

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

December 8, 2014

A Meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, December 8, 2014 at 7:00 PM in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O'Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor
Laurie Stevens, Councilor

Also present: Susan Dennis, Deputy Town Clerk; Jim Gascon, Town Attorney; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; John Houser, Code Officer; 12 Town Residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

A motion was made by Councilor Scanlon and seconded by Councilor Pollard to amend the agenda by adding the following: \$50,000 grant from Senator DeFrancisco's Office and the holiday party.

Ayes – Scanlon, O'Hara, Stevens, Pollard and Paul Carried

Accept the Town Clerk's minutes of the previous meetings: Councilor Stevens made a motion seconded by Councilor Stevens to accept the Town Board Meeting Minutes from Nov. 6, 2014 and the Workshop Meeting Minutes from Nov. 20, 2014.

Ayes – Scanlon, O'Hara, Stevens, Pollard and Paul Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #12 as of December 4, 2014, Claim #'s 141348-141376, 141378-131395.

| | <u>Expenses</u> |
|--------------------------|-----------------|
| General Fund | \$12,646.84 |
| General Fund – Part Town | 638.61 |
| Highway – Town Wide | 1,905.00 |
| Highway – Part Town | 3,791.41 |
| Sewer District | 25,732.50 |
| Water District | 1,899.76 |
| Trust and Agency | <u>89.75</u> |
| Total | \$46,703.87 |

Board Members were given copies of the Activity Report as of December 3, 2014.

| | <u>Total Revenue</u> | <u>Total Expense</u> |
|--------------------------|----------------------|----------------------|
| General Fund | \$811,609.74 | \$1,208,767.87 |
| General Fund – Part Town | 125,601.60 | 79,401.82 |

| | | |
|---------------------|------------|------------|
| Highway – Town Wide | 440,934.92 | 285,613.64 |
| Highway – Part Town | 293,888.60 | 289,568.96 |
| Fire District | 611,093.14 | 449,628.00 |
| Hydrant Fund | 1,945.00 | 2,160.14 |
| Ambulance Fund | 277,271.00 | 276,891.00 |
| Sewer District | 126,800.00 | 126,737.43 |
| Water District | 205,767.00 | 198,578.03 |

Councilor Scanlon made a motion seconded by Councilor Stevens to approve and pay the bills, approve the monthly activity report as of December 3, 2014.

Ayes – Paul, Scanlon, O’Hara, Stevens and Pollard Carried

Sage Meadows Resolution:

**RESOLUTION - TOWN BOARD
TOWN OF MARCELLUS**

The following resolution was offered by Councilor Pollard, who moved its adoption, seconded by Councilor O’Hara, to wit:

WHEREAS, the Town of Marcellus Planning Board approved the Sage Meadows Subdivision; and

WHEREAS, the approved Subdivision plan calls for the installation of a sidewalk adjacent to Sage Meadows Drive; and

WHEREAS, the builder and subdivision applicant agreed to install the sidewalk and has in fact installed the first layer of gravel for said sidewalk; and

WHEREAS, the Town has received a petition signed by twenty (20) current residents of the neighborhood indicating they do not desire to have the sidewalk installed; and

WHEREAS, the Town has conducted several public hearings wherein members of the Planning Board and members of the public have spoken in favor of and against the completion of the sidewalk; and

WHEREAS, the Town to this point has not yet formed the sidewalk district necessary for legal implementation of said sidewalk; and

WHEREAS, the Planning Board did require and the builder did install proper grading of each parcel adjoining the roadway to accommodate a future sidewalk installation on both sides of Sage Meadows Drive; and

WHEREAS, the road has been constructed 26 feet in width thereby permitting, at minimum, four feet for pedestrian traffic on the roadway; and

WHEREAS, the Board has also received testimony from Sage Meadows residents who indicate pedestrian travel on the roadway is not currently hazardous; and

WHEREAS, the potential exists for the future formation of a sidewalk district should traffic increase on the roadway or should future need otherwise arise, and

NOW, THEREFORE, it is

RESOLVED, that the Town Board of the Town of Marcellus Onondaga County State of New York, does hereby decide that the Town will not, at this time, form the sidewalk district within the Sage Meadows Subdivision provided the builder “Pigliavento Builders” agrees to grade and seed over the existing path and the area disturbed; and it is further

RESOLVED, the future formation of the sidewalk district and installation of sidewalks within the Sage Meadows development is not precluded by this resolution or by any action or inaction by the Town and said sidewalk district and sidewalks may be formed as required by future action of this Board.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

| | | | |
|-----------------------|-------------------|--------------|------------|
| John Scanlon | Councilor | Voted | No |
| Laurie Stevens | Councilor | Voted | Yes |
| Kevin O’Hara | Councilor | Voted | Yes |
| Karen Pollard | Councilor | Voted | Yes |
| Mary Jo Paul | Supervisor | Voted | No |

The foregoing resolution was thereupon declared duly adopted.

DATED: December 8, 2014

Time Warner Cable: Jim Gascon, Town Attorney, has not heard back from Time Warner so this will be tabled until 12/18/2014.

Banking: Councilor Stevens made a motion seconded by Councilor Scanlon to move the Town’s banking accounts (everything but the Court and Tax Collector) from Key Bank to Solvay Bank starting January 1, 2015. This is due to the fact of the constant service charges that the Town ends up paying.

Ayes – Paul, Scanlon, O’Hara, Stevens and Pollard Carried

Discussion on Various Committees: Councilor Scanlon made a motion seconded by Councilor Pollard to combine the Environmental and Farmland Committees. Phil Coccia, Recreation Director, said to leave the Recreation Advisory Committee and not fill in vacancies as they come up; the Friends of the Park are handling Park issues. The Town Clerk will contact the members that are up for reappointment to see if they would like to be reappointed.

Ayes – Paul, Scanlon, O’Hara, Stevens and Pollard Carried

Reappointment for Assessment Board of Review: Councilor O'Hara made a motion Seconded by Councilor Scanlon to approve James LaRose, Jr. to the Assessment Board of Review for a 5-year term.

Ayes – Paul, Scanlon, O'Hara, Stevens and Pollard

Carried

Set Date for Organizational Meeting: Councilor Scanlon made a motion seconded by Councilor Pollard to set the Organizational Meeting for Friday, January 2, 2015 at 5:00 PM at the Town Hall.

Ayes – Paul, Scanlon, O'Hara, Stevens and Pollard

Carried

Cemetery Fence: Supervisor Paul stated that while the cemetery fence was down the Highway Crew did a wonderful job of sandblasting it. Don MacLachlan, Highway Superintendent, stated that they can do little projects like that between plowing. Councilor Pollard asked if they could get the gates to the cemetery (facing North Street) to open.

Salary Adjustment: Supervisor Paul stated that it came to her attention that an employee has been overpaid this past year about \$88.00 per month. The employee was overpaid due to a process that is no longer being used.

Bi-Weekly Payroll: Supervisor Paul made a motion seconded by Councilor Scanlon to change that all employees are paid bi-monthly. At this time, the Highway and Park Departments are paid bi-monthly, and the Town Hall employees are paid monthly. After some discussion, this issue was tabled.

\$50,000 Grant: Supervisor Paul received a phone call from Senator DeFrancisco's Office stating that we can apply for another \$50,000 grant for Capital Improvements (Buildings/roads). We have to apply before the end of this year. Supervisor Paul would like to have more than one project to submit. The following are some ideas so far:

1. Work on the cemetery – by the flagpole, headstones and painting of fence.
2. Bathrooms at the Park – make them more handicapped accessible.
3. Stormwater Drains in Marcellus Knolls
4. Signage review and update
5. Bridge on Brewer Road

Supervisor Paul asked that if the Board Members can think of anything else, to please speak up. This will be discussed more at the December 18, 2014 meeting.

Holiday Party: Councilor Scanlon made a motion seconded by Councilor O'Hara that the Holiday Party on Wednesday, December 17, 2014, start at 2:00 not 3:00 so that employees may stop by before they head home for the day.

Ayes – Paul, Scanlon, O'Hara, Stevens, Pollard

Carried

Items from the Board: Jim Gascon, Town Attorney, has been in contact with Aramak regarding the contract that is due to expire in 2015. He would like to Boards approval to draft a letter modifying the contract removing the uniforms from it. This will be put on the December 18, 2014 agenda.

Supervisor Paul will draft a letter to Matt Kehoe thanking him for the donation of the Christmas tree to the Town.

Councilor Scanlon stated that there was a good turnout for the tree-lighting ceremony and that the Girl Scouts should be recognized for their singing at the lighting of the tree.

Councilor Scanlon made a motion seconded by Councilor Stevens to adjourn the Marcellus Town Board meeting at 9:10 P.M.

Ayes – Paul, Scanlon, O’Hara, Stevens and Pollard

Carried

Respectfully submitted,

Sandy Taylor,
Town Clerk