

TOWN OF MARCELLUS
WORKSHOP MEETING MINUTES

Thursday, April 24, 2014

A regular meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, April 14, 2014, in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Mary Jo Paul, Supervisor
Kevin F. O'Hara, Councilor
Karen Pollard, Councilor

Also present: Susan Dennis, Deputy Town Clerk; Tracie Barnes, Bookkeeper; Don MacLachlan, Highway Superintendent; Jim Gascon, Town Attorney; Phil Coccia, Recreation Director; approximately 23 Town Residents and Sandy Taylor, Town Clerk.

Supervisor Paul opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

A motion was made by Supervisor Paul and seconded by Councilor O'Hara to add the following to the agenda Marcellus Fire Department and Mike Villa from the Citizens Advisory Committee.

Ayes – Pollard, O'Hara and Paul

Carried

Emerald Ash Borer: Jessi Lyons, Team Coordinator from Cornell University Cooperative Extension, gave a presentation on Emerald Ash Borer and how it is affecting Central New York. Phil Coccia, Recreation Director, stated that The Town started treating some of the trees in Marcellus Park last year and will continue this year and next year.

Fire Department: Dave Card, Marcellus Fire Department, spoke to the Board and residents on three different topics. The first topic is that the Town gives the Fire Department money each year. The Air packs are \$38,500 a year for 3 years. The Fire Department would like \$12, 425.00 to be put back into the truck reserve fund.

The second topic of discussion is the vacant Ambulance Bays. The Fire Department would like to make one of the Bays into an exercise room and the other into a storage room for turnout gear. Phase 1 would be to take off the overhead doors and complete the outside of the building with either blocks or wood and stucco panels. Phase 2 of this would be to work on the inside of the bays. The Fire Department would use money from their Reserve Fund to pay for these projects, but would like the Town approval because the Town does own the building.

The third topic is that the Fire Department would like to attach a storage building to the Marcellus Highway Garage.

Mike Villa, from the Citizens Committee: The Advisory Board met with Brian Pincelli from the Central NY Regional Planning & Development Board. Mr. Pincelli informed the Citizens Committee about two grants that are available for municipalities for green initiatives. The Town will look into what we need to do to apply for the grant money.

Highway Department: The Town is considering having an account at Roland's with a set amount for each Highway employee to purchase pants, shirts, shoes, safety vests and/or hard hats. Also, the Town is looking into giving each Highway employee a set amount of money towards their own cell phones to offset the cost. The Highway employees no longer use Town phones.

Fiscal Oversight of the Board: Supervisor Paul went through the booklet "Fiscal Oversight Responsibilities of the Governing Board" that was received from the Office of the New York State Comptroller.

Employee Handbook: Supervisor Paul stated that Public Sector will go through our employee handbook and update with any new laws that have been enacted since the Handbook was adopted as revised and updated in November of 2008. Supervisor Paul would like all the Board Members to go through the handbook so that the Board can review it at a future meeting.

Supervisor Updates: Supervisor Paul stated that Peter Hakes, Councilor, has resigned from the Town Board and there is an opening on the Board.

Supervisor Paul also stated that Monday the bio-clock at the Highway Garage.

Also, now that the 2010 AUD report is back, we will start on the 2011 report tomorrow.

The State Audit had 7 recommendations. We can now cross three of them off and are working to have them all completed by June 7.

Items from the Board: Nothing

Items from the Floor: A resident asked if with the time clock, the Highway employees will not be paid from the time they are called. Supervisor Paul stated that Don MacLachlan, Highway Superintendent, may approach the Board about allowing that. At this time, they are paid from the time they swipe the clock.

Motion to Adjourn: A motion to adjourn the meeting at 9:05 pm was made by Councilor O'Hara and seconded by Councilor Pollard.
Ayes – Pollard, O'Hara and Paul.

Respectfully submitted,

Sandy Taylor, Town Clerk