

TOWN BANNER: Councilor O’Hara stated that the Marcellus Old Home Days Committee is willing to pay for a banner for the Town of Marcellus because the Town helps sponsor the Old Home Days.

TOWN FEES: Don MacLachlan, Highway Superintendent, is going to check on what was paid out last year to determine if the Town should raise the prices of the trash permits. At this time, the dog fees and the marriage license fee will remain the same.

HANDBOOK UPDATE: Although, it is not mandatory to offer short-term disability to employees and/or offer unpaid leave with short term disability, the Board felt both should still be offered to the employees. Supervisor Paul stated that the definition will be after the Family Medical Leave Act in the handbook.

Discussion Agenda

Supervisors Updates: Supervisor Paul stated that the 2010, 2011, 2012 and 2013 have been accepted by the Office of the State Comptroller. 2014 is being submitted soon.

Refund checks to the tax payers that overpaid on their taxes went out last week and a letter to the residents that underpaid went out this week.

Supervisor Paul just asked that if anyone has a fire hydrant by their home they shovel it out in case of a fire in their neighborhood.

Items from the Board

Councilor Scanlon has met with the Chief of the Fire Department and went through all the plans that they offer.

Councilor O'Hara asked about the shred day at the Trash Days. He also stated that there was a water leak in the Welcome Center. It may possibly need a new roof come spring. Also, he stated that the town may apply for a \$50,000 grant from the county to update some of the bathrooms and make them handicapped accessible.

Items from the Floor

Phil Coccia, Recreation Director, stated that the Welcome Center has a furnace leak as well as the roof leak.

Councilor Scanlon made a motion seconded by Councilor Pollard to adjourn the Marcellus Town Board meeting at 9:35 P.M.

Ayes – Pollard, Scanlon, Hunt, O'Hara and Paul

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk