

TOWN OF MARCELLUS
WORKSHOP MEETING MINUTES
January 26, 2012
7 PM

The meeting was called to order at 7:30 PM by Supervisor Ross. In attendance were Town Supervisor Ross and Board members Hakes, Lathrop, O'Hara and Sherman. Also Town Clerk Pollard, Town Attorney Gascon, Recreation Director Coccia and Code Officer Reagan. Also D. Card from the Marcellus Volunteer Fire Dept., B. Montgomery, M.J. and C. Paul and S. Burns. Items discussed were:

- I. Drainage Issues With No Easements
Supervisor Ross presented an issue for discussion on whether the Town should be involved in drainage issues where no public easement exists. There have been several examples of this over the past few years. It was decided not to change existing town ordinances. It was decided to deal with this issue in Aquinnah Heights by extending an existing easement and the regrade within the revised easement.
- II. Fire Department
Dave Card of the Marcellus Volunteer Fire Department was present to ask the town to invest in new metal hydrant markers that would attach to hydrant couplings. 200 markers at \$10 each were proposed. Board will act on this request at its next meeting.
Subject of Service Awards was also discussed. Ways to fund the 5-year buyback were discussed. Discussion will continue at next work session.
- III. Building Needs
A quote to paint the interior of the Town Hall was reviewed. Quotes to carpet the second floor and relocate the Code Enforcement Office to the conference room was discussed. Request to paint interior will be considered at the February Board meeting. It was suggested that the carpet companies also provide a quote for the Welcome Center.
HVAC issues were discussed. Installation of ductless AC units on the first floor will be considered once JCAP funding is finalized. Changes in heating were deferred until other funding sources can be investigated.
- IV. Code Enforcement IMA Renewal
Board discussed renewal of the IMA with the village for Code Enforcement services. Supervisor suggested we offer a two-year renewal with a 2% per year increase in personnel costs.

- V. Human Resources
Supervisor inquired as to whether the Town should seek a quotation to update the Town Salary Study. It was agreed to seek a quotation from an HR One to update our data. It was also agreed to ask the Village if they would like any job titles included.

- VI. Parks
Recreation Director Coccia informed the Board of a request to expand the Market in the Park concept from local agri-business owners. This will occur on Thursday afternoon in the Lower Park and feature many expanded offerings including food and wine and include incentives for low-income participation. Proposal will be considered at the February board meeting.

- VII. Other Matters
Code Officer reported on the status of fire inspections in the Town.

At 9:20 PM the Town Board entered Executive session to discuss personnel issues regarding Code Enforcement and Compensatory Time.

The Board returned to open session and adjourned at 10:10 PM.