

**TOWN OF MARCELLUS
WORKSHOP MEETING MINUTES
May 24, 2012**

The meeting was called to order at 7:03 PM by Supervisor Ross. In attendance were Supervisor Ross and board members Lathrop, Hakes and O'Hara. Also, Highway Supt. MacLachlan, Town Attorney Gascon, Park Crew Leader Snyder and Recreation Director Coccia. Also, Town Engineer Kantak, D. Card of the Marcellus Volunteer Fire Department and P. Carey of Friends of Marcellus Park. Also, residents M.J. and C. Paul, W. Southern, M. Alexander, B. Montgomery and M., R. and T. Finn. Items discussed were:

- I. Service Awards
D. Card was present to request that the board move forward with an August 21st referendum on the Service Award Program. Mr. Gascon discussed the process. The Board requested that Mr. Gascon draft a resolution to schedule the August 21st referendum.

- II. Scotch Hill Property Clean up
Several residents were present to request assistance with the clean up of property at 32 Scotch Hill Rd. that was damaged by fire. They informed the board that debris outside the structure contained food items that were drawing rodents and creating a rancid odor that prevented the residents from enjoying their property. The Board was made aware of the fact that the resident had contacted R.J. Frost hauling about cleaning the property. Mr. Gascon has spoken with the adjuster and the only insurance coverage on the property covers the mortgage company. No debris or demolition coverage. Mr. Gascon informed the board that the debris still belonged to the property owner. The board directed the Code Officer to document health and safety issues and ask R.J. Frost to cleanup the debris ASAP. Payment should be sought from the property owner. The Town will guarantee the payment if the property owner fails to pay and seek to add the payment to the tax bill if not paid directly.

- III. Sewer Agreement
 - I&I StudyJ. Kantak was present to discuss the cost and services of an I&I study for the Town sewer extensions. Working in conjunction with County WEP all lines in the extensions will inspected for leaks and a report detailing necessary repairs will be submitted. Proposal will be on the June meeting agenda.

- IV. Welcome Center Dedication

P. Carey was present to request the board move forward with a dedication of the park Welcome Center in the Name of Brud Wilson. The Supervisor informed the board that there were no criteria for naming of town facilities. The Supervisor presented a language for a plaque that could be placed in front of the WC. This proposal will be on the June TB agenda. The Board will work on criteria for naming of town facilities.

V. KVS Software Proposal

The Supervisor presented a proposal for financial software from KVS. The current EOS software will no longer be supported after this year. Supervisor will ask KVS to make a presentation to the board in the near future.

VI. Website Management

Councilor Hakes updated the Board on the progress of resuming the town website. It was decided to operate the current website through purchase of a license and the domain name for the town. The Board will consider development of a new website for 2013.

VI. Payroll Study

Councilor Hakes updated the board on the status of the payroll study. Questionnaires will be sent to towns and villages asking for job duties of selected titles. Supervisor appointed Councilor Hakes and O'Hara to complete their work on a one-year salary study. Councilor O'Hara requested that the Town Clerk assist in the distribution of the questionnaire.

The meeting was adjourned at 9:20 PM by Supervisor Ross.

