

TOWN OF MARCELLUS
TOWN BOARD MEETING MINUTES

June 10, 2013

A regular meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Monday, June 10, 2013, at 7:00 P.M. in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Daniel J. Ross, Supervisor
Thomas C. Lathrop, Councilor
John Scanlon, Councilor
Kevin F. O’Hara, Councilor
Peter Hakes, Councilor, entered at 7:05 PM

Also present: Sandy Taylor, Town Clerk; Susan Dennis, Deputy Town Clerk; James Gascon, Town Attorney; Tracie Barnes, Accountant; Don MacLachlan, Highway Superintendent; Phil Coccia, Recreation Director; Bernard Montgomery, Jeff Berwald and Mary Jo Paul.

Supervisor Ross opened the meeting at 7 P.M. with the Pledge of Allegiance to the Flag.

Copies of the minutes of the Town Board Meeting held on May 13, 2013 and the Workshop Meeting held on May 23, 2013 and an Executive Session Meeting held on May 28, 2013 was given to the Board Members. Councilor Lathrop made a motion seconded by Councilor Scanlon to approve the minutes as presented. Ayes - Ross, Lathrop, Scanlon, O’Hara and Hakes. Carried.

The Voucher Summary Report was given to the Board Members as submitted by the Town Clerk, Abstract #6 as of June 10, 2013. Claims 130001 -130083. Payroll withholding 900073-900076 and 900111,900445,900446 and 900608.

	<u>Expenses</u>
General Fund	\$41,068.58
General Fund – Part Town	576.86
Highway – Town Wide	63,893.39
Highway – Part Town	16,141.16
Capital Projects	2,731.48
Sewer	32.60
Trust and Agency	7,235.38

Board Members were given copies of the Revenue/Expense Control Report as of June 10, 2013.

	<u>Total Revenue</u>	<u>Total Expense</u>
General Fund	\$962,257.62	\$469,802.32
General Fund – Part Town	92,560.00	36,180.88

Highway – Town Wide	420,280.90	278,986.99
Highway – Part Town	298,642.09	55,280.31
Capital Projects		2,499.18
Fire District	590,329.33	417,168.00
Hydrant Fund	1,900.84	825.33
Ambulance Fund	275,274.24	143,435.50
Sewer District	127,955.33	86,138.11
Water District	187,290.40	87,915.44

Councilor Scanlon made a motion seconded by Councilor Hakes to approve and pay the bills and approve the monthly activity report as of June 10, 2013, and the monthly. Ayes – Ross, Lathrop, Hakes, O’Hara and Scanlon. Carried.

OLD BUSINESS:

Report from Department Liaisons: Councilor Lathrop mentioned that he and Councilor O’Hara attended the Eagle Scout ceremony for Robert Mayers on Sunday, June 9, 2013. The Town is very proud of this young man.

Councilor Lathrop also mentioned that the Eagle Scout Project at the park, presented by Dalton Ackerman, was very well presented. Dalton explained Flag Etiquette, including the proper way to burn the American Flag.

Board of Assessment Review- Resignation of John Scanlon: Councilor Hakes made a Motion that we accept, with regret, Mr. Scanlon’s resignation from the Board of Assessment Review. This motion was seconded by Supervisor Ross. Ayes – Ross, Scanlon, Hakes, O’Hara and Lathrop. Carried.

Appointment of Curtis Coville to the Board of Assessment Review: Councilor Lathrop stated that in looking at Section 402 of the Employee Handbook, the Town didn’t go about filling the vacancy the proper way. This appointment will be tabled until a later date.

NEW BUSINESS:

Recreation Agreements: The following are the Recreation Agreements were presented at the Town Board Meeting:

Concerts: The Horn Dogs	July 11, 2013	\$400.00
Joe Whiting	July 25, 2013	\$750.00
Mere Mortals	June 20, 2013	\$700.00
Recreation: Summer Swim Lessons:		
Session I July 1–11, 2013		\$60.00 per student
Session II July 15– 5, 2013		\$60.00 per student
Ultimate Goal Soccer Camp		
July 8 – 11, 2013		\$25.00 per student
Tennis Lessons		
July 15 – 18, 2013		\$40.00 per student
Aug. 12 – 15, 2013		\$40.00 per student

A motion was made by councilor O'Hara to have the Supervisor sign the above recreation agreements. This motion was seconded by Councilor Lathrop. Ayes- Ross, Lathrop, O'Hara, Hakes and Scanlon. Carried.

Eagle Scout Project: Councilor Lathrop reported earlier on the Eagle Scout project by Dalton Ackerman.

Limeledge Water District – refund Minet: A motion was made by Councilor Lathrop to refund Michael Minet of 2415 Lawrence Road a total of \$1,074.16. They have been charged a water charge for the last 4 years and should have only been charged for the Hydrant. The charges are as follows:

<u>Year</u>	<u>Total Charge</u>	<u>Hydrant charge</u>	<u>Total to be reimbursed</u>
2010	\$298.00	\$13.14	282.86
2011	296.00	20.56	275.44
2012	299.99	20.45	279.54
2013	256.77	20.45	<u>236.32</u>
Total Refund			\$1,074.16

The Assessor will work on taking the charges off of the Tax Bill. Councilor Scanlon seconded the motion to approve the refund of \$1,074.16 to Michael Minet. Ayes – Ross, Hakes, O'Hara, Scanlon and Lathrop. Carried.

Capital Projects – Grant Money: Supervisor Ross stated that grant money has not yet been approved at the State level. The Town will table this until the money becomes available.

CNY Storm Water Coalition: A motion was made by Councilor Lathrop to approve the CNY Storm Water Coalition fee of \$3,600.00 for the year 2014. Mr. John Houser, Codes Officer, spoke very highly of this coalition. It is very educational and a great source of information. This motion was seconded by Councilor Hakes. Ayes – Ross, Scanlon, Hakes, O'Hara and Lathrop. Carried.

Resolution is as follows:

Resolution Supporting Participation in the
CNY Stormwater Coalition Staff Services and Education Compliance Assistance Program

Resolution authorizing the items listed below pursuant to requirements of the New York State Pollutant Discharge Elimination System Municipal Separate Storm Sewer System General Permit.

WHEREAS, Town of Marcellus
(Legal Name of Municipality)

herein called the "Municipality", after thorough consideration of the various aspects of the problem and consideration of available information, has hereby determined that certain work, as described in Attachment A, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Central New York Regional Planning & Development Board, herein called the "Board", has provided program planning and implementation assistance pertaining to the requirements of the New York State Pollutant Discharge Elimination System (SPDES) Stormwater Phase II General Permit for Municipal Separate Storm Sewer System (MS4) operators since 2002, and

WHEREAS, the Board has proposed staff and education assistance services in support of sustaining the CNY Stormwater Coalition and to provide a regional public education, outreach and training compliance program to reduce municipal staff burdens, ensure consistency, provide widespread priority audience targeting the most efficient use of limited municipal funds by distributing total program costs over a number of entities within a twelve month timeframe as outlined in Attachment B;

NOW, THEREFORE, BE IT RESOLVED BY Marcellus Town Board
(Governing Body of Municipality)

1. That Daniel J. Ross, Town Supervisor
(Name and Title of Chief Elected Official)

or such person's successor in office is the representative authorized to act in behalf of the Municipality's governing body in all matters related the Project;

2. That the Municipality agrees that it will fund its portion of the program cost in the amount of \$3,600, and that those funds will be made available to the Board upon receipt of invoice.

3. That one (1) certified copy of this Resolution will be prepared and sent to the Board upon adoption.

4. That this Resolution take effect immediately.

House on Scotch Hill: The home on Scotch Hill Road that was damaged by fire last year has become a health hazard for the neighbors. Jim Gascon, Town Attorney, has a staff member working on the condemnation process. John Houser, Codes Officer, will get some estimates from demolition companies that can come in and are able to remove asbestos.

Set a date for a public hearing on Marcellus Zoning Law 6 – 2009: A motion was made by Councilor Hakes to schedule a Public Hearing on July 8, 2013 at 7:00 pm. The purpose of the Public Hearing is to amend the Town of Marcellus Zoning Law as enacted by Local Law No.4-2009, titled "Town of Marcellus Zoning law of 2009". This Law would be amended by establishing cemeteries as a permitted use in certain zoning districts within the Town. This motion was seconded by Councilor Scanlon. Ayes – Ross, Scanlon, Hakes, O'Hara and Lathrop. Carried.

Discussion Agenda

Items from the Board: Councilor Hakes updated the Town on the Website. There has been a problem with the host “Cool Handle”, which is being resolved. This hopefully is the last issue before the Town’s Website can go live.

There was some discussion as to the status of the building addition/new building. Councilor Lathrop asked the Town Clerk to hand out a plan to the Department Heads in the Town Hall and get their feedback by the next Workshop Meeting, June 27, 2013. The Board will discuss this more at the Workshop Meeting once they get the results from Department Heads.

Councilor O’Hara mentioned that there will be an Executive Session Meeting when the Town Board Meeting is adjourned.

Items from the Floor: Jeff Berwald, Marcellus Fire Department, asked the Town Board for a loan from the Truck Reserve Fund for the Fire Department. It was decided that with just starting the Service Awards Program, the Board should look at this issue come budget time. The Town still needs funding for the repavement of the Fire Department parking lot.

Bernie Montgomery asked about the investigation going on at the Highway Department. Supervisor Ross stated that because it is an ongoing investigation, we cannot discuss it at this time.

Councilor Lathrop made a motion seconded by Councilor O’Hara to adjourn the Marcellus Town Board meeting at 8:20 P.M. and enter into an Executive Meeting Session to discuss the investigation and personnel matters in the Highway Department. Ayes: Ross, Scanlon, Hakes, O’Hara and Lathrop. Carried.

Respectfully submitted,

Sandy Taylor, Town Clerk