

**TOWN OF MARCELLUS**  
**WORKSHOP MEETING MINUTES**  
**April 26, 2012**

The meeting was called to order at 7:00 PM by Supervisor Ross. In attendance were Town Supervisor Ross and Board Members Hakes, Lathrop, O'Hara and Sherman. Also, Town Attorney Gascon, Highway Supt. MacLachlan, Recreation Director Coccia and Park Supt. Snyder. Also, residents A.J. and Allison Watley and family, Bill Lang and B. Montgomery. Also, D. Card (Marcellus VFD) and M. Parker (B&L).

- I. Community Garden Project  
Resident A. J. Watley of Gold Rush Dr. asked the board for permission to undertake a community garden project in Marcellus Park. He has organized a volunteer group to assist. Board members suggested that a plan be developed with the approval of the park staff. Suggested areas were near the Park St entrance or near the Welcome Center. Mr. Watley will meet with park staff to review plans.
  
- II. Service Awards  
Supervisor Ross presented some estimated costs to the Board of the revised Service Award program. Costs are estimated at \$37,280 first year, \$25,760 second year and 27,200 third year. This results in an annual cost of \$11.65, \$7.89 and \$8.18 for a home assessed at \$125,000. Board will entertain a resolution to schedule a referendum on this matter for August 14<sup>th</sup> at May Board meeting.
  
- III. Proposed Zone Change  
Mr. Bill Lang was present to request a zone change to light industrial for the property on the southeast corner of Lee-Mulroy Rd. and Bishop Hill Rd. The 11-acre property is part of the Kalkbrenner estate. The request would extend a light industrial zone to Bishop Hill Rd on both sides of Lee-Mulroy Rd. Mr. Lang will seek the opinion of the Planning Board and the matter will be considered at the May Town Board meeting.
  
- IV. Sewer Agreement  
Attorney Gascon reported he is finalizing the wording of the sewer agreement with the village. It should be completed by May Board meeting. Also, TDK is working on a proposal for an I&I study for consideration in May.  
Mr. Gascon also presented a draft of a letter to be sent to a resident of Sewer District #2 who is hooked up to the sewer but has not been billed. The letter seeks recovery of 4 years of charges of village costs. Mr. Gascon will send a draft to the village for their comment.

- V. B&L Proposal  
Mr. Mike Parker of Barton & Loguidice was present to request authorization for an additional \$4,000 to complete work on the Limeledge Water District. The request is the result of additional work caused by outside audits by agencies administering AARA and EPA grant funds. Matter will be on the May town board meeting agenda.
- VI. A/C Project  
Town Board discussed a proposal from McClurg Associates and Healy Plumbing and Heating to install 4 ductless A/C units in the first floor of the Town Hall. Cost is \$15,400 and will be partially offset by a \$7,000 JCAP grant and an estimated \$1,500 rebate from NYSERDA. Proposal will be considered at the May town board meeting.
- VII. Website Management  
Supervisor Ross reported that the website is currently not operating as of computer and web management issues. We will be replacing the Deputy Town Clerk's computer in the next week. Councilor Hakes is in discussion with Web developers to decide if we should renew current licenses (\$630 for 2 licenses) or develop a new website. He hopes to have a report for the May meeting.
- VIII. Highway  
HS MacLachlan presented a proposal to resurface the basketball courts for \$7635. Proposal to spend that amount from Park Capital Reserve will be on the May agenda.
- IX. Parks  
Mr. Snyder thanked the highway for improving the drainage near the Grove area in the lower park. Also, park staff is adding electrical service for the Open Air Market.  
Mr. Coccia is working with Syracuse Blueprint on the sign to show the location of memorial plantings.
- X. Attorney  
Mr. Gascon is completing work on a drainage easement between two properties in Aquinnah Heights. This will resolve an oversight in the original plan and allow runoff to proceed to the rear of these two properties.
- X. Other Matters  
Supervisor Ross informed the Board of a meeting with representatives of County Planning and the town planning board on 5/7 at 5 PM. to discuss proposed changes in development guidelines and how they could impact future development in the town.

The Board also discussed the resignation of the Code Enforcement Officer and appointment of a new COE on a provisional basis pending the results of the June Civil Service Exam.

Also, the village proposed to amend the IMA for Code Enforcement to provide revenue for fire inspections only on a one-day a week basis. After discussion, the Supervisor will inform the village that that we are not interested in this proposal at this time.

The meeting was adjourned at 9:22 PM.