

TOWN OF MARCELLUS
ORGANIZATIONAL TOWN BOARD MEETING MINUTES
FOR 2012
January 3, 2012

A special meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on January 3, 2012 at 5:00 P.M. in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Daniel J. Ross, Supervisor
Thomas C. Lathrop, Councilor
Kevin F. O'Hara, Councilor
Peter Hakes, Councilor

Also present: Karen R. Pollard, Town Clerk; Sandy Taylor, Deputy Town Clerk; Phil Coccia, Recreation Leader; Tracie Barnes, Bookkeeper; Donald Sherman, Mary Jo Paul and Chuck Paul.

Supervisor Ross opened the meeting at 5 P.M. with the Pledge of Allegiance to the Flag.

Appointment to Town Board Vacancy: As a result of a tie in the last general election for the Town Councilor seat on the Marcellus Town Board, Councilor Lathrop made a motion seconded by Supervisor Ross to appoint Donald G. Sherman to fill the vacancy for one year. The term will be January 1, 2012 to December 31, 2012, in November there will be an election for the remainder of the term. Supervisor Ross, Councilor Lathrop and Councilor Hakes voted aye. Councilor O'Hara voted nay.

Motion is carried.

Councilor Sherman took a seat on the Town Board.

Annual Appointments:

Supervisor Ross read the following appointments for the consideration of the Board:

Bookkeeper – Tracie Barnes 1/1/12-12/31/12
Clerk to Codes Dept. – Karen C. Cotter 1/1/12–12/31/12
Dog Control Officer – James LaRose 1/1/12-12/31/12
Clerk to Town Justices - Judith Schneider 1/1/12-12/31/12
Clerk I – Heidi Randall 1/1/12-12/31/12
Recreation Leader - Philip T. Coccia 1/1/12–12/31/12
Secretary to Highway Superintendent – Sandy Elsey 1/1/12-12/31/12
Co-Historian - Michael Plumpton 1/1/12-12/31/12
Co-Historian - Margaret Nolan 1/1/12-12/31/12
Town Engineers - Barton & Loguidice 1/1/12-03/31/2012
Planning Board Member – Robert Ciota 1/1/12-12/31/18
Zoning Board of Appeals Member - Robert Ciota 1/1/12-12/31/18
Environmental Commission – Guy Swenson 1/1/12-12/31/13
Environmental Commission – Gary Viele 1/1/12-12/31/13
Environmental Commission – Greg Sims 1/1/12-12/31/13
Environmental Commission – Michael Farrell 1/1/12–12/31/13
Parks & Recreation Advisory Board –Walter Zinn 1/1/08-12/31/14
Parks & Recreation Advisory Board – Joan Durant 1/1/12 – 12/31/18
Farmland Advisory Board – Vacant 1/1/10 – 12/31/14

Farmland Advisory Board – Metford Frost 1/1/12-12/31/16

It was noted that a vacancy exists Farmland Advisory Board. Councilor O'Hara made a motion seconded by Councilor Lathrop to approve the Annual Appointments as read by the Supervisor. All voted aye. Carried.

Advisory Appointments:

Supervisor Ross read the following advisory appointments:

Supervisor appointing Thomas Lathrop as Deputy Supervisor (1/1/12-12/31/12)
Supervisor appointing Tracie Barnes as Budget Officer (1/1/12-12/31/12)
Town Clerk appointing Sandy Taylor as Deputy Town Clerks (1/1/12-12/31/12)
Tax Collector appointing Laurie Stevens as Deputy Tax Collector (1/1/12-12/31/12)
Highway Superintendent appointing Michael Ossit as Deputy Highway Superintendent (1/1/12-12/31/12)

Annual Resolutions for 2012:

Name the Eagle Observer as the official newspaper for the Town.

Name Key Bank as the official bank for the Town.

The wages for the Town Highway employees, not to exceed \$19.19 an hour and shall be paid every two weeks and be paid retroactive from the first of the year.

The salaries of all elected and appointed officials be approved and shall be paid according to the 2012 budget and be paid monthly.

The Supervisor will be given a thirty-day extension to file his annual report.

The Town Board meetings be held on the second Monday of the month at 7:00 P.M. and a workshop meeting be held on the fourth Thursday of each month at 7:00 P.M. with the following exceptions and additions: Town Board meeting for October 2012 will be held on Thursday, October 11th at 7:00 P.M.; Town Board meeting for November 2012 will be held on Thursday, November 8th at 7:00 P.M.; Workshop for November 2012 will be held on November 15th at 7:00 P.M. and the 2012 Year End Meeting and December Workshop will be held on Thursday, December 27th with the time to be announced.

Approve Key Bank as depository for monies from Tax Collector, Town Clerk and Supervisor.

Allow the Town Clerk to continue to have petty cash fund of \$200.00 and the Recreation Department to continue to have a petty cash fund of \$200.00 administered by the Town Clerk.

Authorize the Supervisor to pay utility bills and postage prior to audit.

Adopt the following resolution regarding the investment policy of the Town: Idle monies shall be invested at the designated bank of the Town either in Certificate of Deposit or any kind of savings account. The Town continues to request that the depository (Key Bank) will protect these investments in the event they exceed the FDIC coverage by pledging securities as collateral. The collateral is to be held by a third party.

The Highway Superintendent will use State or County vendors in aggregate buying.

Enter into a contract with the Law Firm of Costello, Cooney and Fearon for legal services for the year 2012 for \$36,000 per year for “general legal services” and for additional legal services for a fee of \$140/per hour for partners; \$125/per hour for associates and \$85.00/per hour for paralegals.

Enter into an agreement with Lake Country Veterinary Clinic and Marcellus Veterinary to shelter stray dogs.

Enter into a contract with Marcellus Health Council for storage facilities for health care equipment in the amount of Five Hundred Dollars (\$500.00). This contract will be for a period of one (1) year.

OCM BOCES will be the Contract Professional to provide the appropriate safety training as required.

Councilor Hakes made a motion seconded by Councilor O’Hara to approve the 2012 Resolutions as presented. All voted aye. Carried.

Discussion Agenda:

Items from the Board: Councilor O’Hara questioned when the next civil service test will be given for the position of Accountant. Supervisor Ross advised the Board that the test is given at least once a year and will inquire when the next test will be given.

Items from the Floor: Chuck Paul, 34 First Street, questioned if there could be a spot light for the recently installed mural. Supervisor Ross that decisions need to be made concerning the putting spot light on both the mural and the flag.

Councilor Hakes made a motion seconded by Councilor Sherman to adjourn the Marcellus Town Board meeting at 5: 19 P.M. All voted aye. Carried.

Respectfully submitted,

Karen R. Pollard, Town Clerk