

TOWN OF MARCELLUS
WORKSHOP MEETING MINUTES
JANUARY 24, 2013

The workshop meeting was called to order at 7:00 PM by Supervisor Ross. In attendance were Supervisor Ross and town board members Hakes, Lathrop, O'Hara and Scanlon. Also, Highway Superintendent MacLachlan, Town Attorney Gascon and Recreation Director Coccia. Also, residents MJ Paul, J.Morduant and Marcellus Fire Department Board President Berwald. Matters discussed were:

- I. Town Procurement Policy
An updated procurement policy was presented to the board. The changes bring the town procurement policy in conformance with recent changes in state law. Board member Scanlon suggested that sections requiring a specific number of RFP's be amended to reflect that number as a minimum number of RFP's. Final draft will be presented to the Board at February board meeting

- II. Village Creek Walk Meeting
Board discussed the public information meeting conducted by the village on 1/23 regarding the proposed village creek walk. Resident John Morduant was present to express his opinion that the trail as proposed will cause increased foot traffic by users wishing to access the village center who will exit the trail and cross private property to reach Main St. He suggested that the route access the village center and not at the east end of the village near the MacClurg property. Supervisor Ross explained that the town is not a party to this project. The board agreed that a letter should be sent to the village making our property available for use if the village wanted to amend the route and access the village at 22 E.Main St.

- III. Town Computer System
Supervisor Ross explained that town computers are currently backed up by employees to individual external hard drives that are stored on site. It would be optimal to have town computers networked through a server from which all data could be backed up on scheduled basis. The server should be off site. To that end the Supervisor had a discussion with OCM BOCES IT Manager about this subject. Board agreed that further investigation of sharing space on a BOCES server was worth exploring. Board member Hakes explained that sharing servers is preferred over using small individual servers. Supervisor Ross will contact BOCES.

- IV. Highway
Board member Scanlon presented a request from the Highway Dept. to purchase a Volvo loader at state contract price. Highway will trade current loader as part of the new purchase. Matter will be placed on February agenda contingent on available funds in 2013 budget.

- V. Parks
Board discussed purchasing rubberized mulch for use in park playground areas. Rec. Director Coccia presented some information from Parcitects that raised some issues with this product. Board directed Mr. Coccia to purchase a small amount to test in a specific playground area and proceed with wood product mulch for the remaining areas.

- VI. Attorney
Mr. Gascon advised the Board on how the town might proceed if a property designated as a non-confirming use is damaged in the future. This discussion is the result of questions raised by a resident in the process of selling such a property.

- X. Other Matters
Jeff Berwald updated the board on the implementation of the Service Award Program and presented copies of the draft administrative agreement. Mr. Gascon will review the agreement.
Mr. O'Hara asked that the Eagle-Observer be asked to correct a misstatement in a recent article regarding the town website.
Supervisor Ross will send an email.

The Board then entered an attorney-client meeting to discuss the settlement of a legal issue.

The meeting was adjourned at 8:55 PM.

