

**TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES**

August 11, 2014

A regular meeting of the Town Board of the Town of Marcellus, County of Onondaga, and State of New York was held on Monday, August 11, 2014, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O’Hara, Councilor
John Scanlon, Councilor
Karen Pollard, Councilor
Laurie Stevens, Councilor

Also present: Jim Gascon, Town Attorney; Don MacLachlan’, Highway Superintendent; Phil Coccia, Recreation Director; John Houser, Codes Officer; Joe Durand, Engineer from TKD Engineering; Tracie Barnes, Accountant; approximately 9 Town Residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Copies of the minutes of the Town Board Meeting held on the held on Monday, July 14, 2014 and the Workshop/Board Meeting held on Thursday, July 24, 2014 was given to the Board Members. Councilor Stevens made a motion seconded by Councilor O’Hara to accept the minutes as presented.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard Carried

The Abstract of Audited Vouchers was given to the Board Members as submitted by the Town Clerk, Abstract #8 as of August 13, 2014 Claims #140763, 140764, 140765, 140768, 140780-140849.

	<u>Expenses</u>
General Fund	\$48,980.58
General Fund – Part Town	290.68
Highway – Town Wide	958.15
Highway – Part Town	98,536.12
Sewer District	24,917.80
Trust & Agency	<u>47.75</u>
 Total	 \$173,731.08

Board Members were given copies of the Activity Report as of August 11, 2014 and monthly statement of bank balances as of July 12, 2014.

	<u>Total Revenue</u>	<u>Total Expense</u>
General Fund	\$955,539.64	\$827,150.24
General Fund – Part Town	103,923.00	54,906.69
Highway – Town Wide	371,879.96	219,466.42
Highway – Part Town	292,058.00	211,564.52
Fire District	598,093.14	423,928.00
Hydrant Fund	1,945.00	1,071.18

Ambulance Fund	277,271.00	144,483.50
Sewer District	126,800.00	74,224.16
Water District	190,819.00	81,577.59

2014 Budget Adjustments and Amendments:

A Fund

From:	To:	
A1010.4 Town Board Contractual	A1220.4 Supervisor Contractual	\$117.41
A1010.4 Town Board Contractual	A1315.4 Accountant, Contractual	311.39
A1010.4 Town Board Contractual	A1430.4 HR Contractual	1,234.20
A1010.4 Town Board Contractual	A7510.4 Historian Contractual	73.32
A1430.41 Personnel	A1650.4 Central Comm. Contractual	5,611.50
A1620.4 Buildings, Equipment	A1620.4 Buildings Contractual	5,383.56
A1410.2 Town Clerk, Equip	A1440.4 Engineer Contractual	1,643.67
A7110.4 Park, Contractual	A7110.43 Park Pavilion Refund	335.00
A7310.4 Youth Contractual	A7310.41 Youth Program Refund	1,030.00
A7620.4 Adult Rec, Contractual	A7620.41 Adult Rec Refund	1,350.00

Councilor O’Hara made a motion seconded by Councilor Pollard to approve and pay the bills, approve the monthly activity report as of August 11, 2014, the monthly statement of bank balances as of July 14, 2014 and the budget adjustments and amendments.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard Carried

Position Vacancy: Tracie Barnes, Accountant, spoke about her resignation to the Board. Supervisor Paul has contacted Civil Service for a list of people that have taken the Accounting test. Also, the vacancy is posted on our web page, Syracuse.com and in the Sunday paper.

A motion was made by Councilor O’Hara and seconded by Councilor Stevens to set the salary range between \$35,000 -\$40,000 for the Civil Service Letters that will go out.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard Carried

Supervisor Paul made a motion to form a committee including Councilor Stevens, herself and Nino Provvidenti, the Village Treasurer to interview the candidates. This was seconded by Councilor Scanlon. Councilor O’Hara stated that Tracie Barnes should be in on the interview process with Councilor Pollard agreeing. Tracie Barnes suggested that Helen Stevens be asked to be in on the interview process. The Board Members agreed and Supervisor Paul will talk to her about it.

Supervisor Paul amended her motion that was seconded by Councilor Scanlon to form a committee to conduct interviews to include Councilor Stevens, Helen Stevens and Herself for the first round of interviews and call Tracie Barnes in for the second round of interviews. Supervisor Paul will ask Nino Provvidenti, the Village Treasurer, for a list of questions.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard Carried

Town Board Resolution
Town of Marcellus

WHEREAS, the Town of Marcellus currently requires residents to obtain a building permit for the installation of solar panel, pursuant to Section 21 of the Town of Marcellus Zoning Ordinance, and

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA), New York Power Authority (NYPA) and CUNY’s NY Solar Smart Program is providing incentives to municipalities to adopt a New York State Unified Solar Permit for all solar installations in New York State, and

WHEREAS, the Town of Marcellus would also like to promote the streamlining of the application process for solar Photo-Voltaic panel installations and receive the \$2,500 premium for small communities to adopt the New York State Unified Solar Permit and procedures.

NOW THEREFORE, BE IT RESOLVED, that the Town of Marcellus hereby approves and adopts the New York State Unified Solar Panel Application which is attached hereto and incorporated herein as Exhibit “A”; and

BE IT FURTHER RESOLVED, that the Town of Marcellus Code Enforcement Office is hereby directed to use said Unified Application in issuance of Building Permits for Solar Panel Installations.

AND IT IS FURTHER RESOLVED, that the fee for the permit will be \$40.00.

Mary Jo Paul	Town Supervisor	Yes
John Scanlon	Councilor	Yes
Karen Pollard	Councilor	Yes
Kevin O’Hara	Councilor	Yes
Laurie Stevens	Councilor	Yes

Date: August 11, 2014

Joe Durand – TDK DEC Spill: Ground Water Work Plan and Swale Work Plan:

Joe Durand, Engineer from TDK Engineering, spoke about the DEC Spill. He suggests that the Town do some research to determine what other factors may have contributed to the contaminated ground water. A motion was made by Councilor Stevens and seconded by Councilor Pollard to the Swale Remediation Program Draft of Probable Costs. The costs will break down as follows: Engineering \$7,500; Excavation Contractor \$6,500 – this will be done by the Highway Department; Analytical Program \$2,800; Contaminated Soil Disposal \$8,500 - \$45,000 for total projected fees of \$18,800 - \$55,300.

Ayes – Scanlon, Stevens, Paul, O’Hara and Pollard

Carried

Groundwater Investigation Program: Tabled.

Discussion Agenda:

Supervisor's Updates: Supervisor Paul asked that all complaints should be in writing or by e-mail.

Town Hall & Garage Project – the Committee was asked to present the board with some numbers regarding cost for the project. Mike Villa and Jerry Ferro will be from the committee and Supervisor Paul asked about a board member working with them.

On Thursday, September 18, 2014 at the Fire Department there will be a rabies clinic.

Mayor John Curtin, Village Mayor, and Supervisor Paul attended a meeting regarding Grants.

This Wednesday, August 13, 2014, HR ONE will conduct a 2-hour training for all Department Heads.

Items from the Board: None

Items from the Floor: None

Councilor Stevens made a motion seconded by Councilor Pollard to adjourn the Marcellus Town Board meeting at 8:45 P.M.

Yes – Scanlon, Stevens, Paul, O'Hara and Pollard

Carried

Respectfully submitted,

Sandy Taylor, Town Clerk