

# **TOWN OF MARCELLUS**

## **WORKSHOP MEETING MINUTES**

**April 25, 2013**

The workshop meeting was called to order at 7 PM by Supervisor Ross. In attendance were Supervisor Ross and town board members Hakes, Lathrop, O'Hara and Scanlon. Also, Highway Superintendent MacLachlan, town attorney Gascon, Recreation Director Coccia, Codes Officer Houser, town engineers Trytek and Durand and town accountant Barnes. Also, Jn. Rossiter and J. Berwald of The Marcellus Volunteer Fire Department and resident K. Coville. Matters discussed were:

- I. Fire Department- Scott Air Pak Replacement Proposal
  - Mr. Rossiter and Mr. Berwald explained to the Board a new update from NFPA for Air Paks is due in August. The current air paks are 2000 compliant and most are 20 years old. The Department wishes to replace their air paks before the August update to be 2007 compliant. The Department received 3 quotes and is recommending the local vendor, Tyler Fire Equipment at a cost of \$138,000. The board agreed to the need to replace the air paks and will work on a funding proposal with the fire department.
  
- II. Building Items
  - Lighting Needs

Town engineers Trytek and Durand of TDK Engineers were present to discuss exterior lighting needs for the Town Hall. The engineers presented a plan for LED's on the east and south side of the building as well as changing the fixtures on the front of the building. They will present cost options for Board consideration.
  
  - Town Hall Modifications

Town Engineers presented a scaled back version (Plan E) of an addition to the Town Hall to add office space and a new more secure meeting room. The reduced scope plan measured approximately 1475 sq.ft. The Board will review Plan E and decide on how to proceed.
  
  - Sewer I&I Study

Town Engineer Durand reported on a meeting with the Village that Mr. MacLachlan attended regarding the sewer consolidation plan. After a review of the video of the town sewer extensions, Mr. Durand thought the extensions are in overall good condition.

The repairs are eligible for reimbursement from the village efficiency grant but the system wide repairs of the sewer system which relate primarily to the main trunk line. The town will coordinate repairs with the village repairs.

III. Single Audit Proposal- Limeledge Water District

Town Accountant Barnes explained that the town had received two responses (Testone, Marshall and Discenza, and Dermody, Burke and Brown) to the request for proposals for a required federal single audit of Limeledge Water District. Ms. Barnes recommended the proposal from Dermody, Burke and Brown based on her discussions with both firms. She felt DB&B had more experience with this audit which will reduce the time of the audit and demands on her time. Ms. Barnes felt this more than offset the increased cost to the project. Board members will review the proposals.

IV. Code Enforcement

- Condemnation – Scotch Hill Rd.

Code Officer Houser inspected the property that was heavily damaged by fire one year ago. He has met with asbestos abatement consultants who advised him that the best way to deal with any asbestos issues would be to go directly to an asbestos certified demolition contractor. Mr. Gascon will advise the board and Mr.Houser on how to proceed with condemnation of the property.

V. Parks

- Salary Modification

Supervisor Ross explained that the Parks Department has requested a salary adjustment for a seasonal employee who is beginning his third summer with the park. He was originally hired at a lower rate than the other seasonal workers. His performance has been satisfactory and they would like to upgrade him to the same hourly rate as the other employees (\$10.99 to \$12.25). Board will consider at May meeting.

Mr. Coccia inquired about the progress with new website. The current website is now down due to possible presence of malicious content. We hope to resolve this issue and are still on schedule to launch in early May.

70-80 Ash trees have been treated for emerald Ash Borer Beetle.

Village police are setting the chain at night at the main park entrance.

X. Other Matters

Supervisor informed the board he will be attending the PERMA Annual Meeting on May 23<sup>rd</sup>, the date of the next work session. He will work on an agenda if the Board wants to meet.

Supervisor Ross explained that Mr. Scanlon is still a member of Board of Assessment Review. Supervisor Ross explained that the town board should have an arm's length relationship with B of AR. If Mr. Scanlon gives up his seat, Mr. Curt Coville has requested to be appointed to the Board of Assessment Review.

The meeting was adjourned at 9:40 PM.