

**TOWN OF MARCELLUS
WORKSHOP MEETING MINUTES
March 22, 2012**

The meeting was called to order at 7:02 PM by Supervisor Ross. In attendance were Town Supervisor Ross and Board members Hakes, Lathrop, O'Hara and Sherman. Also, Highway Superintendent MacLachlan, Recreation Director Coccia and Town Attorney Gascon. Also resident B. Montgomery and Village Trustee M.J. Paul. Matters discussed were:

I. Service Awards

Supervisor Ross provided an updated list of members of the VFD who qualify for the 5-year buyback. The VFD has been working to reduce proposed administrative costs. The Board discussed moving forward to a late summer or early fall referendum. The town will work with the VFD to finalize the cost proposal for a May Board vote to schedule the referendum.

II. Village Sewer Agreement

Attorney Gascon updated the Board on the proposed Sewer Agreement with the village. Under the agreement the village will take over operation of the Town extensions including repair and maintenance. Village will lease the extensions for ten years. The town will pay the village a pro-rata share of village sewer revenues plus 25%. The Town must also make any improvements and upgrades to the extensions required by the village Flow Management Plan.

III. Compensatory Time

Supervisor presented a report of 2012 compensatory time earned by employees. The Board discussed amending the Employee Handbook to allow employees to carry over compensatory time for 6 months into the following year. At the conclusion of the 6 months, unused leave credits will be paid to the employee. Town Attorney will advise if this conforms to Department of Labor regulations.

IV. Skaneateles Law Re: Hydrofracking

Supervisor Ross informed the Board of a proposed Skaneateles Local Law banning hydro-fracking and all heavy industrial uses related to oil and gas production in their Town. Supervisor Ross asked the Board to review the proposed law. If this were the direction the Board wanted to go in, then it would not be necessary to plan an informational forum as previously discussed. Also, the board was made aware of two hydro-fracking forums sponsored by Empire Energy Forum.

V. Website Management

Supervisor Ross updated the Board on the transition of website management to the Deputy Town Clerk. She has been provided with the website software and system tutorials. She will need an update in hardware and licensing in order to get up and running. Board member Hakes offered to review town technology needs, data backup requirements, a survey of software needs.

VI. Highway

Superintendent asked how the FEMA money will be distributed. Supervisor Ross asked that the town accountant and he prepare a report of dollars received and how he would like it distributed to include equipment, road projects and reserves for both highway and parks.

VII. Parks

Mr. Coccia asked about funds from auctioned Truck and status of Park Capital Reserve. Supervisor will review with the Town Accountant.

IX. Other Matters

Board informed the Board and town Attorney of a recent discovery that a resident in Sewer Extension #2 was allowed to connect to the sewer system in 2006 but has not been charged. Village is now requesting payment of past charges. Town Attorney will review.

Meeting was adjourned at 8:55 PM.