

**TOWN OF MARCELLUS**  
**WORKSHOP MEETING MINUTES**  
**June 28, 2012**

The meeting was called to order at 5:00 PM by Supervisor Ross. In attendance were Supervisor Ross, board members Hakes, Lathrop, O'Hara and Sherman. Also, Town Attorney Gascon, Park Supervisor Snyder, Recreation Director Coccia and Town Engineer Durand. Also, Karl Nye of Syracuse Blueprint and residents M.J. Paul, B. Montgomery and J. Scanlon, Jr.

Matters discussed were:

- I.       Scotch Hill Property Fire Update  
Supervisor Ross reported that several neighbors in the Scotch Hill Rd. area had expressed their appreciation of the Board action to get the debris removed from the property. The Supervisor also reported that the removal company is attempting to recover their costs from the property owner. The Code Officer is monitoring the structure for safety issues and talking to the property owner about the future of the property.
  
- II.       I&I Study  
Mr. Durand of TDK Engineers reported that Mayor Curtin had contacted him directly about coordinating the I&I study for the sewer extensions with the development of the Flow Management Plan. After discussion with the Town Attorney, TDK will temporarily suspend the I& I study and coordinate efforts with village engineers.
  
- III.      Park Sign  
Mr. Nye of Syracuse Blueprint presented a draft plan of a sign for the Park identifying the locations of memorial plantings in the Park. Size, additional markings and means of updating the sign were discussed. Mr. Nye will work with PS Snyder to finalize the sign and report back to the Board.
  
- IV.      Fire Department Parking Lot  
Cost to resurface the VFD parking lot were discussed and how to fund the work were discussed. Further information from the Highway Superintendent was needed. The project may be started this year or deferred until 2013 budget discussions.
  
- V.       Community Development Request  
There were no objections to providing a letter of support to County Community Development for a request to renew funding for its housing revitalization program.
  
- VI.      Aquinnah Heights Drainage Easement  
A proposed drainage easement in the Aquinnah Heights subdivision was discussed in light of the fact that both properties are currently for sale. It was

decided that the drainage issue still needed to be corrected and the Town Attorney should proceed with drawing up the easement documents.

VII. Highway

VIII. Parks

The Parks Department requested permission to replace an old Ferris tractor. It was agreed to offer the current mower at auction now and discuss when to replace the tractor after the auction.

IX. Attorney

X. Other Matters

Mr. Gascon reported that the Rotary Club had cleaned the Gazebo and was willing to landscape the outside. The Rotary Club will work with the Parks Department on a planting design.

Mr. Hakes reported that he would be meeting with a web designer on 6/28 to review the Town website and recommend improvements.

The meeting was adjourned at 6:00 PM.