

**TOWN OF MARCELLUS**  
**WORKSHOP/TOWN BOARD MEETING MINUTES**

August 28, 2014

A Workshop/Town Board Meeting of the Town Board of the Town of Marcellus, County of Onondaga, and State of New York was held on Thursday, August 28, 2014, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor  
Kevin F. O'Hara, Councilor  
John Scanlon, Councilor  
Karen Pollard, Councilor  
Laurie Stevens, Councilor

Also present: John Houser, Code Enforcement Officer; Phil Coccia, Recreation Director; Don MacLachlan, Highway Superintendent; Jim LaRose, Dog Control Officer; John Curtin, Village of Marcellus Mayor; Greg Crysler, Village of Marcellus, Wastewater Treatment Plant Manager; Jim Gascon, Town Attorney; Bill Southern and Chuck Paul, Town Residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

A motion was made by Councilor Scanlon seconded by Councilor Stevens to add to the agenda boiler maintenance discussion.

Ayes – Scanlon, Stevens, Paul, O'Hara and Pollard.

Carried

**Sewer Consolidation/Contract – Mayor Curtin & Greg Crysler:** Supervisor Paul read the worksheet regarding the sewer users in the Town Sewer Districts. There was discussion as to whether the Town should pay off the debt before the fund balance is turned over to the Village. It was noted that the agreed to contract stipulates all money will be turned over to the Village for maintenance and repair. Sewer District 2 residents will continue to be charged for the remaining debt.

**Discuss Dog Control:** The Board reviewed the 2007 Dog Control Laws. There are areas that need to be addressed. Jim Gascon, Town Attorney, will review the Local Law and consolidate all the concerns and previous laws into one new law.

**TV Disposal:** Don MacLachlan, Highway Superintendent, stated that the company that previously picked up the electronics has not been picking them up on a regular basis. It was mentioned that Best Buy does take Television sets and that OCCRA can be contacted also. The board decided not to take these items at Trash Days.

Councilor O'Hara mentioned that since Shred Day was such a success in the spring during Trash days, he would like to continue to have them come once a year.

**Equipment Accident Report:** There was discussion regarding filing an accident report. Supervisor Paul had a form that the county uses when Town Equipment is involved in an accident. It was questioned if employees are required to take a drug test after an accident involving Town Equipment. It was also noted that any accident involving a motor vehicle needs to include filing a police accident form.

**Fireworks Discussion:** Some Town Residents have had complaints in the past regarding Fireworks. John Houser, Code Enforcement Officer, will use discretion when giving out Firework Permits.

**Paper Mill Safety:** John Houser, Code Enforcement Officer, would like to put up a temporary barrier around the Paper Mill for safety. For reasons of safety he would like to keep the public out and is getting estimates for a chain link fence. The bill for the fencing will be charged to the owner of the property.

**Shepard's Settlement:** The last contract we have expired in 2012. The Fire Department has continued to provide service to this area. The old contract has a rate of \$6,500/year. Jim Gascon, Town Attorney, suggests that we send a new contract for 2013 – 2014 to be signed and returned. Also, we will send a letter asking for the \$13,000 for the past two years payment for the services.

**Park Gates:** Phil Coccia, Recreation Director, stated that next week there will be no staff at the park after 3:00 to close the gates. Someone comes in around 5:00 to clean the bathrooms. Councilor Scanlon will check with the village police to see if they could drive by the park to check on it and put the chains up.

**Department Updates:**

Phil Coccia, Recreation Director, stated that the Park and Recreation Department was very busy. There were a number of Adult Activities, Children Activities, Pavilion Rentals and the Concerts. He also stated that the rain has done some damage to the Park.

Don MacLachlan, Highway Superintendent, stated that the Highway Department has completed the major paving on Dublin Court, Station Lane, Sevier Road. Seal Road, Schuyler Road and Sevier Road – Chip sealed. Lower Park (Grove Area) Parking Lot – Surface treated. Other August Updates from the Highway Department: Completed excavating the fallout pipes on Lee Mulroy. They are waiting on test results from the lab and TDK regarding the swale at the Highway Department. Brush from brush pile has been ground into mulch, ditching, mowing easements in various locations, cutting brush and preparing equipment for winter.

John Houser, Codes Officer, total permits from 1/1/2014 through 8/27/2014 is 191. John stated that most of this past month he has been dealing with the Storm water runoff.

**Vouchers:** The abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk. Abstract #8B as of August 27, 2014. Claim #'s 140769,140852,140856,140862, 140863 140865, 140867-140870, 140872-140918.

General Fund:	\$72,108.18
Part Town General	283.86
Town wide Highway	3,287.42
Part Town Highway	59,636.93
Sewer District	798.24
Trust and Agency	111.70
Total:	<u>\$136,226.33</u>

Councilor Stevens made a motion seconded by Councilor Scanlon to approve the abstract.

Ayes – Stevens, Pollard, O’Hara, Paul and Scanlon.

Carried

**SPD (Summary Plan Description):** The Summary Plan Description for the Group Health Insurance and Dental Insurance are available at the Town Hall.

**Boiler Maintenance:** Councilor Scanlon received three proposal for the monthly maintenance and yearly tune-up on the boiler. Two of the estimates are very close. It was suggested that Councilor Scanlon request another estimate from them to include maintenance on the Air Conditioner units as well. He will contact the companies for a new estimate.

**Discussion Agenda:**

Supervisor’s Updates: Supervisor Paul mentioned that the Planning /Zoning Board Meeting will be held on Thursday, Sept. 4, 2014.

Note the date and time of the trash days coming up.

Reminder that school starts next week. Please drive carefully and watch for the children and school buses.

The Town Hall Office will be closed on Monday, due to Labor Day.

We have a new bookkeeper, Lori Petrocci.

The Committee that was working on the plans for the Town Hall and Town Highway Garage was asked to submit a cost to move the project forward for budgeting for 2015. Also, Supervisor Paul has contacted SUNY Oswego MBA Program. A Professor in Marketing at Oswego will be getting back to Supervisor Paul on how his class will take on the Towns issue as a class project.

**Items from the Board**

Councilor Pollard mentioned that she contacted a candidate for the constable position. The Town Board will vote at the Sept. 8, 2014 to dissolve the Constable position.

Councilor Scanlon asked if the Sept. 25, 2014 Workshop Meeting will be held at the Fire Department. Supervisor Paul stated that it will. Sage Meadows sidewalks was discussed and will be added to the Sept 25, 2014, Workshop Agenda.

Councilor Scanlon made a motion seconded by Councilor Stevens to adjourn the Marcellus Town Board meeting at 10:15 P.M.

Ayes – O’Hara, Pollard, Scanlon, Stevens, Paul

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk