

TOWN OF MARCELLUS
WORKSHOP MEETING MINUTES
February 24, 2011

The meeting was called to order at 7:12 PM by Supervisor Ross. Those in attendance were: Supervisor Ross and Board members Lathrop, O'Hara, Sheridan, and Sherman. Also, Town Clerk Pollard, Town Attorney Gascon, Highway Superintendent MacLachlan and Recreation Director Coccia. Items discussed were:

- I. Town Clerk Pollard informed the board that she and her deputy would not be attending the State Clerks Association annual conference this year. State agencies that normally attend this session were not attending this year due to financial concerns, thus weakening the agenda.

- II. Welcome Center Update
Supervisor Ross discussed a letter received from the attorney for Oliva Construction requesting the remaining \$7,200 in payment on the Welcome Center remodel contract. Supervisor Ross and the Town Attorney have discussed a response laying out the outstanding issues with the project and would respond to Oliva's attorney.

- III. Town Justice Vacancy
To date two resumes have been received with the possibility of a third candidate coming forward. Supervisor Ross will schedule interviews with the board for the evening of 3/9 or 3/10. Town Justice Dailey has agreed to help the board with the interviews.

- IV. Salary Schedule Discussion
Board member O'Hara requested a copy of the Town salary schedule. The town does not have a salary schedule with annual increase based on longevity of service. The town Board sets salaries annually as part of the budget process. The only town non-elected job title with multiple employees in the same title is highway motor equipment operator. After a probationary period all MEO's earn the same base rate.

- V. Community Development Funding- Municipal Parking

Supervisor Ross explained some problems with the deadlines for application for Community Development funds for this project. As a result, the town will have to consider doing all or part of the project with local funds. Supervisor will work with Highway and Parks to design and cost the various aspects of the project.

VI. Parks

Mr. Coccia informed the board that the Friends had received considerable donations in memory of Supervisor Wilson and were considering a proper tribute. Ideas of a new pavilion or a memorial involving benches and landscaping are being discussed. Mr. Coccia will meet soon with the Friends to discuss ideas. Mr. Wilson's family should be involved at some point as well.

Mr. Coccia also discussed drainage problems in the lower park near the grove area. HS MacLachlan will take a look and install some drains to correct the problem.

VII. Highway

HS MacLachlan requested authorization to purchase a new excavator that is more versatile than the current backhoe. Item will be on the agenda for March.

VIII. Town Attorney

Mr. Gascon informed the board that county planning had denied the language in our revised subdivision regulations pertaining to combining of lots. As a result the board should consider changing its regulations. This will require additional public hearings and board votes.

IX. Other Matters

Supervisor Ross is gathering information in order to solicit proposals for consulting engineering services. The Supervisor will also contact County Purchasing for assistance with this project.

The meeting was adjourned at 9:08 PM.